

Played more than one game in a week

Last Modified on 26/10/2016 5:44 pm AEDT

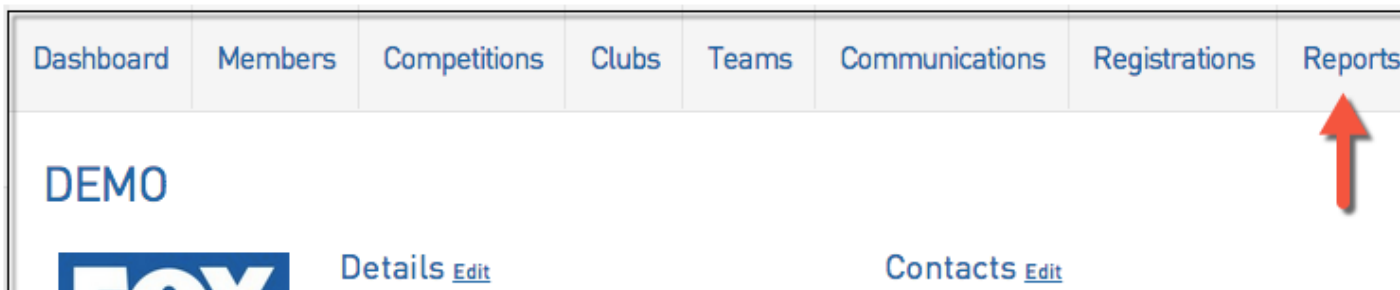
As there is no one specific report that is going to show only those who have played more than one game in a week, there are certain reports that with a little work will tell you the same thing.

Listed below are those reports.

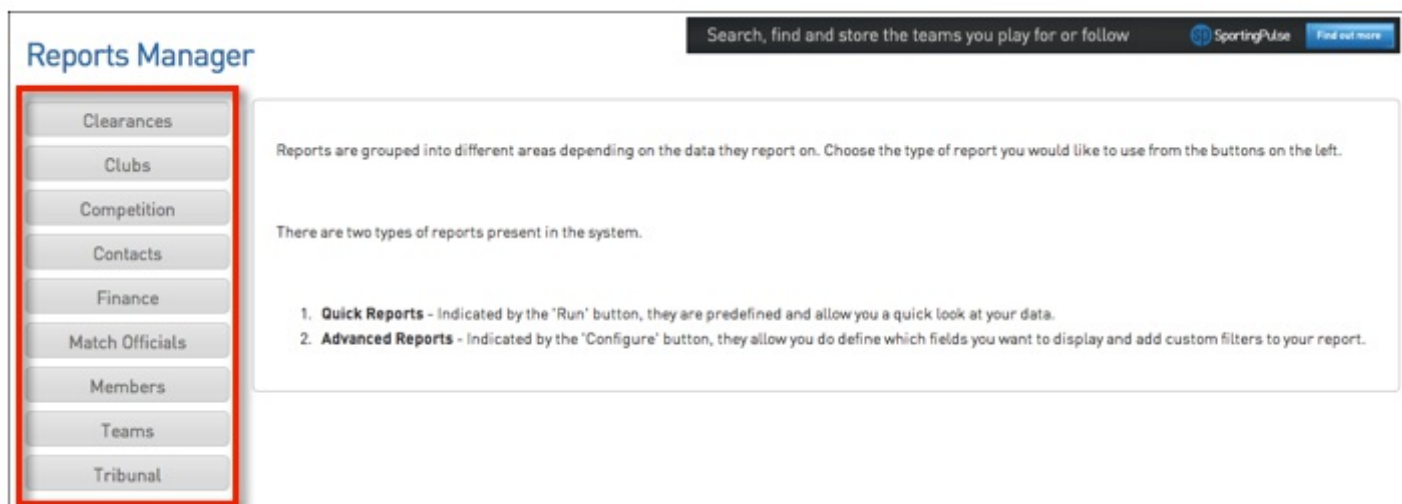
Firstly, login to your [Online Membership Database](#) - If you don't have your login details please contact your State Governing Body or Association.

