GAMEDAY

Match Official Payment Reports

Last Modified on 09/11/2023 2:00 pm AEDT

Referee/Umpire/ Match Official Payment Reports

Umpire League Invoice

This report sends an email to the association administrator with the invoicing details for all the umpires within a competition.
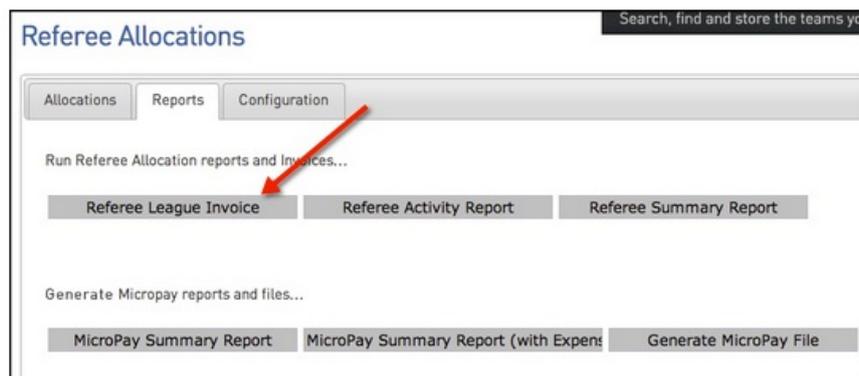
Please note: As the terms Referee and Umpire differ from sport to sport, for this example the term will be Match Official. The screen shots will show the Referee examples.

To run the report:

1. Hover over Comp Management and click Referee (Match Official) Allocations.

2. Click Reports and then click Referee (Match Official) League Invoice button.

3. Select the appropriate association from the Select Association drop-down box.

Association Invoice - Select Association

Select Association: [Please select Association ‡]

4. Choose the competition that the invoicing information is required for and enter a date range if necessary. If you do not enter a date range the administrator will receive the invoicing details for the entire competition.

Run Referee Activity Report

Please select the competitions and date range that you which the invoice to cover.

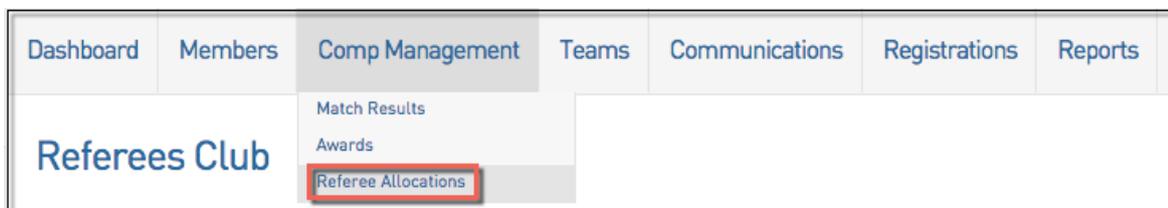| Competitions:	-- Please select one or more Competitions -- Touch Football SWOL Demo – #1 Bye Allocation Test (2013) Touch Football SWOL Demo – 2012 10B (2012) Touch Football SWOL Demo – 2012 10G (2012)
From Date:	[Day ‡] [Month ‡] [Year ‡]
To Date:	[Day ‡] [Month ‡] [Year ‡]

Run Referee Invoice Report

5. Once the competition has been highlighted and dates entered if needed click the Run Referee (Match Official) Invoice Report button.
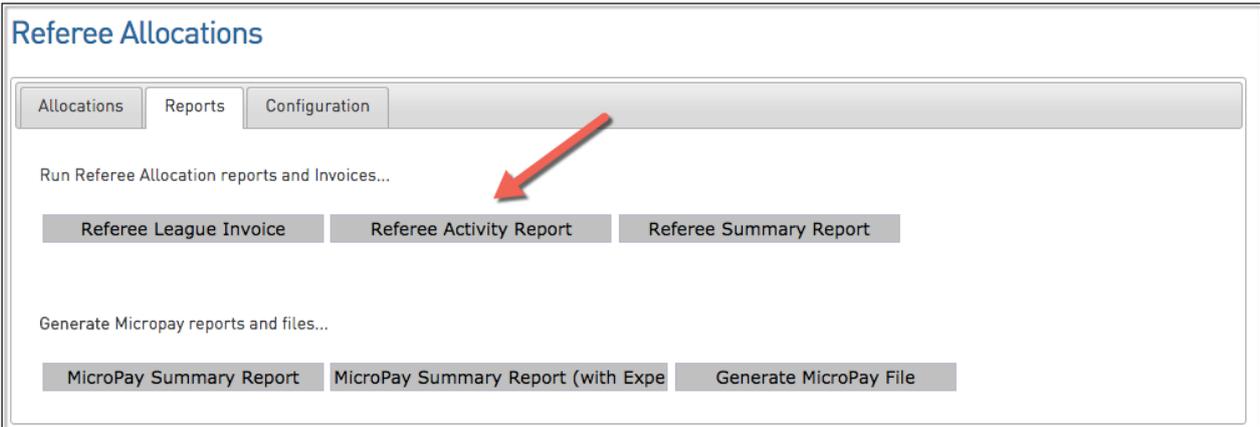
Match Official Activity Report

This report shows the activity details for one or more of the umpires in the association. This allows the association administrator to easily view the complete movements of one or more umpires throughout a competition.

To run the report:

1. Hover over Comp Management and click Referee (Match Official) Allocations.

Dashboard	Members	Comp Management	Teams	Communications	Registrations	Reports

Referees Club

Match Results
Awards
Referee Allocations

2. Click on the Referee (Match Official) Activity Report button

3. Select the Umpire(s) you wish to report on and enter in a date range if desired. Click the Run Activity Report to run the report.

Umpire MicroPay Report

The Umpire MicroPay Report produces an import file for the MicroPay accounting software. This allows you to import the umpire payment records and process them in the MicroPay system.

To run the report:

1. Click on the MicroPay Summary Report button

2. At the next screen enter a date range for the report. This is the time period which will be covered in the report. If you leave this blank the report will cover everything umpire allocation across the entire competition period. Then enter an email address for the file to get sent too. To run the report click the Run MicroPay Report button.

4. You will see a confirmation screen appear confirming the report file has been sent to the email address allocated.