GAMEDAY

How do I manually add a new round to my fixture?

Last Modified on 17/11/2023 12:31 pm AEDT

Firstly, login to your Online Membership Database - If you don't have your login details please contact your State Governing Body or Association.

1. To add a round to a competition fixture without doing a complete refixture, hover over Competitions and click List Competitions.
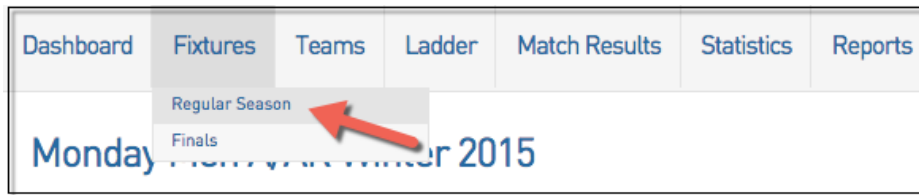

2. Click on the magnifying glass just to the left of the specific competition.

3. Once on the Competition dashboard, hover over Fixtures and click Regular Season.

4. Once on the fixtures page click Add New Round.

5. It is then possible to give the round a name and abbreviation but the number of matches in this round must be included. Once these details have been entered then click on Update Round to save your changes.

Add New Round

To modify this information change the information in the boxes below and when you have finished press the **'Update Round'** button.
Note: All boxes marked with a ⊙ are compulsory and must be filled in.

Round Name:	Round
Abbreviation:	
Round Locked:	☐
Number of Matches:	⊙
Round Notes (Display on Website):	

Update Round

6. Once the round has been added, returned to the fixtures page. Ensure the match details are correct by double clicking on the information. Eg. below, the match date has been double clicked. You can then choose the appropriate date. To save this information click elsewhere on the fixture - eg. the Home Team heading. This will lock in the change.

Match ...	Date	Home Team	Away Team
⊟ Round: 1 Round 1 Add Match Edit Round [10 matches]			
496	04/10/2012 01 ⬍ 00 ⬍ PM ⬍	Brighton Buccaneers Men's A Grade	Yarrambat Tigers Men's A Grade
497		Cranbourne Eels Men's A Grade	Abush Parmi
498	◐ Oct ⬍ 2012 ⬍ ◑	Eltham Saints Men's A Grade	Wantirna Warriors Men's A Grade
499	Su Mo Tu We Th Fr Sa	Gisbourne Sonics Men's A Grade	The Commish
500	1 2 3 4 5 6	Greenville Giants Men's A Grade	Shepp Wednesday
501	7 8 9 10 11 12 13	Greytown Demon's Men's A Grade	Rowville Redbacks Men's A Grade
502	14 15 16 17 18 19 20	Hoosier Day	Ridgeview Raiders Men's A Grade
503	21 22 23 24 25 26 27	Hurstbridge Heat Men's A Grade	Oakland Rebels Men's A Grade
504	28 29 30 31	Jolimount Jaguars Men's A Grade	Milton Mutants Men's A Grade
505	04/10/2012 12:00 AM	Melbourne Lightning Men's A Grade	Bye