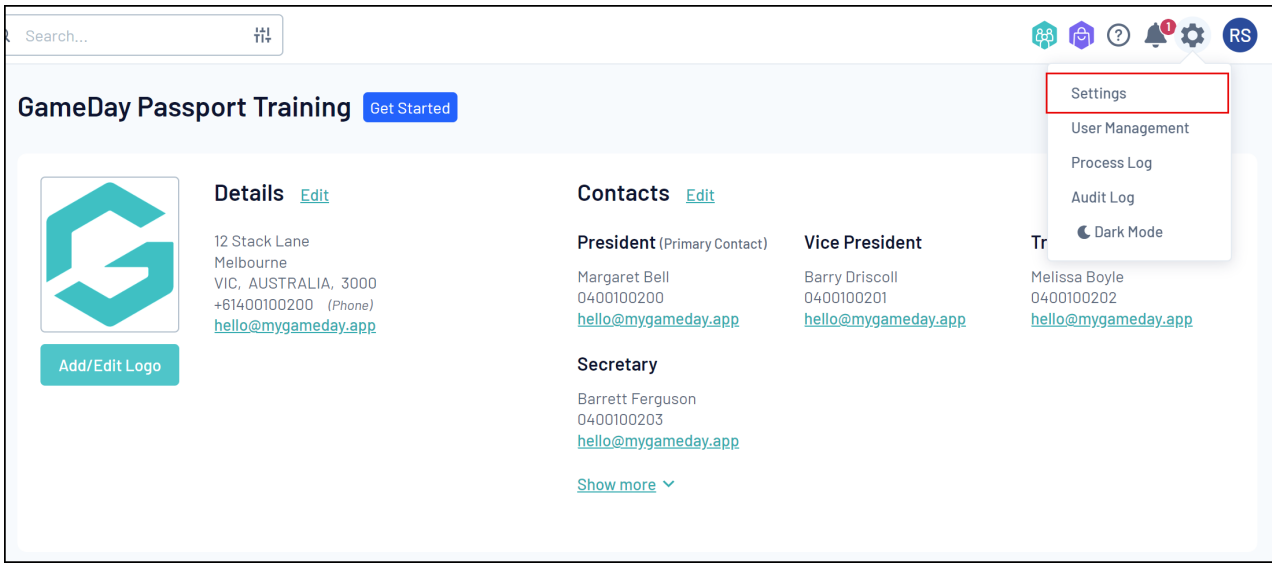
How do I assign a coaches and managers to a team?

14/10/2025 3:32 pm AEDT

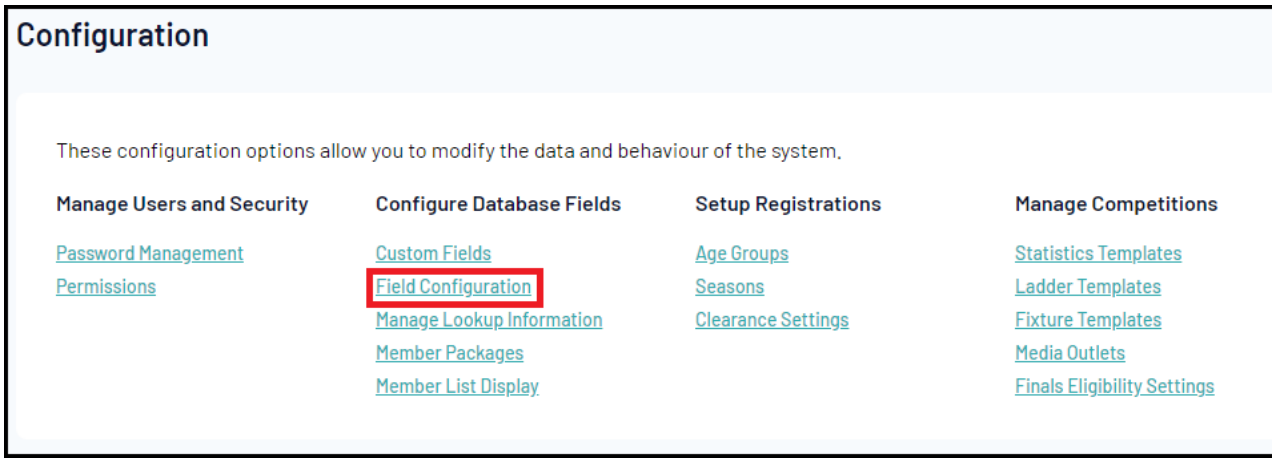
To add a coach or manager to a team, you need to configure the Team Coach or Team Manager field in your Field Configuration.

