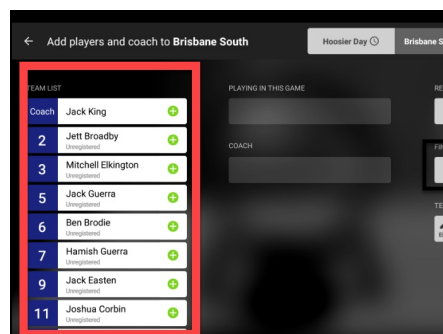


Courtside: Team Set Up

Last Modified on 05/10/2022 1:10 pm AEDT

In order for members to show in the available list on courtside, they first need to be added to the teams within the association database (if they haven't already pre-register to their teams).



Firstly, login to your [Online Membership Database](#) - If you don't have your login details please contact your State Governing Body or Association.

NOTE: if players have registered to the team via a member to team form, then they will already show in the team so these steps are not relevant.

1. From the menu, click the **Teams** tab.

Courtside External BETA Test Association

Dashboard

Members

Competitions

Clubs

Teams

Communications

Registrations

Reports










2. Ensure that the season setting is to the correct season your competitions are currently in and the filter is set to active and all age groups in order to display the correct teams.

Teams in Association

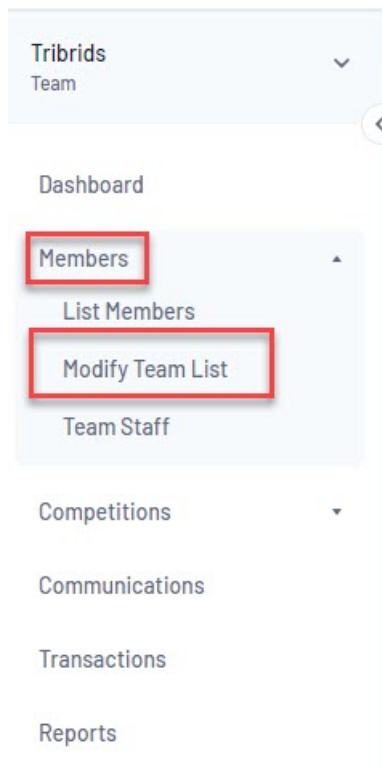
Team Name	Competition	Season	Age Group	Contact Name	Email	Phone	Active
 Team Flash	2022 test comp	2022	Age 14				<input checked="" type="checkbox"/>
 Test Team	2022 test comp	2022	Age 14	Test Contact	ash.black@mygameday.app	0412345678	<input checked="" type="checkbox"/>

3. Click into a team via the magnifying glass icon.

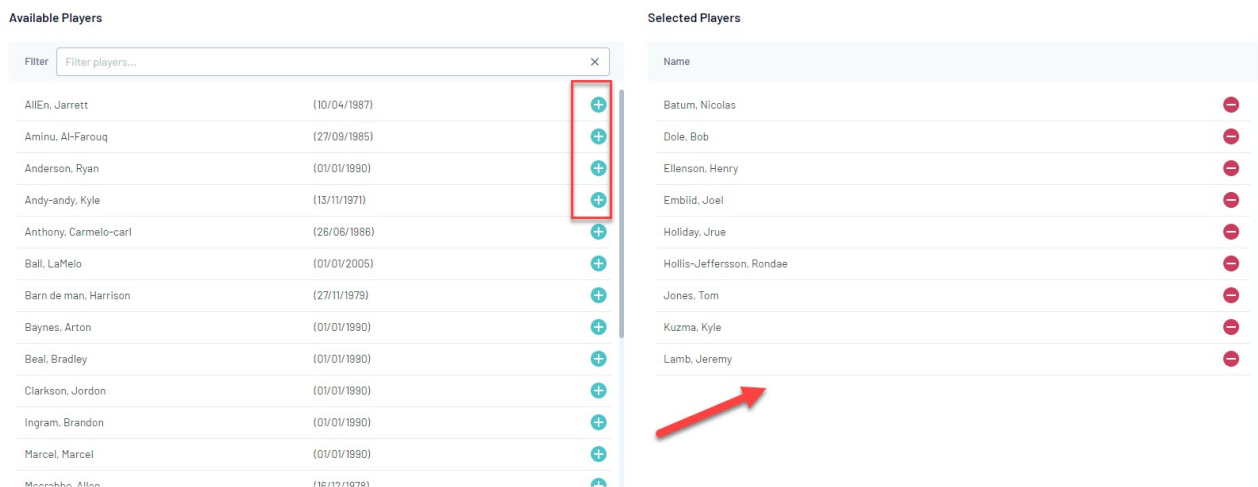
Teams in Association

Team Name	Competition	Season	Age Group
 Team Flash	2022 test comp	2022	Age 14
 Test Team	2022 test comp	2022	Age 14
 Tribriids	2022 test comp	2022	Age 14
 United	2022 test comp	2022	Age 14
 Vampires	2022 test comp	2022	Age 14
 Werewolves	2022 test comp	2022	Age 14
 Witches	2022 test comp	2022	Age 14
 DayDreamerzzz	courtside competition	2022	Age 21
 Erkenci Kus	courtside competition	2022	Age 21

4. This is now the team dashboard: hover over **Members** and select **Modify Team Members**.












5. Available players will appear on the **left hand side**, where if you click on the **plus sign (+)** or their name, it will move them over into the selected players list.



NOTE: if members are not showing on the left hand side box, check the filters to make sure they are set to the correct season and have no gender or DOB range set. If members still don't show in the left hand box after checking this, please contact support directly as this will most likely be related to players or teams not being in the same club, in which support can show you how to fix.

6. Add all players needed for this team.
7. Click **save** once you have all members selected.
8. These members will appear in the member list for this team, which will feed through into Courtside.

Members in Team

Active in Association	Legal Firstname	Family name	Date of Birth	Different Identity	Gender Identity	Assigned Gen...	Club #	Team #	Competition	Active in Team
 <input checked="" type="checkbox"/>	Nicolas	Batum	01/01/1990			Male	13	55	2022 test comp	<input checked="" type="checkbox"/>
 <input checked="" type="checkbox"/>	Bob	Dole	01/01/1990			Male			2022 test comp	<input checked="" type="checkbox"/>
 <input checked="" type="checkbox"/>	Henry	Ellenson	01/01/1990				45	45	2022 test comp	<input checked="" type="checkbox"/>
 <input checked="" type="checkbox"/>	Joel	Embild	01/01/1990				34	34	2022 test comp	<input checked="" type="checkbox"/>
 <input checked="" type="checkbox"/>	Jrue	Holiday	01/01/1990				7	7	2022 test comp	<input checked="" type="checkbox"/>
 <input checked="" type="checkbox"/>	Rondaë	Hollis-Jefferson	01/01/1990			Female	1	1	2022 test comp	<input checked="" type="checkbox"/>
 <input checked="" type="checkbox"/>	Tom	Jones	01/01/1990			Male			2022 test comp	<input checked="" type="checkbox"/>
 <input checked="" type="checkbox"/>	Kyle	Kuzma	01/01/1990				33	33	2022 test comp	<input checked="" type="checkbox"/>
 <input checked="" type="checkbox"/>	Jeremy	Lamb	12/02/1997				44	44	2022 test comp	<input checked="" type="checkbox"/>

NOTE: to pre assign team numbers for players see the following article [adding player numbers](#).

9. Repeat steps 3-7 for all other teams that will be using Courtside.