

Edit a Match

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Edit a Match Fixture

Firstly, login to your [Online Membership Database](#) - If you don't have your login details please contact your State Governing Body or Association.

There are numerous ways to edit a fixture. To edit a single match in a fixture, follow these steps.

1. Hover over Competitions and click List Competitions.

The screenshot displays the 'GameDay Passport Training Association' dashboard. On the left, a navigation menu is visible with the following items: Dashboard, Members, Competitions, Match Results, Publish to Web, Awards, Clash Resolution, Competition Exception Dates, Hide Competition Rounds/Dates, Ladder Adjustments, Fixture Grid, Media Reports, Venues, Venue Time Allocation, and Bulk Match Change. The 'Competitions' menu item is expanded, and 'List Competitions' is highlighted with a red rectangular box. A red arrow points from this box towards the main content area. The main content area shows the 'GameDay Passport Training' details page, including a logo placeholder with an 'Add/Edit Logo' button, 'Details' and 'Edit' links, and a 'Stats' section with a 'Configure' link. Below the stats section, there is a table with columns for 'Members' and 'Pls' and a y-axis ranging from 0.2 to 1.0.

2. Click on the magnifying glass next to the competition you wish to edit.

New Copy Regrade

Competitions in Association

Showing Name Including: Season: 2021 Age Group: --All Age... Status: Active

Name	Competition Type	Abbreviation	Season	Grouping	Age Group	Contact	Status	Uploaded
Seniors Division 1	Home and Away		2021		Age 18		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Seniors Division 2	Venue Allocation		2021		Age 18		<input checked="" type="checkbox"/>	
Under 18s Boys	Venue Allocation		2021		Age 18		<input checked="" type="checkbox"/>	
Under 18s Girls	Venue Allocation		2021		Age 18		<input checked="" type="checkbox"/>	
USAFL Pools Competition	Pools Competition		2021		Age 18		<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

3. Once you have selected the Competition, click on Fixtures which will display the fixture list for the Competition.

Seniors Division 1 Competition

Seniors Division 1

Dashboard

Fixtures

Regular Season

Finals

Teams

Ladder

Match Results

Statistics

Reports

Competition Configuration [Edit](#)

Active: Yes

Season: 2021

Type: Seniors

Division: Division 1

Age Group: Age 18

Gender: Male

4. You will now have the following options to edit a Match Fixture.

a) To Edit the Date or Time of a Match, click on the Date / Time of the Match in the Fixture List which will open a calendar and time option to edit:

Use this grid to edit fixtures by clicking on the date, home or away team, or venue for the fixture you want to edit.

[Add New Round](#)

Match #	Date	Home Result	Home Team	Away Team	Away Result	Venue	Match Status
1	07/08/2021 01:00 PM		Sharks	Titans		Oval 1	No Result Entered
2	Aug 2021		Panthers	Ravens		Oval 2	No Result Entered
3			Jaguars	Warriors		Oval 3	No Result Entered
4			Eagles	Bulls		Oval 4	No Result Entered
5			Demons	Wolves		Oval 5	No Result Entered
6			Lions	Tigers		Oval 6	No Result Entered
7			Giants	Hawks		Oval 7	No Result Entered
8			Bulldogs	Bears		Oval 8	No Result Entered
9			Cats	Hornets		Oval 9	No Result Entered

b) To Edit the Home Team or Away Team of a Match, click on the appropriate Team Name in the Fixture List

which will open a list of teams in the Competition to choose from:

Use this grid to edit fixtures by clicking on the date, home or away team, or venue for the fixture you want to edit.

[Add New Round](#)

Match #	Date	Home Result	Home Team	Away Team	Away Result	Venue	Match Status
1	07/08/2021 01:00 PM		Sharks	Titans		Oval 1	No Result Entered
2	07/08/2021 04:00 PM		Bulldogs	Ravens		Oval 2	No Result Entered
3	07/08/2021 01:00 PM		Cats	Warriors		Oval 3	No Result Entered
4	07/08/2021 09:00 PM		Eagles	Bulls		Oval 4	No Result Entered
5	07/08/2021 04:00 PM		Giants	Wolves		Oval 5	No Result Entered
6	07/08/2021 01:00 PM		Hawks	Tigers		Oval 6	No Result Entered
7	07/08/2021 04:00 PM		Hornets	Hawks		Oval 7	No Result Entered
8	07/08/2021 01:00 PM		Unknown	Bears		Oval 8	No Result Entered
9	07/08/2021 09:00 PM		Warriors	Hornets		Oval 9	No Result Entered

c) To Edit the Venue of a Match, click on the Venue Name in the Fixture List which will open a list of Venues in your Database to choose from:

Use this grid to edit fixtures by clicking on the date, home or away team, or venue for the fixture you want to edit.

