



## Quick Report | Members in Current Season

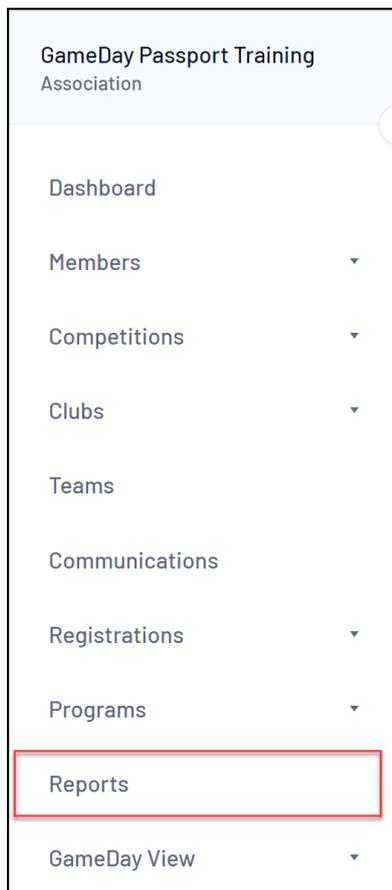
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A quick way to find a report of all members registered to the current season for your organisation is to use the **Quick Report: Members in Current Season** option

For advice on compiling reports and different reporting functions, as well as output options please see the Using Reports area - [Using Reports](#)

To access this report:

1. On the left-hand menu, click **REPORTS**



2. Select the **MEMBERS** category

## Reports

- Dashboard
- Admin Reports
- Clearances
- Clubs
- Competition
- Contacts
- Courtside
- Finance
- Members**
- Team App
- Teams
- Tribunal

Reports are grouped into different areas depending on the data they report on. Choose the type of report you would like to use from the buttons on the left.

There are two types of reports present in the system.

**Quick Reports** - Indicated by the 'Run' button, they are predefined and allow you a quick look at your data.

**Advanced Reports** - Indicated by the 'Configure' button, they allow you to define which fields you want to display and add custom filters to your report.

### Popular Reports

#### Advanced Fixture

Set your own parameters etc for reporting on the Fixture.

Configure

#### Milestones

Reports on all current season players who are within 5 games of a milestone for club or career

Run

#### Transactions

Set your own parameters etc for reporting on Transactions

Configure

3. Find the **Quick Report: Members in Current Season** option, and click **RUN**

#### Players Not Allocated to a Team

Displays a list of all registered players who are not allocated to a team in the New Registration Season

Run

#### Rosterfy Export

Export a basic report of member data for a particular season and member type which can be directly imported into Rosterfy

Run

#### Quick Report: Members in current Season

Run

4. Select your desired display option, then click **RUN REPORT**

**Member Demographic**

**Choose Options** ✕

Choose your parameters and press the 'Run Report' button to proceed.

Report Output

Choose how you want to receive the data from this report.

**Display**  
*Open the report for viewing on the screen.*

**Email**

Report format:

Email address:

This report will provide you with the data for any member that is registered to your [Current Season](#), and will provide the following information for each identified member:

- Email Address
  - National Number
  - Member Name
  - Address Details
  - Phone Details
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