To do this:

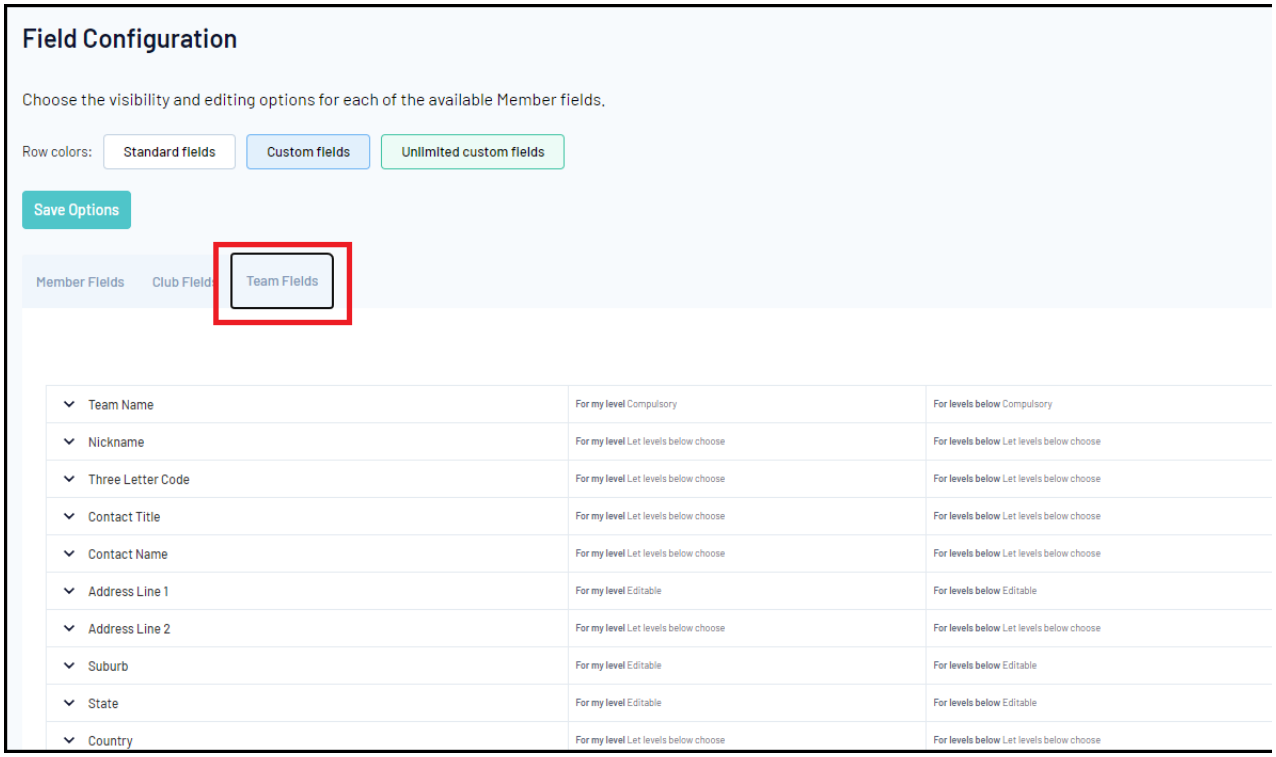
1. Click the Cog on the right-hand side of your dashboard and then click **SETTINGS**



2. Click **FIELD CONFIGURATIONS**



3. Click **TEAM FIELDS**



4. Expand the **TEAM MANAGER** and/or **TEAM COACH** field



5. Set the display status to **EDITABLE** or **COMPULSORY**



Now this field will display when you are editing a team.

Note: For a member to appear in the Team Coach field, they need to be registered in the current season as a Coach.
For a member to appear in the Team Manager field, they need to be registered in the current season as a Volunteer.
This can be configured at the member level by updating the relevant setting in**Member History** > **Clubs** > **Edit Clubs**.