

## How do I set the price of a Course Product?

Last Modified on 06/12/2023 11:02 am AEDT

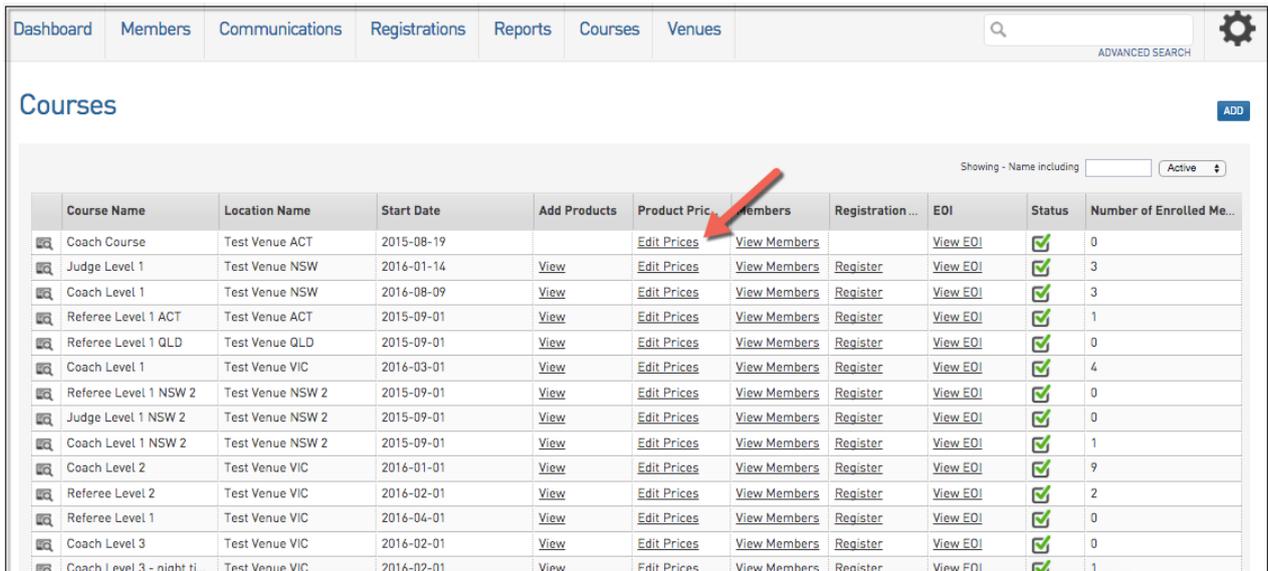
### Set Course Product Price

If the the relevant permissions are enabled, centers will be able modify the set course fee within a range set by your governing body.

From Centre Level - Go to Courses



1. Under the heading *Product Prices*. Click **Edit Prices** for the course you wish to update.



The screenshot shows the 'Courses' page with a table of course details. The 'Edit Prices' link for the 'Coach Course' is highlighted with a red arrow. The table has the following columns: Course Name, Location Name, Start Date, Add Products, Product Price, Members, Registration..., EOI, Status, and Number of Enrolled Me... The 'Coach Course' row has the following data: Course Name: Coach Course, Location Name: Test Venue ACT, Start Date: 2015-08-19, Add Products: (empty), Product Price: Edit Prices, Members: View Members, Registration...: (empty), EOI: View EQI, Status: (checked), Number of Enrolled Me...: 0.

