

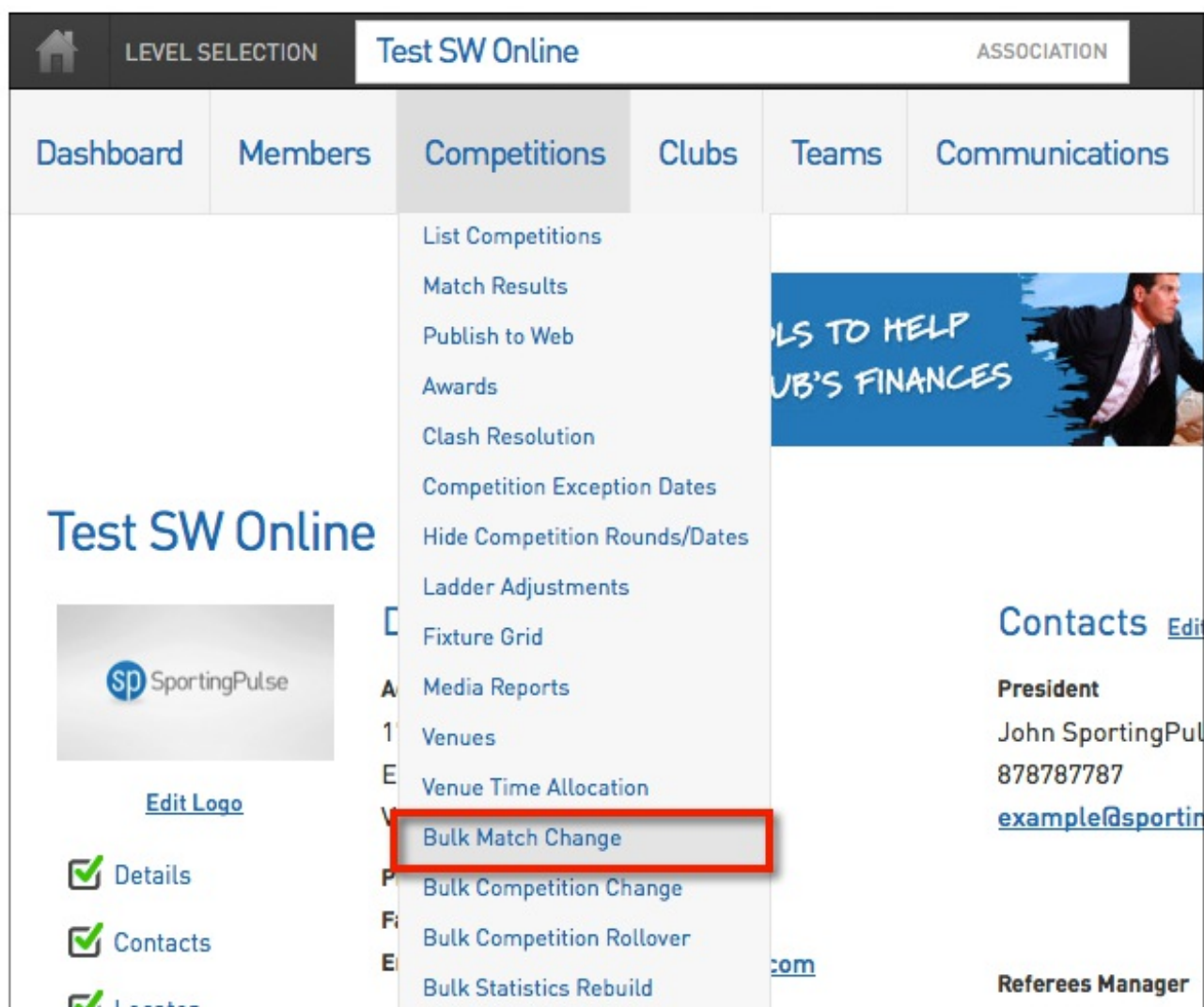
## Bulk Match Change Functionality

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The bulk match change function allows bulk changes to be made to fixtures to a single specific competition or across multiple competitions in the database.

Firstly, login to your [Online Membership Database](#) - If you don't have your login details please contact your State Governing Body or Association.

