

How do I upload an Organisation Logo?

13/06/2025 12:28 pm AEST

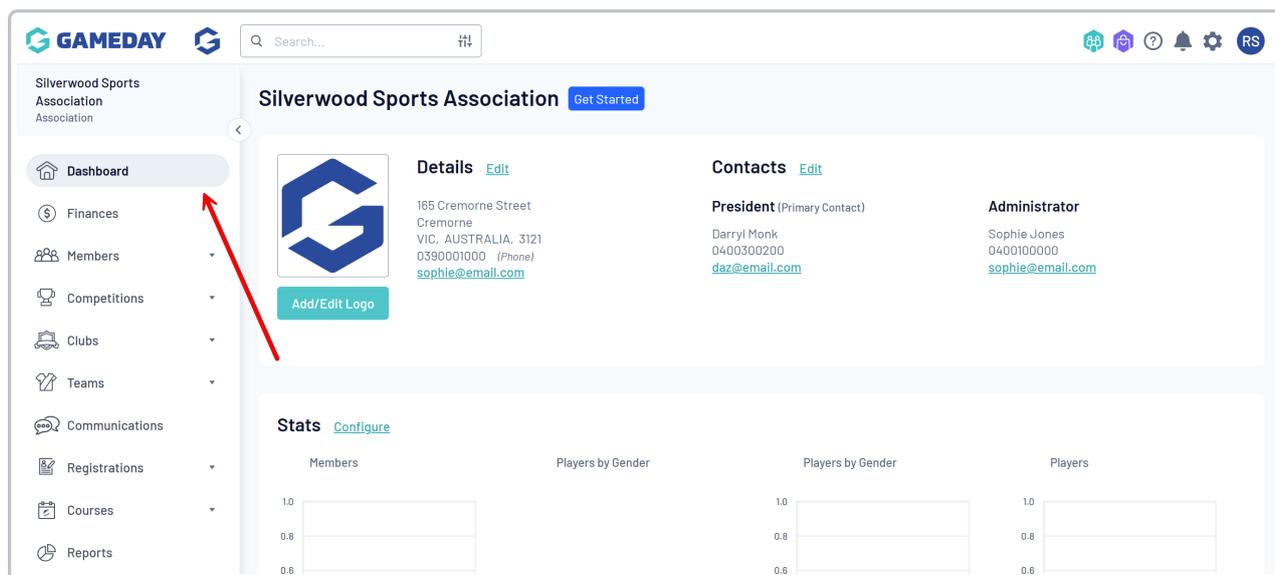
Overview

Organisation administrators in Passport can update their logo, which will then appear automatically on other elements of your system, such as registration forms and payment receipts.

Step-by-Step

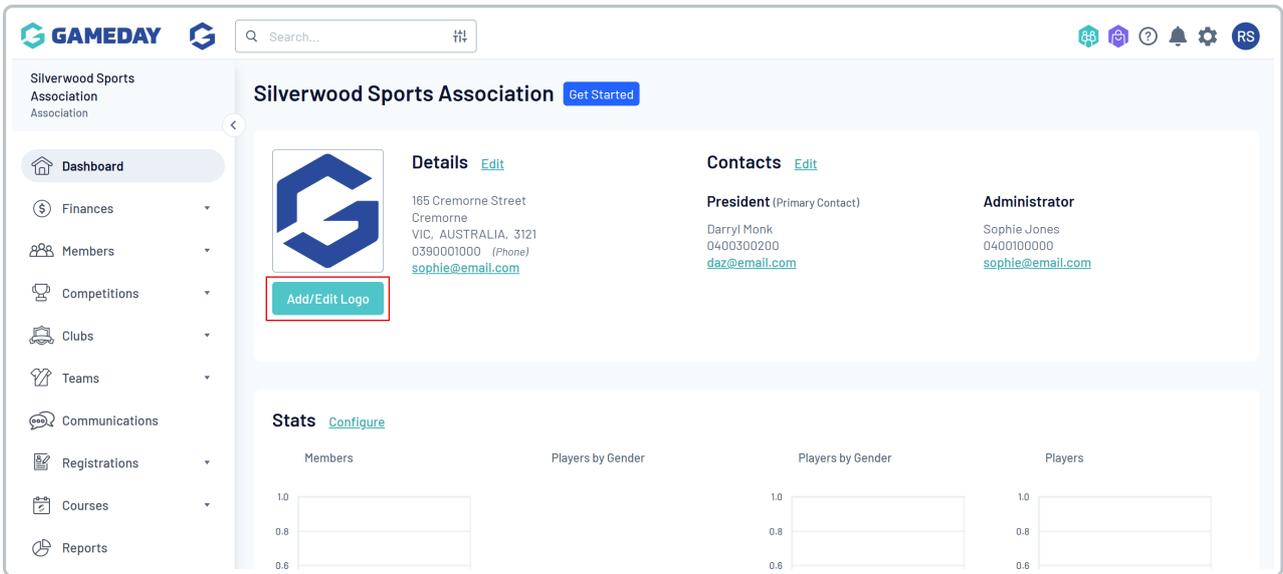
Step 1: Head to your Dashboard

Upon logging into your organisation, you will automatically land on the **Dashboard**, however you can get back to this page at any time by clicking the **DASHBOARD** option in the left-hand menu.



