

How do I show or hide a field based on another field response?

Last Modified on 24/03/2025 2:31 pm AEDT

Overview

Conditional Fields provide administrators greater flexibility over the way in which fields are displayed on a Registration Form, as well as providing a more concise user experience. It allows administrators to display certain fields on a form only if another question is answered, as that particular field may only be applicable to certain types of members.

Administrators are able to set **Control Fields**, which in turn determine whether any subsequent fields are shown or hidden based on the user's response.

For example, you might want to find out if the registrant has any allergies and, if so, what they're allergic to.

In that case, we can add conditional rule where, if the response to the question 'do you have any allergies?' is YES, then we show an additional question called 'please specify your allergies'

Note: The guide below will show how to create the conditional rule on a registration form. For more information on creating custom questions, visit the relevant link below:

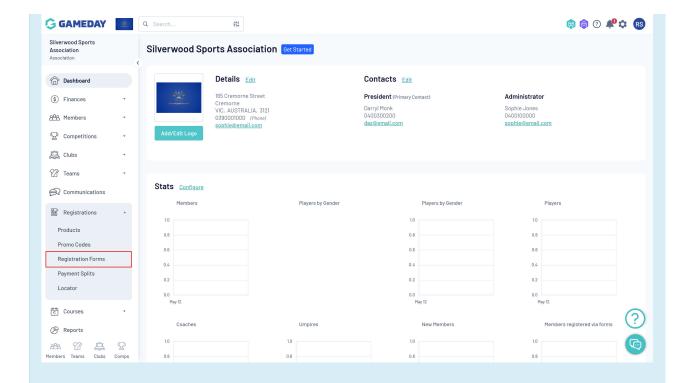
Creating Custom Fields at Association-level

Creating Custom Fields at Governing Body or Club-level

Step-by-Step

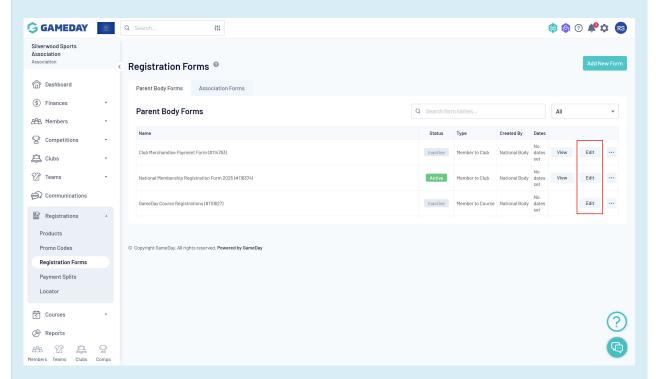
Step 1: Navigate to your registration form list

In your left-hand menu, go to **Registrations** > **REGISTRATION FORMS**



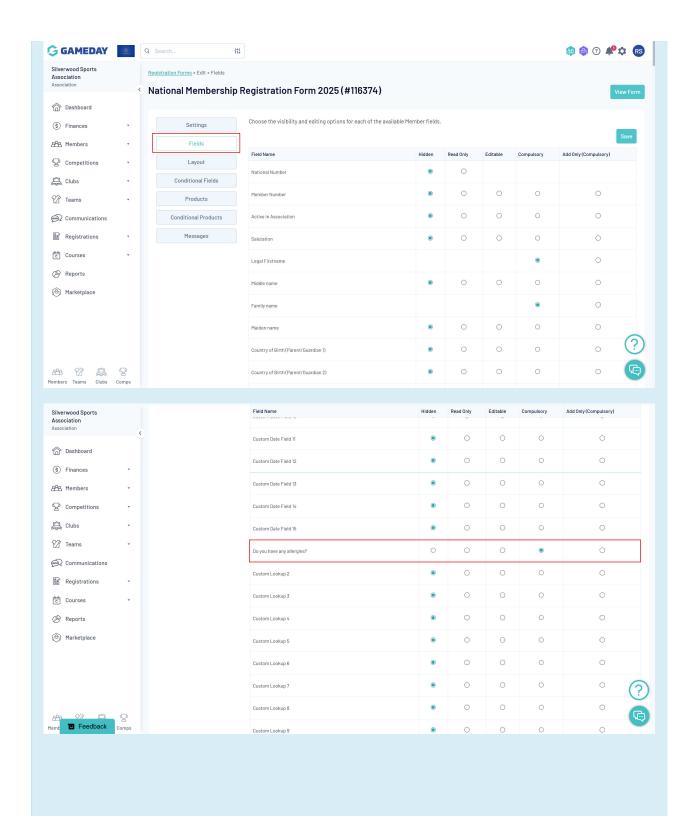
Step 2: Edit the relevant registration form

