

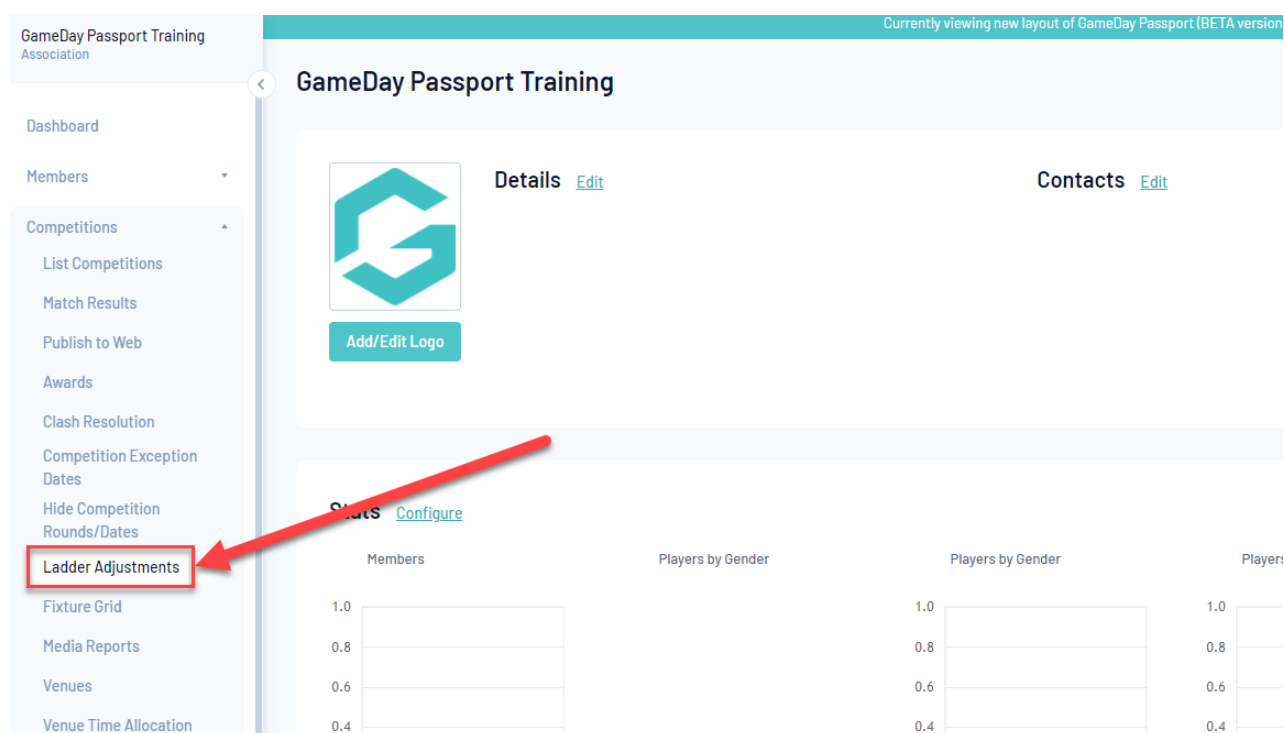
Make a Ladder Adjustment

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A Ladder Adjustment involves making a manual change to a ladder that the program cannot accommodate for otherwise. These are usually processed as a result of specific association rules or regulations.

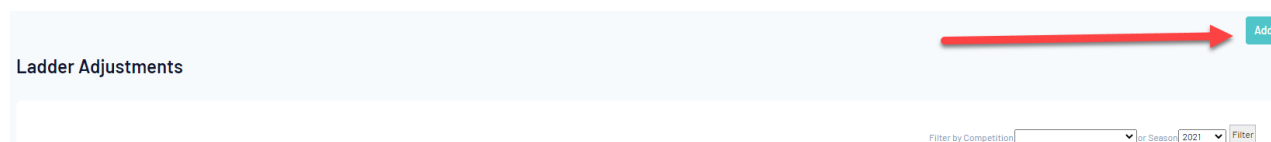
To make a Ladder Adjustment:

1. Hover over Competitions and click Ladder Adjustments.



The screenshot shows the 'GameDay Passport Training' interface. On the left, a sidebar menu lists various options, with 'Ladder Adjustments' highlighted in a red box and a red arrow pointing to it. The main content area displays a competition logo, an 'Add/Edit Logo' button, and several empty charts for 'Members' and 'Players by Gender'. The top right corner indicates 'Currently viewing new layout of GameDay Passport (BETA version)'.

2. Click on Add in the top right hand corner to make a new Ladder Adjustment.



The screenshot shows the 'Ladder Adjustments' page. At the top right, there is a green 'Add' button with a red arrow pointing to it. Below the button, there are filter options: 'Filter by Competition' (a dropdown menu), 'or Season: 2021' (a dropdown menu), and a 'Filter' button.

3. From the drop down list select the Competition that requires a Ladder Adjustment

Ladder Adjustment - Select Competition

Select Competition:

- Please select an option
- 2021 - Seniors Division 1
- 2021 - Seniors Division 2
- 2021 - USAFL Pools Competition
- 2021 - Under 18s Boys
- 2021 - Under 18s Girls

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4. Fill out the compulsory fields and the Adjustment Value and then click Update Ladder Adjustment when complete.

Ladder Template - Add New

To modify, change the details in the boxes below. When you have finished, press the **'Update Ladder Adjustment'** button.

Note: All boxes marked with a * must be filled in.

Details

Adjustment Reason *

Team *

Select Team ▼

Round Number *

Select Round ▼

Adjustment Values

Played

0

Position

0

Won

0

Lost

0

Draw

0

Byes

0

ForfeitsGiven

0

ForfeitsReceived

0

Adjustment Reason: A short comment on the reason for the adjustment (i.e. Playing an Unregistered Player)

Team: Enter in the Team whose ladder details you wish to edit

Round Number: Enter which Round Number the match took place

Adjustment Value: Enter in the value you wish to deduct or add (“-14” will deduct 14 competition points, “14” will add 14 competition points). A hyphen “ - “ needs to be added to deduct values.

Any Ladder Adjustments you make will automatically adjust the ladder for that competition and the adjustment itself will display in the Ladder Adjustments menu like so:
