

# Team App | Export Reports

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GameDay now allows administrators to export fixtures & member data in CSV format for the purpose of importing directly into Team App.

#### Create your own Team App - it's FREE!

The following One Click reports are available to Association, Club & Team administrators:

- Team App Fixtures
- Team App Youth(Assoc / Club)
- Team App Member (Assoc / Club)

These reports can be found under:

### 1. Reports > Team App

GameDay Training		barrently wavening new layboat of balanetuary Mataport (bb: 1A version). For more information cade, teres						
Association		ь	Reports					
	<	к	eports					
Dashboard								
Members	•		Dashboard	Team App				
Competitions			Accreditation	Team App - Fixtures				
Clubs			Admin Reports	This Stack. Team App Floture Import report will assist you with importing Flotures in bulk directly into your Team App account. It will export floture data in a format that you can use to import schedules in bulk.				
Teams			COVID-19					
Communications			Clubs	Team App - Youth (Assoc / Club)				
Registrations			Competition	This Stack Team App Youth Member Import report will assist you with Importing youth members directly into your Team App account. It will export youth member data in a format that you can use to Run Import youth members with parent/guardian details.				
Reports			Competitions					
			Contacts	Team App - Member (Assoc / Club)				
			Contracts	This Stack Team App Member Import report will assist you with importing members directly into your Team App account. It will export member data in a format that you can use to import standalone Hull members.				
			Finance					
			Match Officials					
			Members					
			Refunds					
			Team App					
			Teams					
#18 12 ft.	Q		Transfers					

#### 2. Choose a report and Select 'Run'

3. A pop up window will appear providing admins two choices: Display or Email

Selecting Email will allow the report to be sent as either a TAB delimited or CSV file to the specified email address which is the best format for import into Team App

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Re	Reports								
			Choose Options $\qquad \qquad \times$						
	Dashboard	Team App	Choose your parameters and press the 'Run Report' button to proceed,						
	Accreditation	Team App - Fixtures	Report Output Choose how you want to receive the data from this report.						
	Admin Reports	This Stack Team App Fixture Import report will assist you with Importing Fixtures In	<ul> <li>Display</li> <li>Open the report for viewing on the screen,</li> </ul>	hat you can use to import schedules in bulk.					
	COVID-19		Email						
	Clubs	Team App - Youth (Assoc / Club) This Stack Team App Youth Member Import report will assist you with importing you	Report format: CSV   Italina format that you can use to import youth members with parent/guardian details.	to in a format that we can use to import with members with parent/mixrdian details.					
	Competition								
	Competitions	Team App - Member (Assoc / Club)		Run					
	Contacts	This Stack Team App Member Import report will assist you with importing members		you can use to import standalone members.					
	Contracts								
	Finance								
	Match Officials								
	Members								
	Refunds		<b>X</b>						
	Team App		Cancel Run Report						

#### 4. Choose Run Report

A confirmation message will appear advising your data has been sent. This will be received into your inbox as a zip file.

Note: The selected data is based on the current season set by the association. This is an automatic process when the report is built.

## **Related Videos: Team App Import process:**

These reports are imported into Team App via your team's website dashboard, accessed by logging in at www.teamapp.com. Please view below videos for further instructions:

- Importing Members: 
   Help Video Importing Members
- Importing Schedules: 🜔 Help Video Importing Events & Schedule