

How do I edit a Team's details from Club or Association level?

13/06/2025 1:07 pm AEST

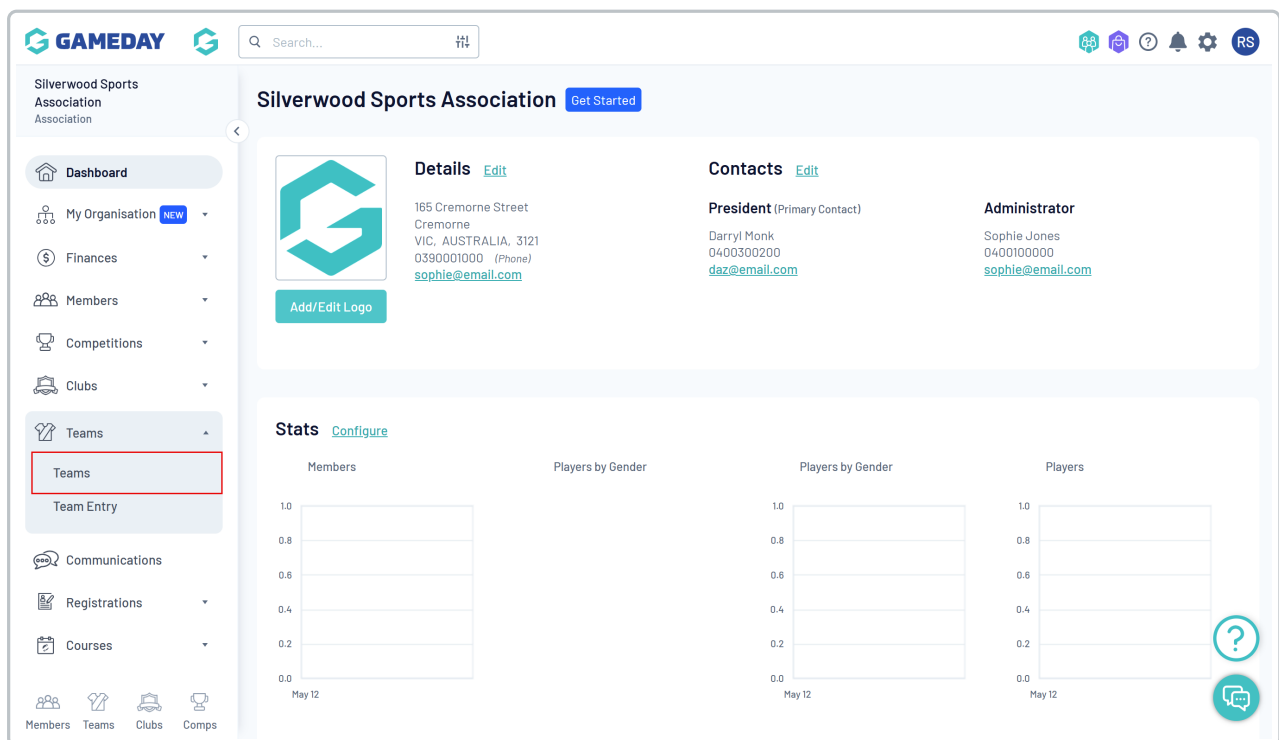
Overview

Clubs and Associations can manually edit a Team's details directly through Passport if needed, by drilling down to the relevant team record within the hierarchy.

Step-by-Step

Step 1: Go to your team list

From your dashboard, click on the **TEAMS** tab from the left-hand menu.



Step 2: Open the relevant team's dashboard

To view information within one of your teams, click the **magnifying glass** next to the specific team.

ADD

Teams in Association

Showing Name Including
Season
Age Group
Status

Team Name	Competition	Season	# Members in Team	Age Group	Contact Name	Email	Phone	Active
Cyclone Sports Juniors			0		Chantale Pennington	jizec@mailinator.com	040010...	<input checked="" type="checkbox"/>
Jetstream Sports Juniors			0		Ivy Justice	xowikira@mailinator.com	0mnlis ...	<input checked="" type="checkbox"/>
Vanguard United Seniors			0		Summer Monroe	gasyzad@mailinator.com	Nemo v...	<input checked="" type="checkbox"/>
Cyclone Sports Seniors	2025 Men's Home & Away Co...	2025	5	Age 18	Johnny Jones	jizec@mailinator.com	040010...	<input checked="" type="checkbox"/>
Eagle Warriors Seniors	2025 Men's Home & Away Co...	2025	0	Age 18	Alea Ewing	fafiveryk@mailinator.com	Ad nisi ...	<input checked="" type="checkbox"/>
Galaxy Sports Club Seniors	2025 Men's Home & Away Co...	2025	0	Age 18	Claire Meyers	ryboked@mailinator.com	Quia rat...	<input checked="" type="checkbox"/>
Horizon United Seniors	2025 Men's Home & Away Co...	2025	0	Age 18	Taylor Mitchell	webehikoji@mailinator.com	Et sed ...	<input checked="" type="checkbox"/>
Jetstream Sports Seniors	2025 Men's Home & Away Co...	2025	0	Age 18	Ivy Justice	xowikira@mailinator.com	0mnlis ...	<input checked="" type="checkbox"/>
Lakeside Strikers Seniors	2025 Men's Home & Away Co...	2025	0	Age 18	Xandra Mullins	kihunyw@mailinator.com	Ab offic...	<input checked="" type="checkbox"/>

Step 3: Edit the team's details

Click **EDIT** next to the **Details** heading

ASSIGN TO COMPETITION

Cyclone Sports Juniors

Details [Edit](#)

Team Code 22888609
Address 72 North First Avenue
Melbourne
Victoria, Australia, 3000
Contact Chantale Pennington
Email jizec@mailinator.com
Mobile 0400100200

If you experience any problems with GameDay or you wish to provide any feedback please contact us at support.mygameday.app.

Fill in the necessary details and click **UPDATE TEAM** when you're done



Note: The editable fields listed when you edit a team can be changed by setting up your field configuration for teams

Watch

Your browser does not support HTML5 video.

