

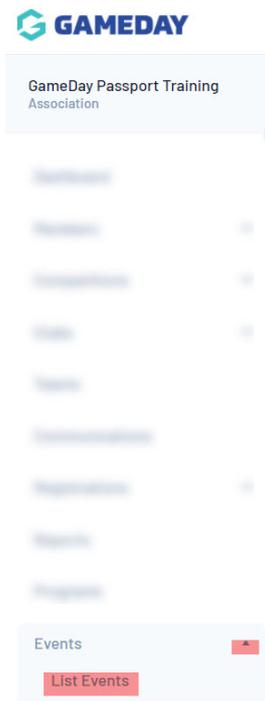


## How do I view Event registrations?

Last Modified on 05/12/2023 5:02 pm AEDT

To view members who have registered in to a specific event, follow these simple steps.

1. From your dashboard, click the drop down arrow against **EVENTS** > click **LIST EVENTS**.



2. From the Events page, click **VIEW MEMBERS** next to the Event you wish to view.

Event Name	Location	Start Date	Members	Registration Link	Status
Mini Hawks Wednesday 4-5pm	Macleod YMCA	2016-05-04	<a href="#">View Members</a>	<a href="#">Register</a>	
Mini Hawks Thursday 4-5pm	Macleod YMCA	2016-05-05	<a href="#">View Members</a>	<a href="#">Register</a>	
Mini Hawks Wednesday 4-5pm Term 3	Macleod YMCA	2016-08-03	<a href="#">View Members</a>	<a href="#">Register</a>	
Mini Hawks Thursday 4-5pm Term 3	Macleod YMCA	2016-08-04	<a href="#">View Members</a>	<a href="#">Register</a>	
Mini Hawks Wednesday 4-5pm Term 4	Macleod YMCA	2016-10-05	<a href="#">View Members</a>	<a href="#">Register</a>	
Mini Hawks Thursday 4-5pm Term 4	Macleod YMCA	2016-10-06	<a href="#">View Members</a>	<a href="#">Register</a>	

3. The next page will display the members within that Event.

Members can be withdrawn by clicking on the **Withdrawn** button.

To view information related to this member within the event, click the **edit icon** next to their name.

## Members in Mini Hawks Wednesday 4-5pm

	Family name	First name	Date of Birth	Mobile	Email	Withdraw
	██████	Amelia	2009-07-18	0402282039	borris246@hotmail.com	<a href="#">Withdraw</a>
	██████	Gabriel	2005-09-21	0422166069	Anastasia.narkiewicz@usgboral...	<a href="#">Withdraw</a>
	██████	Declan	2010-01-07	0412855607	Zkeen78@gmail.com	<a href="#">Withdraw</a>
	██████	Mitchell	2010-01-16	0411333432	jane.tomic@live.com	<a href="#">Withdraw</a>
	██████	George	2011-11-04		Snb351@hotmail.com	<a href="#">Withdraw</a>
	██████	Grace	2010-02-09		Snb351@hotmail.com	<a href="#">Withdraw</a>
	██████	Jade	2010-04-19		lkcmdogson@aapt.net.au	<a href="#">Withdraw</a>
	██████	Elizabeth	2010-10-06		bkkerobinson@gmail.com	<a href="#">Withdraw</a>
	██████	Neve	2009-09-15	0409701016	annabelreynolds.70@gmail.com	<a href="#">Withdraw</a>
	██████	Kevin	2009-10-23		shwangluo@gmail.com	<a href="#">Withdraw</a>