Match Player Stats Report

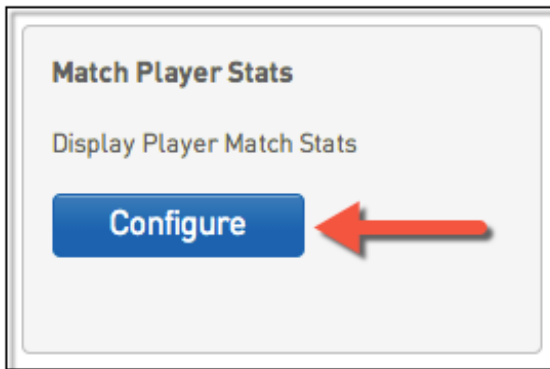
1. From your dashboard, click Reports in the top menu.



2. Click the heading- Competition in the list.



3. Click Configure under the Match Player Stats Report.



4. Click, drag and drop the following fields under the 'Selected Fields' area.

- First Name
- Family Name
- DOB,
- Team Name,
- Round Number
- Match Date/Time (must enter the 7 day period you want to report on otherwise the report will be quite large)
- Match Number
- Competition

We recommend to sort by Family Name and DOB.

First name Remove
 Filter :

Family Name Remove
 Filter :

Date of Birth Remove
 Filter :

Team Name Remove
 Filter :

Round Number Remove
 Filter :

Match Date/Time Remove
 Filter : **Between** (dd/mm/yyyy) and (dd/mm/yyyy)

Match Number Remove
 Filter :

Competition Name Remove
 Filter :

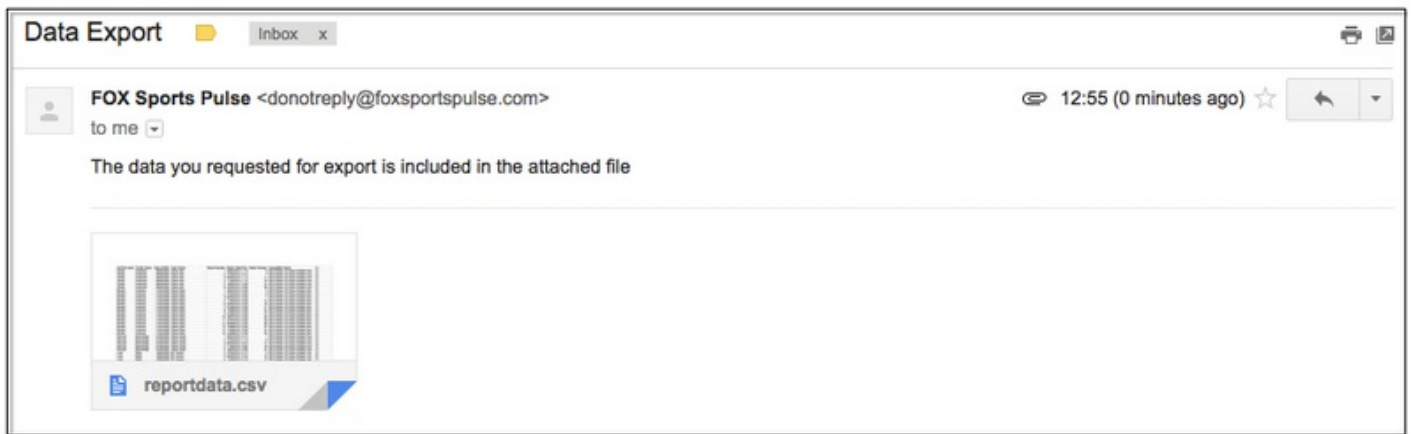
Run Report

Options
 Show Unique Records Only Summary Data All Records
 Sort by
 Secondary sort by

5. This report can be sent as a CSV file via email. Under Report Output, ensure that the circle next to Email is highlighted, the format is CSV and that your correct email address is entered. Click Run Report.

Report Output
 Choose how you want to receive the data from this report.
 Display
Open the report for viewing on the screen.
 Email
Email the report in a format suitable to be imported into another product.
 Email Address