1. Hover over Competitions and click Bulk Match Change.



The screenshot displays the SportsTG web application interface. At the top, there is a navigation bar with a home icon, 'LEVEL SELECTION', 'Test SW Online', and 'ASSOCIATION'. Below this is a main navigation menu with tabs for 'Dashboard', 'Members', 'Competitions', 'Clubs', 'Teams', and 'Communications'. The 'Competitions' tab is active, and a dropdown menu is open, listing various options: 'List Competitions', 'Match Results', 'Publish to Web', 'Awards', 'Clash Resolution', 'Competition Exception Dates', 'Hide Competition Rounds/Dates', 'Ladder Adjustments', 'Fixture Grid', 'Media Reports', 'Venues', 'Venue Time Allocation', 'Bulk Match Change', 'Bulk Competition Change', 'Bulk Competition Rollover', and 'Bulk Statistics Rebuild'. The 'Bulk Match Change' option is highlighted with a red rectangular box. On the left side of the page, there is a 'Test SW Online' section with a 'SportingPulse' logo and an 'Edit Logo' link. Below this are three checked items: 'Details', 'Contacts', and 'Locator'. On the right side, there is a 'Contacts' section with a banner image and text: 'TO HELP CLUB'S FINANCES'. Below the banner, there is a 'President' section with the name 'John SportingPul', the phone number '878787787', and the email address 'example@sportin'. At the bottom right, there is a 'Referees Manager' section.

2. At the next screen you can select which Competitions and which specific matches within the selected Competition(s) you wish to make bulk changes to.

First highlight the Competition you wish to make bulk changes to. You can choose multiple Competitions by clicking next to the Competition name that you have previously added.

## Bulk Change Matches

Choose which matches to change by using the following search criteria.

<b>Competitions</b>	
<b>Date Range</b>	1999 Summer - Alleged Bug in Ladders
<b>Match Time</b>	2010-2011 - test comp
<b>Round Number</b>	2013 - South West QLD Test Div 1 Men 2013 - 2013 OSFA Test

3. You can then add filters to further limit the matches that you are going to want to change. You can select to display matches between a specific date and time ranges, matches from a certain round and matches taking place at a particular venue or at several venues.

Competitions	<input type="text" value="2010-2011 - test comp x"/>
Date Range	<input type="text"/> to <input type="text"/> dd/mm/yyyy
Match Time	<input type="text" value="Select Some Options"/> : <input type="button" value="v"/>
Round Number	<input type="text"/>
Venue	<input type="text" value="Select Some Options"/>

**NOTE:** If you leave all of these filters blank then you are going to be given the choice to bulk change every match in the highlighted competitions.

4. Once you have selected the competitions you want to bulk change and inputted any further filters click the Search for Matches button to proceed.

**Search for Matches**

5. At the next screen you can input the changes you wish to make in bulk. You have the options to move all the selected matches (see tick boxed below) to a new Match Date, a new starting Match Time, to a new Venue or you can add a Match Description to these matches. The Match Description will display on the SportsTG Standard Website directly above the two team names in the fixtures section. Simply input the changes you wish to make into the appropriate boxes.

**NOTE:** You now have the ability to hide a match within a ladder and also hide player statistics for matches that have already been played. To do this, simply choose a date

range (one that covers the match you wish to change), click Search for Matches and choose 'Yes' in Hide Match in Ladder' and/or 'Hide Match in Stats'. Click 'Apply Changes to Matches'.

Apply the following changes to the matches listed below.

All matches will be updated with the following options. Leave blank any option you do not want to change.

**Match Date**  *dd/mm/yyyy*

**Match Time**  :

**Venue**

**Match Name**

**Hide Match in Ladder**

**Hide Match in Stats**

6. Finally you need to check that the matches ticked below are the matches you wish to bulk apply these changes too. You can un-check any of the matches that you do not want to apply these to, however if matches you want to change are not displayed then you will need to go back a screen and search for matches using different filters.

<input checked="" type="checkbox"/>	Round	Date/Time	Competition	Home Team	Away Team	Venue	Match Name
<input checked="" type="checkbox"/>	1	19/01/2013 06:00	South West QLD Test Div ...	Adelaide United	West Adelaide	AAMI Park	
<input checked="" type="checkbox"/>	1	19/01/2013 06:00	South West QLD Test Div ...	Northern Demons	Nelson Suburbs	AAMI Park	
<input checked="" type="checkbox"/>	1	19/01/2013 06:00	South West QLD Test Div ...	Pocklington Test Team	Western Toros	AAMI Park	
<input checked="" type="checkbox"/>	1	19/01/2013 06:00	South West QLD Test Div ...	Kaizer Chiefs	South Adelaide	AAMI Park	
<input checked="" type="checkbox"/>	1	19/01/2013 06:00	South West QLD Test Div ...	N.A.B	Sturt	AAMI Park	

7. Once you have got ticked all the matches you wish to apply the changes too click the Apply Changes to Matches button.

**Apply Changes to Matches**

The matches will be changed accordingly.

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