# How do I set up conditional product rules on my Registration Form?

16/06/2025 4:49 pm AEST

# Overview

As part of Passport's registration functionality, administrators can set up conditional display rules whereby certain products are only displayed to members if a certain response is selected from one of the questions on the registration form.

These rules are known as Conditional Products

For example, I might want to apply a rule to my form that only shows my product 'Affiliation Fee (Seniors)' to members who stated that they are a member of a national team, therefore hiding it for those that aren't.



What you'll need:

To apply these rules, you will need to have the following assets set up in your Passport database:

- One or more **Products**
- A **Registration Form** with one or more products attached, and one or more lookup fields added to the form



#### Step 1: Head to your Registration Forms list

In the left-hand menu of your Passport database, select Registrations > REGISTRATION FORMS

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888 Members	*	VIC, AUST 039000100	RALIA, 3121 0 (Phone)	Darryl Monk 0400300200 daz@email.com	Sophie Jones 0400100000 sophie@email.com
P Competitions	*	Add/Edit Logo	<u>Rendom</u>		
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## Step 2: Edit the relevant Registration Form

Find the Registration Form to which you want to apply conditional product rules and click **EDIT** 

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Products Promo Codes Registration Forms		© Copyright GameDay. All rights reserved. Powered by GameDay							
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## Step 3: Head to the Conditional Products tab

In the form's tabbed menu, select **CONDITIONAL PRODUCTS** 

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Q.	Conditional Fields	Form Status 🕕	Active					
<u>,</u> ,	Products	Registration Date Range 🕕	2025-03-01					
82 -	Conditional Products	Registration end date 🌗	2025-12-31					
<u>@</u>	Messages	Payment is Compulsory 🕕	0					
80 -		Allow Member to Register as:	Cach					
<b>6-0</b> ×			Manager Official Non Competitor of Supporter					
G			Volunteer					
Ø		Allow multiple registration (family registration process):	Using this process, some details from the initial person's registration will be copied to the subsequent forms, and a single payment will be made covering all the registrations. Allow multiple adults to register? Allow multiple children to register?					
		Registration Options:	Allow all registrations					

#### Step 4: Create the Conditional Product rule

To create your conditional product rule, click the **ADD CONDITIONAL PRODUCTS** button, then apply the following parameters:

- Control Field: Select the field that you want to use as the trigger to show or hide the relevant product
- Value: Select the field response that needs to be selected to trigger the product to show or hide
- Visibility: Decide whether to show or hide the product based on the field value
- Product: Select the product from your registration form to show or hide based on the field response

Click **SAVE** when you're happy with the rule.

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(s) *	Fields	Add a new conditional product	
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Q.,	Conditional Fields	Are you currently a member of a National Team? 🔹	
Â,	Products	has any of the following values	
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e ·		for the following product(s)	
× 2		Affiliation Fee (Seniors)	
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Ô		Save Cancel	?
You	can see from the ex	mple below that we've set a conditional rule	where; if the member response to Are you currently a
me	ember of a National	eam with Yes, then the registration form wi	ll <b>show</b> the <b>Affiliation Fee (Seniors).</b> Conversely, if the
m	nember selected No	o the question, the Affiliation Fee would be h	hidden and the member would see any other products
		attached to the fo	prm.

Watch

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