6. The following is an example of the email that will be received.

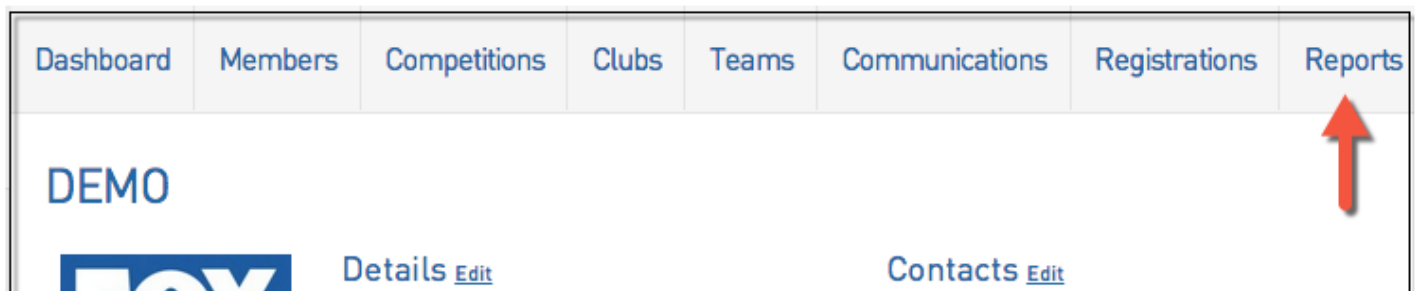


7. Open the file and check for Duplicates to see if there is anyone who has played twice over the course of the 7 days. eg.

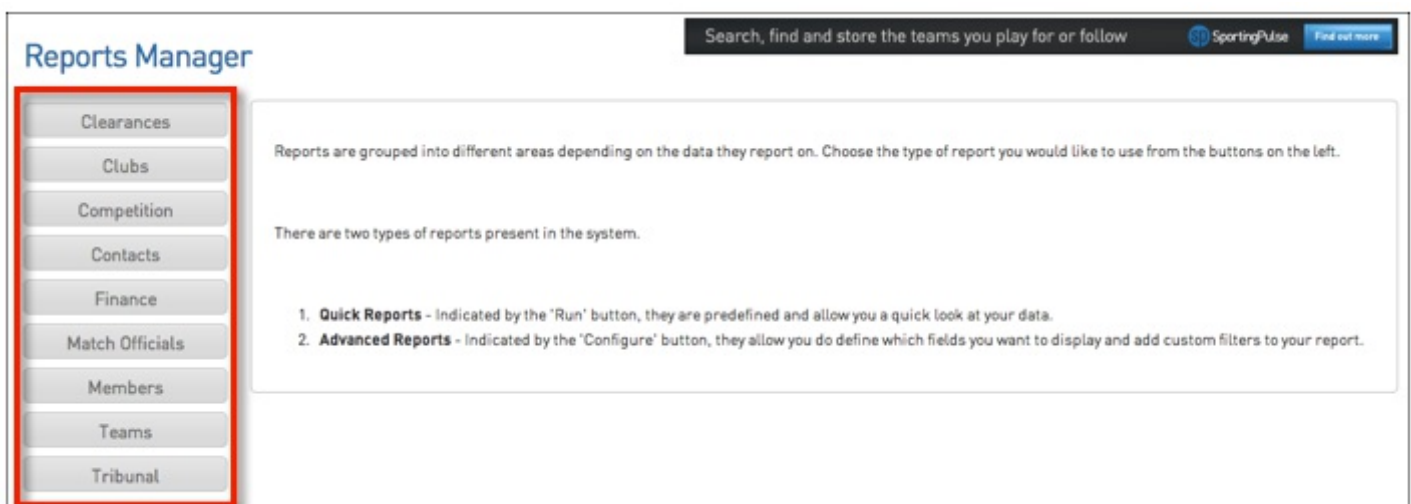
Karl	A	<	7/1/9	Saints(J	23/05/2015 17:30	20	Under 18A Boys
Karl	A	<	7/1/9	Saints(C	24/05/2015 16:45	23	Mens Classic Div 2

