GAMEDAY

Troubleshoot | Duplicate Members in Reports

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When you are customising and running your reports, you may notice that certain field inputs create a duplication of participants.

This is by design, and is in place as a way of providing you with all the data you have configured on your report.

For example:

If you are creating an Advanced Member Report and include the *Product* field, the report will include all products associated with a given member.

As a result, if a member has purchased two products as part of their registration, the report output will provide two rows for that member.

Returned 3 records
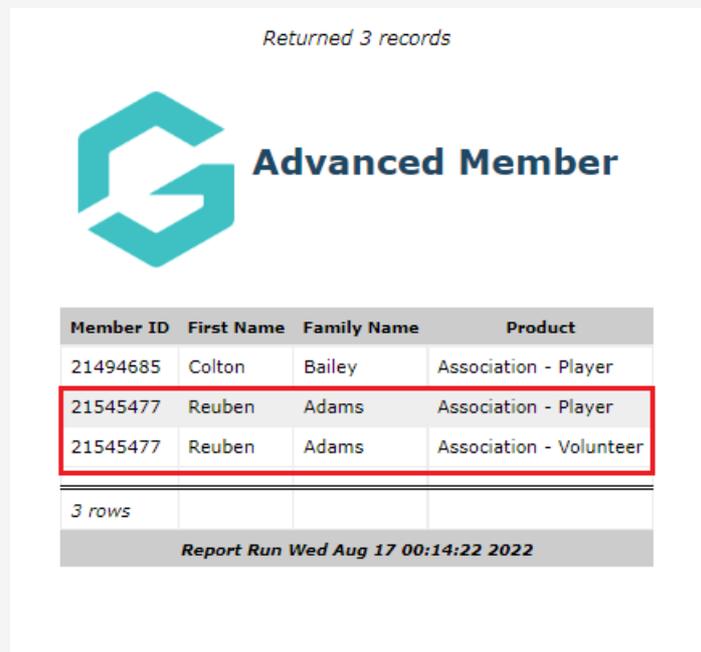
Advanced Member

Member ID	First Name	Family Name	Product
21494685	Colton	Bailey	Association - Player
21545477	Reuben	Adams	Association - Player
21545477	Reuben	Adams	Association - Volunteer
3 rows			

Report Run Wed Aug 17 00:14:22 2022

If you are aiming to generate a more specific report without duplication of members, or want to present the report in a more structured way, below are some tips that you can use in your report build.

Use *Filters* to define a more specific report output

When you are configuring your report, you can filter each of your fields to only show a specific value.

To apply a filter on your report configuration page:

1. Find the field that is creating the duplication

2. Click the *Filter* option next to that field

3. Apply a filter. For example, if you want a report that only includes a specific product, or group of products, you can select the relevant products from the drop-down menu with an *Equals* join.

Use the *Group By* output option to re-structure the way your report displays.

1. Scroll down to the *Options* section, and click the *Group By* option

2. Select the field that you want to use to group the report display.

3. Run your report. You will notice the structure and presentation of your report change, by separating out each instance of the grouped field and listing members accordingly.

Advanced Member

Product	Member ID	First Name	Family Name
Association - Player			
	21494685	Colton	Bailey
	21545477	Reuben	Adams
2 .rows			
Association - Volunteer			
	21545477	Reuben	Adams
1 ..row			
3 rows			
Report Run Wed Aug 17 00:37:18 2022			