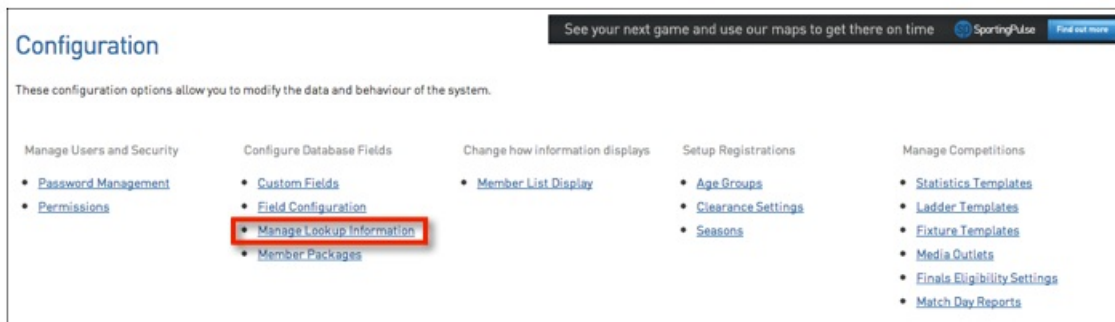


# How do I create custom Competition Types?

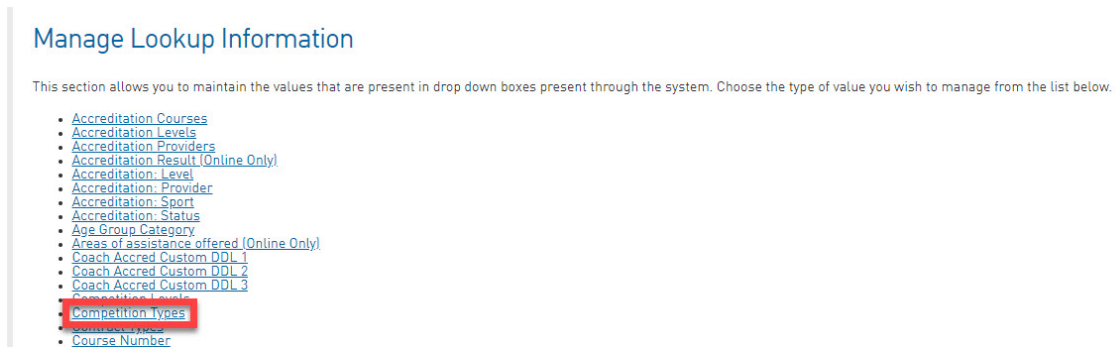
Last Modified on 17/11/2023 12:20 pm AEDT

## COMPETITION LEVELS & DIVISIONS

3. Click on **Manage Lookup Information**.



4. To add options to the **COMPETITION LEVELS** drop down find this within the list and click on the name.

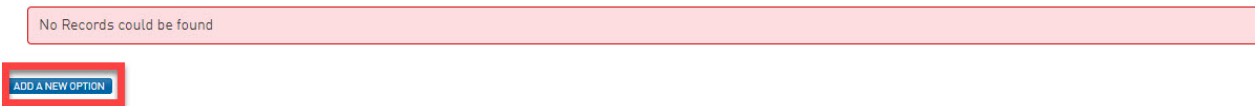


4a. You will notice that there are currently no options that appear. Click on **ADD NEW OPTION**.

### Manage Lookup Information - Competition Types

Choose a value from the list below to edit. Some options may be locked by your national/international body and cannot be edited.

Reorder the options by dragging them to position. The new order is saved automatically.



4b. Input name of the type of competition you would like and click **UPDATE**.

Here you can input the competition types you want available for your competitions. This will vary between each association however most associations have the following listed here:

- Juniors
- Seniors

- Mixed
- Mens
- Womens
- Boys
- Girls

## Manage Lookup Information - Competition Types

Name

4c. Repeat the above process for however many types you would like to add (minimum of 1 needs to be listed).

5. Go back to the **MANAGE LOOKUP INFORMATION** list and find the **DIVISIONS** drop down find this within the list and click on the name.

- [Custom Team Lookup 3](#)
- [Custom Team Lookup 4](#)
- [Custom Team Lookup 5](#)
- [Custom Team Lookup 6](#)
- [Custom Team Lookup 7](#)
- [Custom Team Lookup 8](#)
- [Custom Team Lookup 9](#)
- [Division](#)
- [Document Types](#)
- [Ethnicity](#)
- [Eye Colours](#)
- [Hair Colours](#)
- [How did you find out - options \(On](#)
- [I have read and agree to the T&C'](#)
- [ID Document Types](#)

5a. You will notice that there are currently no options that appear. Click on **ADD ICON**.

Divisions



Division Name	Active

5b. Input name of the type of division you would like and click **UPDATE**.


Here you can input the division types you want available for your competitions. This will vary between each association however most associations have the following listed here:

- A Grade
- B Grade
- Division 1
- Division 2


## Add New Division

[Click here](#) to return to list of Divisions

To modify, change the details in the boxes below. When you have finished, press the

**Note:** All boxes marked with a  must be filled in.

### Division Details

**Division Name**  

**Division Active**

[Update Division](#)

[Click here](#) to return to list of Divisions

5c. Repeat the above process for however many types you would like to add (minimum of 1 needs to be listed).

---