| Course Name                 | Location Name    | Start Date | Add Products         | Product Price               | Members                      | Registration...          | EOI                      | Status | Number of Enrolled Me... |
|-----------------------------|------------------|------------|----------------------|-----------------------------|------------------------------|--------------------------|--------------------------|--------|--------------------------|
| Coach Course                | Test Venue ACT   | 2015-08-19 |                      | <a href="#">Edit Prices</a> | <a href="#">View Members</a> |                          | <a href="#">View EQI</a> | ✓      | 0                        |
| Judge Level 1               | Test Venue NSW   | 2016-01-14 | <a href="#">View</a> | <a href="#">Edit Prices</a> | <a href="#">View Members</a> | <a href="#">Register</a> | <a href="#">View EQI</a> | ✓      | 3                        |
| Coach Level 1               | Test Venue NSW   | 2016-08-09 | <a href="#">View</a> | <a href="#">Edit Prices</a> | <a href="#">View Members</a> | <a href="#">Register</a> | <a href="#">View EQI</a> | ✓      | 3                        |
| Referee Level 1 ACT         | Test Venue ACT   | 2015-09-01 | <a href="#">View</a> | <a href="#">Edit Prices</a> | <a href="#">View Members</a> | <a href="#">Register</a> | <a href="#">View EQI</a> | ✓      | 1                        |
| Referee Level 1 QLD         | Test Venue QLD   | 2015-09-01 | <a href="#">View</a> | <a href="#">Edit Prices</a> | <a href="#">View Members</a> | <a href="#">Register</a> | <a href="#">View EQI</a> | ✓      | 0                        |
| Coach Level 1               | Test Venue VIC   | 2016-03-01 | <a href="#">View</a> | <a href="#">Edit Prices</a> | <a href="#">View Members</a> | <a href="#">Register</a> | <a href="#">View EQI</a> | ✓      | 4                        |
| Referee Level 1 NSW 2       | Test Venue NSW 2 | 2015-09-01 | <a href="#">View</a> | <a href="#">Edit Prices</a> | <a href="#">View Members</a> | <a href="#">Register</a> | <a href="#">View EQI</a> | ✓      | 0                        |
| Judge Level 1 NSW 2         | Test Venue NSW 2 | 2015-09-01 | <a href="#">View</a> | <a href="#">Edit Prices</a> | <a href="#">View Members</a> | <a href="#">Register</a> | <a href="#">View EQI</a> | ✓      | 0                        |
| Coach Level 1 NSW 2         | Test Venue NSW 2 | 2015-09-01 | <a href="#">View</a> | <a href="#">Edit Prices</a> | <a href="#">View Members</a> | <a href="#">Register</a> | <a href="#">View EQI</a> | ✓      | 1                        |
| Coach Level 2               | Test Venue VIC   | 2016-01-01 | <a href="#">View</a> | <a href="#">Edit Prices</a> | <a href="#">View Members</a> | <a href="#">Register</a> | <a href="#">View EQI</a> | ✓      | 9                        |
| Referee Level 2             | Test Venue VIC   | 2016-02-01 | <a href="#">View</a> | <a href="#">Edit Prices</a> | <a href="#">View Members</a> | <a href="#">Register</a> | <a href="#">View EQI</a> | ✓      | 2                        |
| Referee Level 1             | Test Venue VIC   | 2016-04-01 | <a href="#">View</a> | <a href="#">Edit Prices</a> | <a href="#">View Members</a> | <a href="#">Register</a> | <a href="#">View EQI</a> | ✓      | 0                        |
| Coach Level 3               | Test Venue VIC   | 2016-02-01 | <a href="#">View</a> | <a href="#">Edit Prices</a> | <a href="#">View Members</a> | <a href="#">Register</a> | <a href="#">View EQI</a> | ✓      | 0                        |
| Coach Level 3 - night ti... | Test Venue VIC   | 2016-02-01 | <a href="#">View</a> | <a href="#">Edit Prices</a> | <a href="#">View Members</a> | <a href="#">Register</a> | <a href="#">View EQI</a> | ✓      | 1                        |

2. Click the magnifying glass next to the product you wish to edit.

## Products

Choose a value from the list below to edit. Some options may be locked by your national/international body and cannot be edited. If you wish to add a new product click the [ADD A NEW PRODUCT](#) link.

Showing **Active** records for Group

| Name   | Price  | Active ?                            | Created By           | Split Name                  | Copy Product              |
|--|--------|-------------------------------------|----------------------|-----------------------------|---------------------------|
| Group: 0 (3 products)  |        |                                     |                      |                             |                           |
|  Accomodation                   | 120.01 | <input checked="" type="checkbox"/> | Center               | 100 per cent to Association | Not created at this level |
|  Modified Games Coaching Cou... | 1.00   | <input checked="" type="checkbox"/> | Governing Body/State |                             | Not created at this level |
|  Test Course Rego Fee           | 100.00 | <input checked="" type="checkbox"/> | Center               | 100 per cent to Association | Not created at this level |

### 3. Change the price then click **'Update'**.

#### Edit Products - Accomodation

Fields marked with **\*** are compulsory.

You do not have permission to modify all the information relating to this product.

**IMPORTANT NOTE:** - If you are setting up registration products (such as registration fees) for the upcoming season please be sure to ADD new products RATHER THAN EDITING existing products from a previous season. Editing previous season's products can have serious implications for your transaction reporting, and unexpected consequences for those purchasing products through the form. If you have any doubts about whether you should be adding new products or editing existing ones please email support on [support@sportingpulse.com](mailto:support@sportingpulse.com)

#### Details

Name: Accomodation  
Group:

#### Pricing

Price:  Single price (price is the same across all registrations, including family registrations).  
 Multiple prices (changes in the case of multiple, family, registrations.)  
Single Pricing: \$

**Update**

[Click here](#) to return to product list.

**Please note:** The price of that product will update for that individual course. (To change the product price for the center Go to Registrations > Products and change the price there.)