



GAMEDAY

How do I roll-over members to a new season in bulk?

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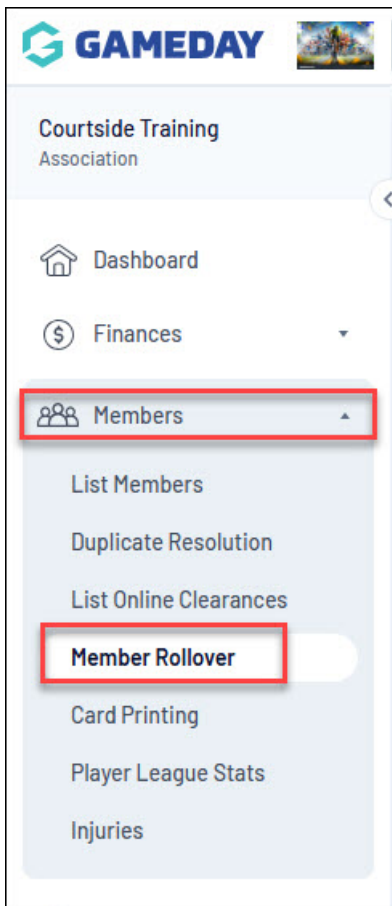
The Member Rollover function allows you to register a batch of members from one season to another if you have incorrectly registered members into the wrong REGISTRATION SEASON within your association or want to bulk rollover members into the new season.

NOTE: This function is not available for a number of sports, so if you don't see this functionality enabled, your sport may not want your association to do this and want you to register members into the new season by a registration form, so please check with your state or national admins to get this enabled.

If you are a private provider and would like this enabled please contact our support team directly.

To register members in bulk into a new season:

1. Click on Members in the menu and select Member Rollover.



2. Select the 'From Season' from the drop-down list to show members from a specific season that you want to roll over - usually this is the season that has just finished.

3. Select the 'To Season' to indicate the new season that the members will be registered into.

- Associations have the option to 'Include Club Records in Rollover'. Check this box if you want to register members to their current clubs as well as to the association.
- Associations also have the option to make members 'active' in their Association for the new season. To do so, check the Make selected members Active in Association during Rollover check box. Not selecting this option will register the selected members across to the new season, but their status will be 'inactive'.

We recommend both of these options are selected when rolling over as if they are not you will need to manually update the association and club records for each member manually - GameDay cannot reverse this if it is done incorrectly, it will be a manual process by your admins.

4. Click on Show Members for Rollover.

Member Rollover

Select the season you would like to register the selected players to and then click on the "Show Members for Rollover" button. You will then be taken to a screen where you select and deselect the members you wish to register.

From Season

To Season

Include Club Records in Rollover

Make selected members Active in Association during Rollover

[Show Members for Rollover](#)

The list of members registered to the **FROM SEASON** will appear.

At the top of screen are the options for the Member Rollover. Make sure that these are correct and make sure the correct checkboxes are ticked. The **TO SEASON** is read-only from this screen. If you need to change the 'To Season', click the back button on your Internet browser to return to the previous screen.

7. Proceed down to the list of members. Check the box at the very top of the list to automatically select all members for the rollover. You can then un-tick the boxes for any members you do not wish to include in the rollover. Alternatively, you can individually tick the box for each member that you do wish to roll over.

Member Rollover

Please select the people you wish to register from the list below and click on the update button to commit your change.

To Season : 2023

Include Club Records in Rollover

Make selected members Active in Association during Rollover

[Update](#)

<input type="checkbox"/>	National Number	Family name	Legal Firstname	Date of Birth
<input checked="" type="checkbox"/>		65	65	30/12/2000
<input checked="" type="checkbox"/>		Adams	SteVen	12/02/1988
<input type="checkbox"/>		AllEn	Jarrett	10/04/1987
<input type="checkbox"/>		Aminu	Al-Farouq	27/09/1985
<input checked="" type="checkbox"/>		Anderson	Ryan	01/01/1990
<input checked="" type="checkbox"/>		Andic	Furkan	07/06/1992
<input checked="" type="checkbox"/>		Andy-andy	Kyle	13/11/1971
<input checked="" type="checkbox"/>		Anthony	Carmelo-carl	26/06/1986
<input checked="" type="checkbox"/>		Anunoby	OG	12/11/2001

8. When you have selected the required members to be rolled over into the new season, **click on Update**. A confirmation message will appear, informing you of the number of members that have been rolled over to the selected season. These will now appear under the MEMBERS > LIST MEMBERS screen when viewing that new season.