

## Linking a menu to an internal page

Last Modified on 11/11/2015 8:19 am AEDT

Creating a menu item that links to another internal page

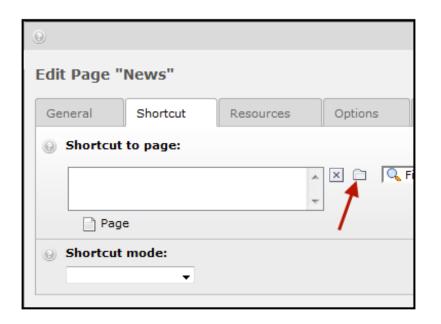
- 1. Add a page as described in Creating a page.
- 2. Under Page Type select 'Shortcut'.

▼ WEB	•
Page     O View	Edit Page "News"
📰 List	General Metadata Resources Options A
Functions FILE Filelist	<ul> <li>Type:</li> <li>Standard</li> <li>Standard</li> <li>Shortcut</li> <li>Link to external URL</li> <li>Hide in menu:</li> </ul>
	Hide in menu:
	Pagetitle:

3. Right click on the page, click 'Edit'

▼ WEB	r verse en la companya de la company	0
Page View	<ul> <li>✓ SportingPulse Sample Site</li> <li>→ Home</li> <li>→ Nev</li> <li>→ Fixth Show</li> <li>→ Vide Edit</li> </ul>	
Elist 🌮 Functions		
▼ FILE	Phot New Spo Info	
	Not Copy News A Cut More options	₩ ₩

4. On the 'Shortcut' tab click on 'Browse for Records' to search for the page you wish to link to



## 5. Select the page as shown below

Page tree:	Select Records:
▼ ☐ SportingPulse Sample S	Site D D D D D D D D D D D D D D D D D D D
	Search String:
Fixtures & Results	Show records:
Videos	
Photo Gallery	►
Sponsors	Þ
@ Links	Þ
Not in Menu page	Þ
News Articles	Þ
—	

## **Related Articles**

[template("related")]