



Add Membership Period to Product

Last Modified on 30/11/2018 3:02 pm AEDT

NOTE: this functionality is only available for Basketball Australia affiliates that use Basketball Australia's National Registration System.

A **Membership Period** is the period of time a member is registered to the State or Region governing body (eg Basketball NSW, Basketball Tasmania or Basketball Victoria Country). A **Membership Period** is assigned when a member registers through the National Registration System and purchases the State or Region membership product.

As a National, State or Region governing body, you can set up a **Membership Period** within a product at your level and updating the **Membership Period** tab on the product setup page. If you are unsure of how to set up a product, please see [Create a Product](#) .

NOTE: this functionality is associated with National, State and Regional level products and can only be added and edited at those levels

You can define the Membership Period either by specific dates or number of days.

To specify specific dates that the membership is valid, enter **start** and **end dates**.

Product Registration Rules						
Membership Period	1	Jan	2018	to	30	Jun
Start/End Date is:						2018

To use a number of days, enter the **number of days** the for which the membership is valid.

Product Registration Rules

Membership Period Start/End Date is: Day Month Year to Day Month Year

Membership Period is valid for: 365 days

Select a **Membership Product Group** using the drop down list.

Product Registration Rules

Membership Period Start/End Date is: Day Month Year to Day Month Year

Membership Period is valid for: 365 days

Membership Product Group: BNSW Membership Fees

You can choose when to make this new product available to existing members. Enter how many days prior to the current membership expiry this product should appear.

Product Registration Rules

Membership Period Start/End Date is: Day Month Year to Day Month Year

Membership Period is valid for: 365 days

Membership Product Group: BNSW Membership Fees

of days before a returning customer can purchase this product: 30 days

For example, if my current state membership expires on 31 January and you specified 30 days before, I would see this product on a registration form from 1 January. I would be able to purchase the new State/Region membership product from that date (eg 1 January). If a member purchased the product anytime within that 30 day period the system would create a new membership period and set the start date to the day after the current period expires (eg 1 February).

The Product Hierarchy Level determines which product will show if a member registers for multiple types. For example, if I register as a player and a coach, I will only have to pay the higher fee (player) instead of paying for both.

Product Registration Rules

Membership Period Start/End Date is: Day Month Year to Day Month Year

Membership Period is valid for: 36 days

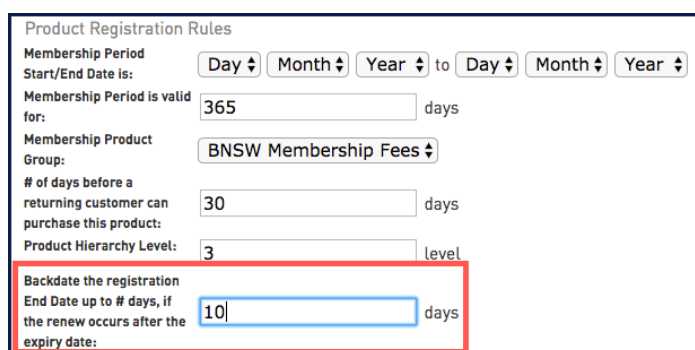
Membership Product Group: BNSW Membership Fees

of days before a returning customer can purchase this product: 30 days

Product Hierarchy Level: 3 level

NOTE: Higher numbers mean higher fees.

Sometimes people are a bit late with re-registering but they continue to play. You can specify how many days after an existing membership expires that members can register for the new Membership Period and have it backdated to the day after they previous Membership Period expired.



Product Registration Rules

Membership Period Start/End Date is: Day ▾ Month ▾ Year ▾ to Day ▾ Month ▾ Year ▾

Membership Period is valid for: 365 days

Membership Product Group: BNSW Membership Fees ▾

of days before a returning customer can purchase this product: 30 days

Product Hierarchy Level: 3 level

Backdate the registration End Date up to # days, if the renew occurs after the expiry date: 10 days

For example, my membership expired on 1 November. You have specified 10 days for back registrations. If I register on 10 November, my Membership Period would be backdated to 2 November.

Click **Update** at the bottom of the page to save your Membership Period and your Product.

1. If you are a club, please contact your association administrator directly. In most cases, they will be able to quickly assist you with your enquiry
2. If you are an association, please contact The Basketball Network Support Team at basketball.net.au/tbnsupport .