[Add New Round](#)

Match #	Date	Home Result	Home Team	Away Team	Away Result	Venue	Match Status
1	07/08/2021 01:00 PM		Sharks	Titans		Oval 1	No Result Entered
2	07/08/2021 04:00 PM		Panthers	Ravens		Oval 2	No Result Entered
3	07/08/2021 01:00 PM		Jaguars	Warriors		Oval 3	No Result Entered
4	07/08/2021 09:00 PM		Eagles	Bulls		Oval 4	No Result Entered
5	07/08/2021 04:00 PM		Demons	Wolves		Oval 5	No Result Entered
6	07/08/2021 01:00 PM		Lions	Tigers		Oval 6	No Result Entered
7	07/08/2021 04:00 PM		Giants	Hawks		Oval 7	No Result Entered
8	07/08/2021 01:00 PM		Bulldogs	Bears		Oval 8	No Result Entered
9	07/08/2021 09:00 PM		Cats	Hornets		Oval 9	No Result Entered

Edit a Match

To Edit all details of a Match, including adding a Match Name, moving a Match to another Round or to Delete a Match, click on the Edit Match Icon:

Use this grid to edit fixtures by clicking on the date, home or away team, or venue for the fixture you want to edit.

[Add New Round](#)

Match #	Date	Home Result	Home Team	Away Team	Away Result	Venue	Match Status
1	07/08/2021 01:00 PM		Sharks	Titans		Oval 1	No Result Entered
2	07/08/2021 04:00 PM		Panthers	Ravens		Oval 2	No Result Entered
3	07/08/2021 01:00 PM		Jaguars	Warriors		Oval 3	No Result Entered
4	07/08/2021 09:00 PM		Eagles	Bulls		Oval 4	No Result Entered
5	07/08/2021 04:00 PM		Demons	Wolves		Oval 5	No Result Entered
6	07/08/2021 01:00 PM		Lions	Tigers		Oval 6	No Result Entered
7	07/08/2021 04:00 PM		Giants	Hawks		Oval 7	No Result Entered
8	07/08/2021 01:00 PM		Bulldogs	Bears		Oval 8	No Result Entered
9	07/08/2021 09:00 PM		Cats	Hornets		Oval 9	No Result Entered

which will open the match details which you can edit and Update Match.

Match -







To modify, change the details in the boxes below. When you have finished, press the **'Update Match'** button.

Note: All boxes marked with a * must be filled in.

Match Name	<input type="text"/>
Abbreviation	<input type="text"/>
Round No *	<input type="text" value="1"/>
Match Date *	<input type="text" value="07/08/2021"/>
Match Time	<input type="text" value="13"/> <input type="text" value="00"/>
Venue	<input type="text" value="Oval 1"/>
Home Team	<input type="text" value="Sharks"/>
Away Team	<input type="text" value="Titans"/>
Hide In Ladder	<input type="checkbox"/>
Hide In Stats	<input type="checkbox"/>
Match Locked	<input type="checkbox"/>

In this field you can also add a specific match name to a game. For example, Playoff 5/6; Bronze Medal; Gold Medal

It will then displays on the website like this;

PLAY OFF 7/8					
	Central Districts Lions U14 Girls	37	2:00 PM / Sat 3 Oct	Scholastic Stadium Court 2 (Map)	
		FINAL			
	Forestville Eagles U14 Girls	43			
				BOX SCORE	
BRONZE MEDAL					
	Canberra Capitals U14 Girls	33	4:30 PM / Sat 3 Oct	Scholastic Stadium - Court 1 (Map)	
		FINAL			
	Knox Raiders U14 Girls	43			
				BOX SCORE	
GRAND FINAL					
	Bulleen Boomers U14 Girls	50	6:00 PM / Sat 3 Oct	Scholastic Stadium - Court 1 (Map)	
		FINAL			
	Manly Sea Eagles U14 Girls	27			
				BOX SCORE	

Save Changes

If you do make any changes to the Fixture Grid it is important that you click on the Save Changes button in the bottom left of the Fixture Grid otherwise your changes will be lost.

Redraw Fixtures

Should you wish to generate your fixtures from scratch again, simply click on the Redraw Fixture link at the top right of the Fixture Grid and the fixture will be generated again based on the Fixture Template and teams assigned to the Competition.

Note: all manual changes made to the fixture (as per instructions above) will be lost when the Redraw Fixtures option is selected.