



## How do I submit a Match Day Report?

Last Modified on 30/11/2023 2:14 pm AEDT

As an umpire/match official you may be asked to fill in match reports for matches that you have been assigned to.

These reports can vary from incident and misconduct reports to facility/pitch inspection reports. These reports may also vary between each association/league.

You can access these match reports one of two ways:

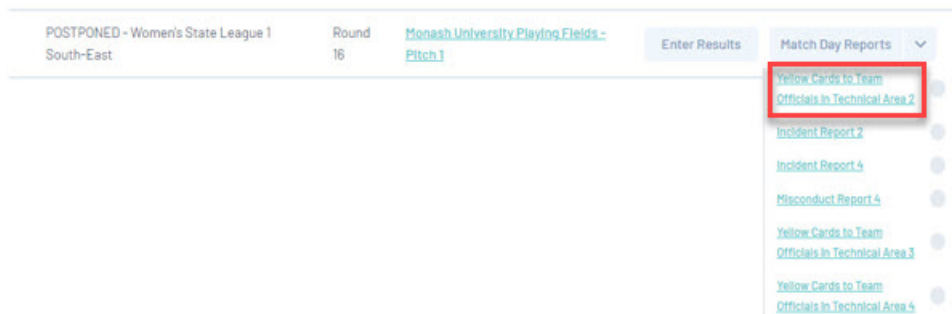
- Via the match day reports tab within the match list
- Via the match day reports tab within each individual match

### VIA MATCH RESULTS

1. Log in via your match official profile within Gameday Passport.
2. Apply the relevant dates for the match/es you need.
3. Click on the **MATCH DAY REPORTS** button against the relevant match.



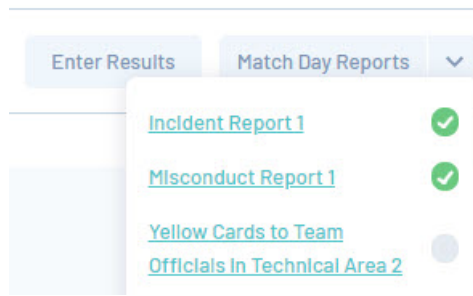
4. Click on the name of the report you need to fill out



5. Fill out report.

6. Click **SUBMIT**.

Once the report/s have been completed it will update accordingly.



## VIA EACH INDIVIDUAL MATCH

1. Log in via your match official profile within Gameday Passport.
2. Apply the relevant dates for the match/es you need.
3. Click on the **ENTER RESULTS** button against the relevant match.

Competition	Round	Venue	Enter Results
Boys vs. Mazenod Football	POSTPONED - Boys' South-East 16B	Round 15 <a href="#">Prospect Hill Reserve</a>	<input type="button" value="Enter Results"/>

4. Click on the **MATCH DAY REPORTS** tab.

Final Match Scores	Monash Uni Womens 1sts Player Scores	Yarra Jets 1 Player Scores	Awards	Match Day Reports	Match Confirmation
<b>Match Day Reports</b>					

5. Click on the name of the report you need to fill out.
6. Fill out report and click **SUBMIT** once completed.
7. This tab will now update to reflect accordingly.

### Match Day Reports

Report Name	Completed?	Last Update
<a href="#">Facility/Pitch Inspection Report</a>	<input checked="" type="checkbox"/>	by Abasi, Ali on 2021-08-18 23:17:52
<a href="#">Yellow Cards to Team Officials in Technical Area 3</a>	<input type="checkbox"/>	No update
<a href="#">Yellow Cards to Team Officials in Technical Area 1</a>	<input type="checkbox"/>	No update
<a href="#">Misconduct Report 3</a>	<input type="checkbox"/>	No update
<a href="#">Misconduct Report 1</a>	<input checked="" type="checkbox"/>	by Abasi, Ali on 2021-08-18 23:17:02