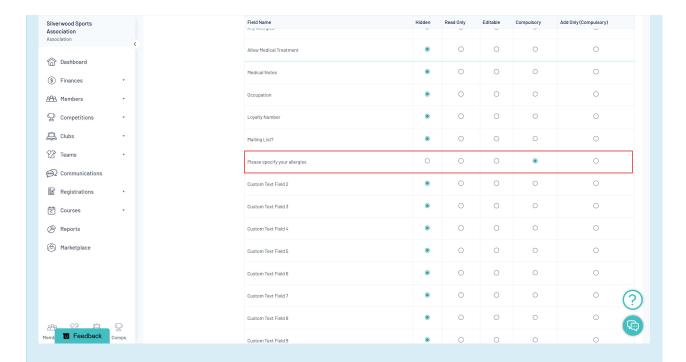
Find the registration form you want to add the conditional rule to, then click EDIT



Step 3: Configure the two fields to show on your form

Click on the **FIELDS** tab in the registration form, then find the two fields you want to conditionalise and apply either the **Editable** or **Compulsory** setting an save the form

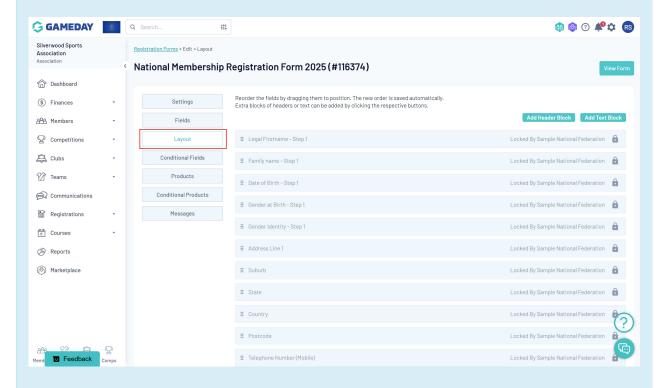


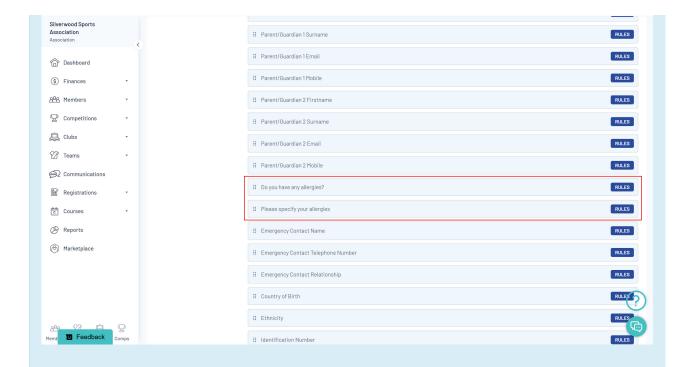


Step 4: Order the questions in the form layout

In order for the fields to be conditionalised correctly within the form, the control field needs to be positioned above the conditional field in the layout of the form.

Click on the **LAYOUT** tab, then drag and drop the control field and conditional field in that order

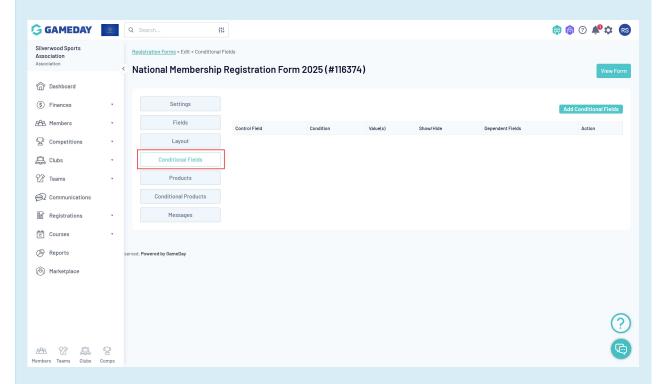




Step 5: Open the Conditional Fields tab

You now need to configure these fields to show accordingly within the form so that only those who answer **YES** to the **Do you have any allergies?** question are shown the **Please specify your allergies** field. Conversely, if they answer **NO**, then **Please specify your allergies** will be hidden.

Click the **CONDITIONAL FIELDS** tab



Step 6: Create the conditional field rule

Click the ADD CONDITIONAL FIELDS button and configure your rule. In our example, we'll set the rule up as: When = 'Do you have any allergies' **Has any of the following values** = Yes **Set the visibility** = Show For the following field(s) = Please specify your allergies Click **SAVE** once you've create your conditional rule GAMEDAY Q Search... Silverwood Sports Registration Forms » Edit » Conditional Fields National Membership Registration Form 2025 (#116374) n Dashboard Add a new conditional field Settings (\$) Finances When Fields APR Members Do you have any allergies? Layout Competitions has any of the following values Conditional Fields 🚊 Clubs Teams set the visibility Conditional Products Communications Show Hide Registrations Messages for the following field(s) © Courses Reports Save Cancel (A) Marketplace served. Powered by GameDay ASS V Q Q Q Q Members Teams Clubs Comps

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