

Remove product items from a product?

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After creating a product with product items you have the ability to remove a product item if you wish to no longer see it when members select the product on the registration form.

1. Go to **REGISTRATIONS > PRODUCTS**.
2. Click into the relevant product.
3. Go to the **ITEMS** tab.
4. Untick the **ACTIVE** checkbox against the relevant product item.

Details Pricing Dependencies Actions Filter Availability Renewal **Items**

Additional Items

Additional Items to include when a person is purchasing this product.

Item:

(Note: For Items to show, they must have a name)

Compulsory:

If checked the registrant will be required to answer

Active:



If checked the item will appear on forms

Options:

(Please ensure an option is Active for selection)

Add Another Option

Add Another Item

Update

[Click here](#) to return to product list.

5. Click **UPDATE**.

The particular product item will now no longer be visible when a member selects this particular product within a registration form.