Previous Weeks Players Report

1. From your dashboard, click Reports in the top menu.



2. Click the heading- Competitions in the list.

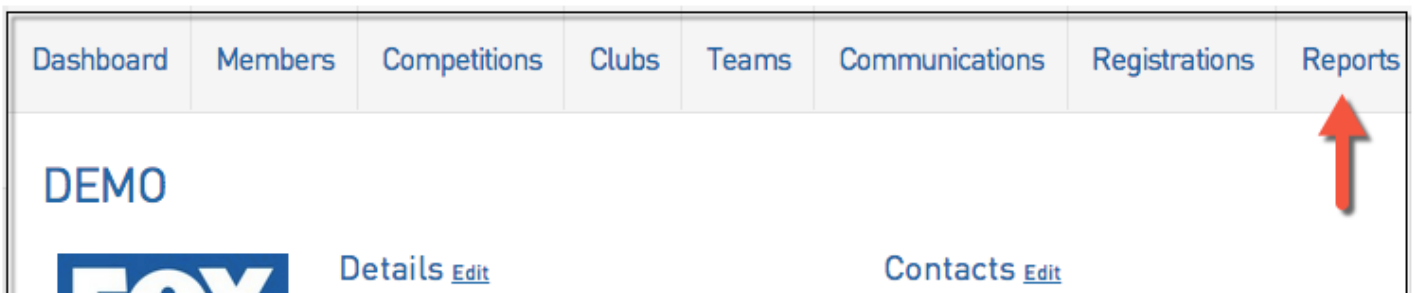


3. Click Run under the Previous Weeks Players heading. This report will open in a new window. Please copy and paste the report in to excel.

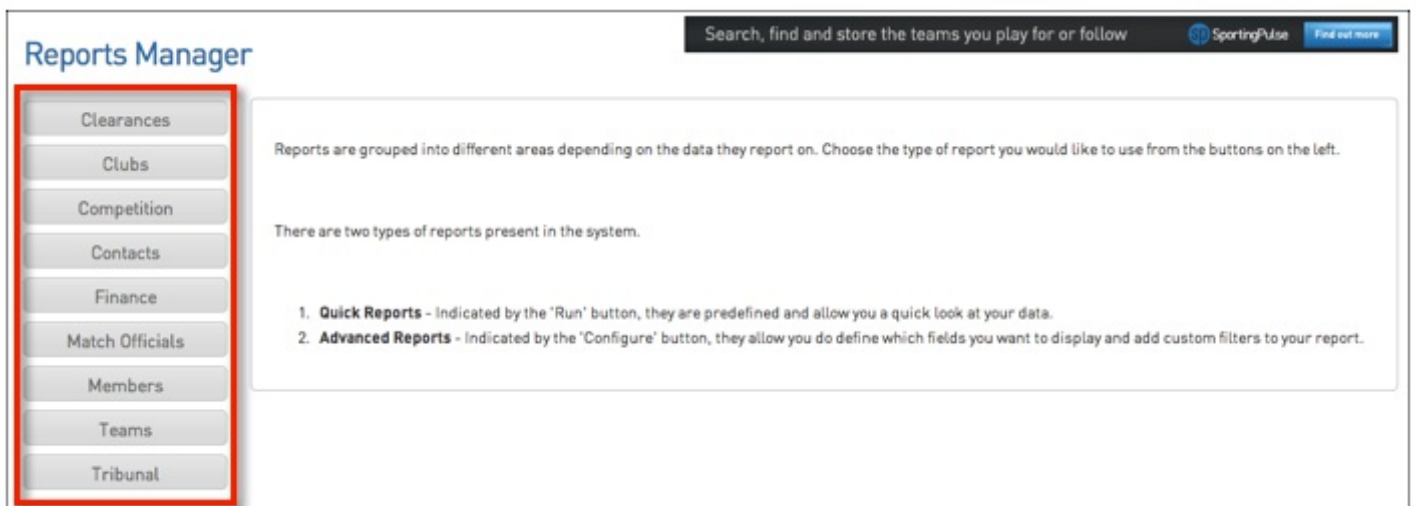
- Sort the sheet by DOB and run a remove duplicates report to see if there is anyone who has doubled up.
- This pulls through Competition, Team Name, First Name, Last Name, DOB, Round, Date and Time.

Match Players Report

1. From your dashboard, click Reports in the top menu.



2. Click the heading- Competitions in the list.



3. Click Configure under the Match Players Report heading.



4. Click, drag and drop the following fields under the 'Selected Fields' area.

- First Name
- Family Name
- DOB
- Team Name of Player
- Match Date/Time (must enter the 7 day period you want to report on otherwise the report will be quite large)
- Competition

Select competition

Selected Fields

First name Remove
Filter :

Family Name Remove
Filter :

Date of Birth Remove
Filter :

Team Name of Player Remove
Filter :

Home Team Name Remove
Filter :

Match Date/Time Remove
Filter :

Run Report

Please Note:

- The downside of this report is that you cannot run multiple competitions at a time.
- However - again you could Save the report and have it send to CSV and find duplicates in Excel

Related Articles

[template("related")]
