# How do I edit a Team's details from Club or Association level?

13/06/2025 1:07 pm AEST

## Overview

Clubs and Associations can manually edit a Team's details directly through Passport if needed, by drilling down to the relevant team record within the hierarchy.

## Step-by-Step

#### Step 1: Go to your team list

From your dashboard, click on the **TEAMS** tab from the left-hand menu.

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Silverwood Sports Association Association	Silverwood Sport	s Association Get Started			
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#### Step 2: Open the relevant team's dashboard

To view information within one of your teams, click the magnifying glass next to the specific team.

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#### Step 3: Edit the team's details

#### Click EDIT next to the Details heading

<b>.</b>	Cyclone Sports	s Juniors			ASSIGN TO COMPETITION	
		Details Edit				
•••••		Team Code	22888609			
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\$	Add/Edit Logo		Victoria, Australia, 3000			
<b></b>		Contact	Chantale Pennington			
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Ø	i If you experience	e any problems with Ga	meDay or you wish to provide any feedback	lease contact us at <u>support.</u>	<u>mygameday.app</u> .	

### Fill in the necessary details and click UPDATE TEAM when you're done

**Note**: The editable fields listed when you edit a team can be changed by setting up yourfield configuration for teams

Watch

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