

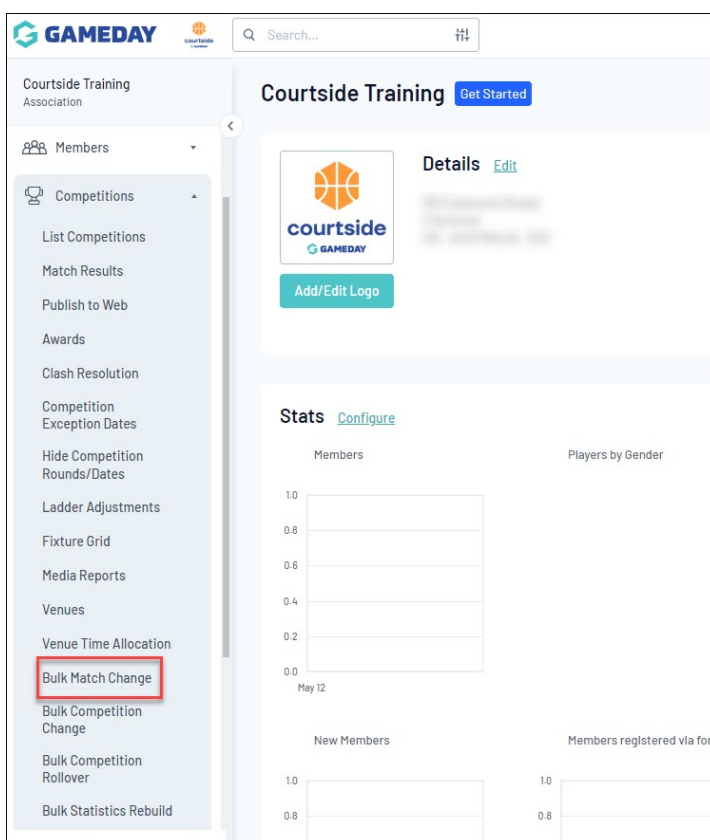
How do I make bulk changes to my matches?

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The bulk match change function allows bulk changes to be made to fixtures to a single specific competition or across multiple competitions in the database.

Firstly, login to your [Online Membership Database](#) - If you don't have your login details please contact your State Governing Body or Association.

1. Hover over Competitions and click Bulk Match Change.



2. At the next screen you can select which Competitions and which specific matches within the selected Competition(s) you wish to make bulk changes to.

First highlight the Competition you wish to make bulk changes to. You can choose multiple Competitions by clicking next to the Competition name that you have previously added.

Bulk Change Matches

Choose which matches to change by using the following search criteria.

Competitions	<input type="checkbox"/>		
Date Range	<div style="border: 1px solid #ccc; padding: 2px;"> 2022 - 2022 Division 1 Mixed 2022 - 2022 test comp 2022 - courtside competition 2023 - Mini Comp 2023 - Test Competition Seniors 2023 - Test Pools 2024 - 2024 Open Age </div>	to	dd/mm/yyyy
Match Time		Select an Option	
Round Number			
Venue	Select Some Options		

3. You can then add filters to further limit the matches that you are going to want to change. You can select to display matches between a specific date and time ranges, matches from a certain round and matches taking place at a particular venue or at several venues.

NOTE: If you leave all of these filters blank then you are going to be given the choice to bulk change every match in the highlighted competitions.

4. Once you have selected the competitions you want to bulk change and inputted any further filters click the Search for Matches button to proceed.

Choose which matches to change by using the following search criteria.

Competitions	2022 - 2022 Division 1 Mixed x		
Date Range		to	dd/mm/yyyy
Match Time	Select Some Options	:	Select an Option
Round Number			
Venue	Select Some Options		

5. At the next screen you can input the changes you wish to make in bulk. You have the options to move all the selected matches (see tick boxed below) to a new Match Date, a new starting Match Time, to a new Venue or you can add a Match Description to these matches. The Match Description will display on the SportsTG Standard Website directly above the two team names in the fixtures section. Simply input the changes you wish to make into the appropriate boxes.

NOTE: You now have the ability to hide a match within a ladder and also hide player statistics for matches that have already been played. To do this, simply choose a date range (one that covers the match you wish to change), click Search for Matches and choose 'Yes' in Hide Match in Ladder' and/or 'Hide Match in Stats'. Click 'Apply Changes to Matches'.

Apply the following changes to the matches listed below.

All matches will be updated with the following options. Leave blank any option you do not want to change.

Please note if the match has been played you may only change the 'Hide Match in Ladder' and 'Hide Match in Stats' statuses for those matches.

Match Date dd/mm/yyyy

Match Time :

Venue

Match Name

Hide Match in Ladder

Hide Match in Stats

Apply Changes to Matches

6. Finally you need to check that the matches ticked below are the matches you wish to bulk apply these changes too. You can un-check any of the matches that you do not want to apply these to, however if matches you want to change are not displayed then you will need to go back a screen and search for matches using different filters.

<input checked="" type="checkbox"/>	Round	Date/Time	Competition	Home Team	Away Team	Venue	Match Name	Match Played	Hidden From Ladder	Stats Hidden
<input checked="" type="checkbox"/>	1	10/10/2022 12:00	2022 Division 1 Mixed	Bears	Tigers	Court 1		No	No	No
<input checked="" type="checkbox"/>	1	10/10/2022 14:00	2022 Division 1 Mixed	Blazers	Reptiles	Court 1		No	No	No
<input checked="" type="checkbox"/>	1	10/10/2022 16:00	2022 Division 1 Mixed	Eagles	Rangers	Court 1		No	No	No
<input checked="" type="checkbox"/>	1	10/10/2022 18:00	2022 Division 1 Mixed	Falcons	Pioneers	Court 1		No	No	No
<input checked="" type="checkbox"/>	2	17/10/2022 12:00	2022 Division 1 Mixed	Reptiles	Bears	Court 1		No	No	No
<input checked="" type="checkbox"/>	2	17/10/2022 14:00	2022 Division 1 Mixed	Rangers	Blazers	Court 1		No	No	No
<input checked="" type="checkbox"/>	2	17/10/2022 16:00	2022 Division 1 Mixed	Pioneers	Eagles	Court 1		No	No	No
<input checked="" type="checkbox"/>	2	17/10/2022 18:00	2022 Division 1 Mixed	Tigers	Falcons	Court 1		No	No	No

7. Once you have got ticked all the matches you wish to apply the changes too click the **Apply Changes to Matches** button.

The matches will be changed accordingly.