

Match Day Paperwork & Reporting

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Overview

As part of the Schedula+ Functionality, Match Day Paperwork & Reporting allows an Association/League to create a series of questions to collect additional Match Data (ie Ground Condition, Standard of Facilities, Crowd Behaviour etc.) for Umpires /Referees /Match Officials to Complete via Referee Login.

Details below will outline the process for completing Match Day Paperwork utilising Referee Login as part of Schedula+ Functionality:

Passport Process

1. Login to Passport
2. Click on Results Entry & Live Scoring

The image displays two side-by-side screenshots of a web application. The left screenshot is titled 'sp Passport' and shows an 'Account Info' section for a user named 'Jones'. It includes fields for 'Email address: [redacted]@gmail.com' and a 'Click to EDIT your profile' link. Below this are sections for 'Logins' (with a link to 'Membership Database') and 'Communications' (with a link to 'Newsletters'). A red box highlights the 'Results Entry & Live Scoring' link, which is described as 'Direct access to results entry and live scoring for desktop, tablet and mobile.' The right screenshot is titled 'sp Membership' and shows 'SP Online Results Accounts'. It prompts the user to 'Select the SP Online Results account you would like to access from the list below.' A list contains one entry: 'Jones Match Official', which is highlighted with a red arrow. Below the list is a note: 'If you'd like to link to another database to this page please contact the administrator'. A 'Match Official' button is visible at the bottom right of this interface.

Data entry process

1. Set Beginning and Ending date, then click GO

2. Select Enter Results

3. Association level access to Post Game and Pre Game screens

The screenshot displays the SportingPulse web interface. At the top, there is a date filter section with the text "Display matches between the following dates". Below this, there are two input fields: "Beginning:" with the date "01/01/2014" and "Ending:" with the date "14/4/2014", followed by a blue "GO" button. The main header shows the date "29/03/2014". On the left side, there is a clock icon with "17:30" and a location icon with "@ Lilys Football Centre". Below this, the "Address:" is listed as "Cacia Ave" and "Blacktown". A blue button labeled "Enter Results" is highlighted with a red box. The "Match Details:" section includes "Hills Brumbies vs. Parramatta FC", "2014 SUPA IGA National Premier League Men's 2 - 20's", "Football NSW - NPL", and "Round 2". The "Assigned Roles:" section shows a greyed-out area. Below the match details, there is a "Match Day Reports" section with a link "Report on Pitch (Not Completed)". On the right side, there is a map showing the location of "Fairfax Community Stadium" with a red pin. The map includes labels for "Ashley Brown Reserve", "Prospect Hwy", and other streets.

Locating Fixtures

You will now be taken to a list of all of your appointed fixtures. Change the date parameters at the top of the screen to select the fixture/s that you need to enter results for.

The grey header indicates the date of the fixture. The match details are under the header along with information on which other officials have been appointed. Always check the information under "Match Details" to ensure you are entering Match Day Paperwork for the correct Match.

1. Click on the relevant Report you wish to Complete (there may be more than
2. Save the Results
3. The Status of the Report should change from "Not Completed" to "Completed"

29/03/2014

🕒 17:30
@ Lily's Football Centre


Address:
Cacia Ave
Blacktown

Match Details:
Hills Brumbies vs. Parramatta FC
2014 SUPA IGA National Premier
League Men's 2 - 20's
Football NSW - NPL
Round 2

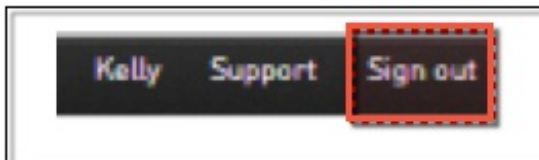
Assigned Roles:

Enter Results

Match Day Reports
[Report on Pitch](#) (Not Completed)



Ensure that you sign out after you have entered all results. To log out, click on “Sign Out” located in the black bar at the top of the screen to the right.



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