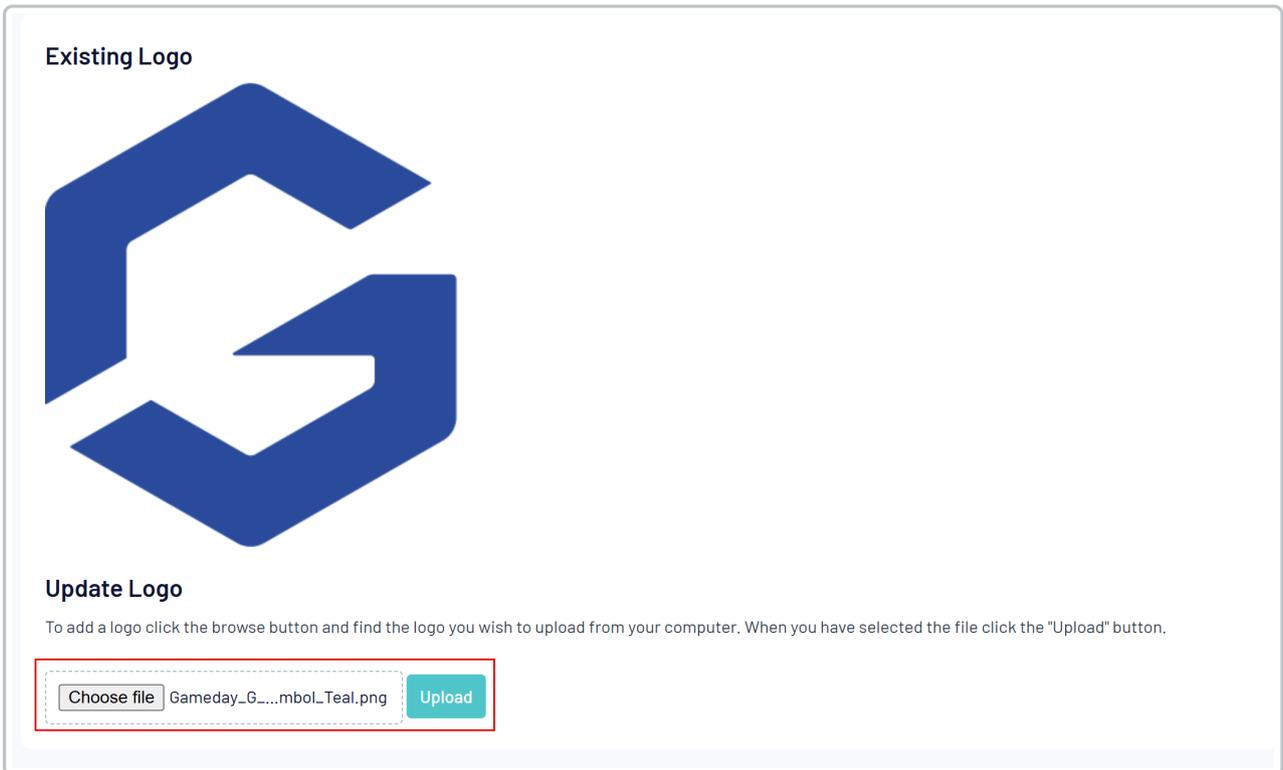
Step 2: Update your logo

Click the **ADD/EDIT LOGO** button on the dashboard to browse for a logo



Step 3: Confirm changes

Once you've selected a logo image file from your device, click **UPLOAD** to finalise the change



Your new logo will then appear the next time you land on your dashboard

Silverwood Sports Association [Get Started](#)



[Add/Edit Logo](#)

Details [Edit](#)

165 Cremorne Street
Cremorne
VIC, AUSTRALIA, 3121
0390001000 *(Phone)*
sophie@email.com

Contacts [Edit](#)

President (Primary Contact)

Darryl Monk
0400300200
daz@email.com

Administrator

Sophie Jones
0400100000
sophie@email.com

Watch

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