

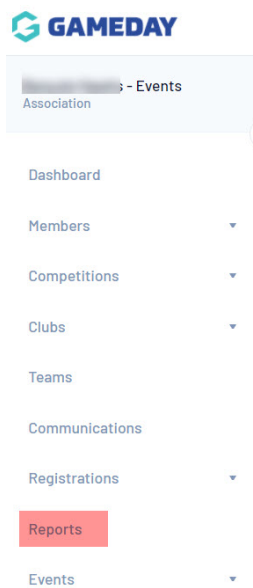


Finance Reports Overview

Last Modified on 25/03/2022 11:11 am AEDT

Firstly, login to your [Online Membership Database](#) - If you don't have your login details please contact your State Governing Body or Association.

1. Click on **Reports** in the menu to open the 'Reports Manager'.



2. Click on **Finance**.

Reports

Dashboard

Admin Reports

COVID-19

Clearances

Clubs

Competition

Contacts

Courtside

Finance

Members

Non-Members

Teams

Tribunal

3. The various Finance reports will appear.

Finance

Transactions Set your own parameters etc for reporting on Transactions	Configure
Transactions Sold Set your own parameters etc for reporting on Transactions that you have sold	Configure
Funds Received Set your own parameters etc for reporting on Transactions from which you have received funds	Configure
GD Invoices Report to balance the GameDay monthly Payments Invoice	Configure
Funds Received within Structure (Same Bank Account) Set your own parameters etc for reporting on Transactions from which levels below you have received funds into the Same Bank Account as yours	Configure
Members without Purchased Products in Registration Season Lists all the members in the new registration season who are registered without having any products also in this same season.	Run
Voucher Report Report on who has redeemed vouchers	Run

A description of each Finance report is provided below:

Transactions Report: Set your own parameters etc for reporting on Transactions.

Transactions Sold Report: Set your own parameters etc for reporting on Transactions that you have sold.

Funds Received Report: Set your own parameters etc for reporting on Transactions from which you have received funds.

GD Invoices Report: Report to balance the Gameday monthly Payments Invoice.

Funds Received within Structure (Same Bank Account): Set your own parameters etc for reporting on Transactions from which levels below you have received funds into the Same Bank Account as yours.

Members without Purchased Products in Registration season: Lists all the members in the new registration season who are registered without having any products also in this same season.

Voucher report: provides a list of members who have registered via using Active Kids Vouchers (only listed if set up as an active kids voucher provider).
