

# How do I lock Player Point Allocation updates?

06/10/2025 10:00 am AEDT

To lock player point changes by club, please complete the following:

1. Firstly, login to your [Online Membership Database](#) - If you don't have your login details please contact your State Governing Body or Association.
2. Go to Settings (Found under the "cog wheel")
3. Select Permissions
4. Tick the box to allow clubs to modify PPA Values (once this box is ticked then all clubs by default have the ability to modify their players Point value).

LEVEL SELECTION Eastern Football League (EFL) ASSOCIATION

Dashboard Members Competitions Clubs Teams Communications Registrations Reports

Permissions

Choose the options below to set the permissions various users have to perform tasks in the database. When you have selected the permissions press the 'Update Permissions' button to save your settings.

NB. The permissions only apply to the Members/Club/Teams that the user has access to already. It does not convey extra permissions.

Allow Parent Body:

☒ Full Access  
☐ Restricted Access  
☐ Statistical Access  
☐ No Access

Allow Clubs to:

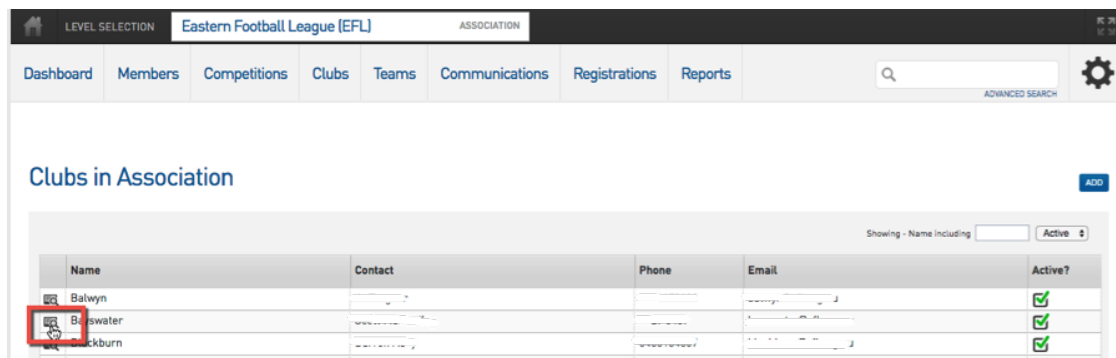
Approve Pending Members at

☐ Association Level Only  
☐ Club Level Only  
☒ Both Association Level and Club Level

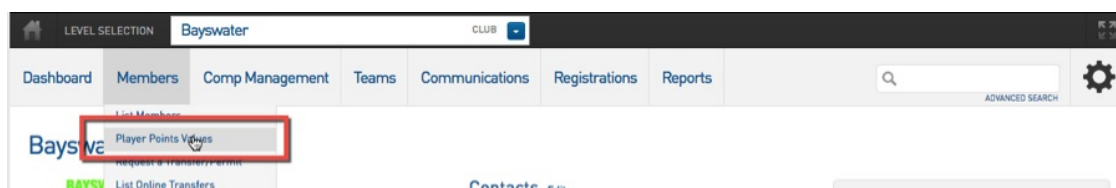
Modify PPA Values (Player Point Allocation) ☒

Activate Inactive Club Members ☐

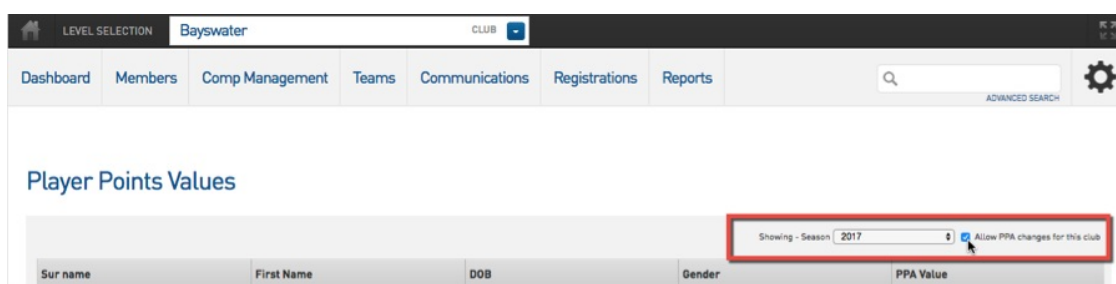
5. To lock individual clubs out of modifying the points values you will need to drill down to the club level of the database. Select Clubs > List Clubs and select which Club you would like to lock.



6. Once at Club level select Members > Player Points Values.



7. Un-tick the 'Allow PPA changes for this club' tick box will lock the player points values for that Club.



8. Once un-ticked you will receive the following confirmation message:

LEVEL SELECTION

Bayswater

CLUB

K 78  
07/18

Dashboard

Members

Comp Management

Teams

Communications

Registrations

Reports

ADVANCED SEARCH

# Player Points Values

**System Message:**  
Club Config value successfully updated to database

Showing - Season 2017 ☐ Allow PPA changes for this club