



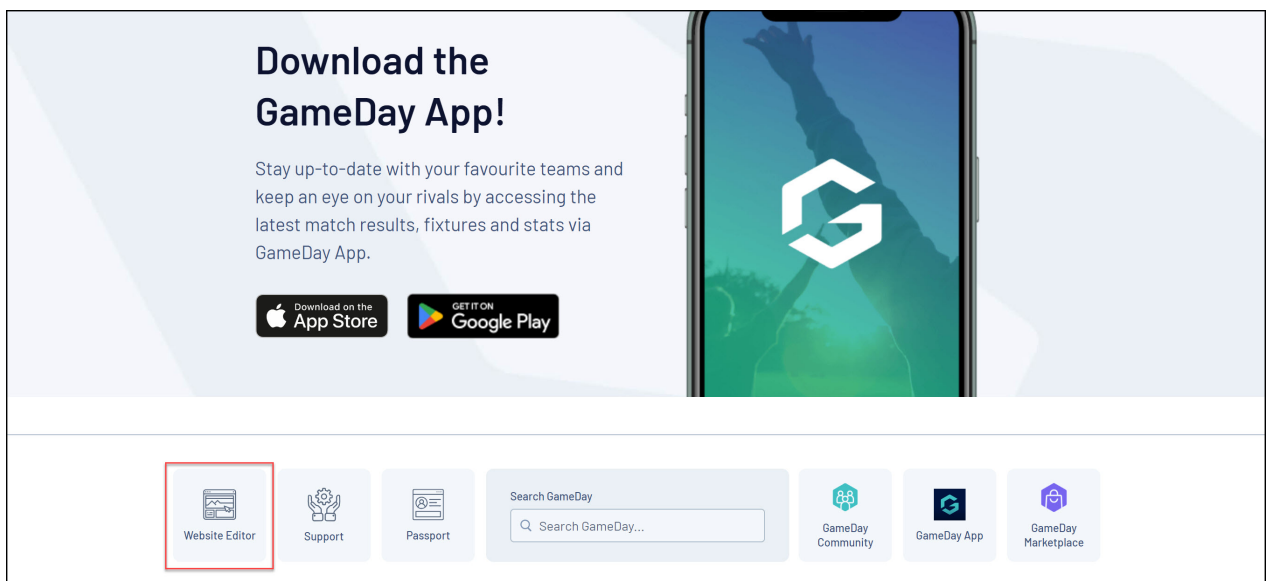
How do I add contact details to my Website?

Last Modified on 07/12/2023 2:26 pm AEDT

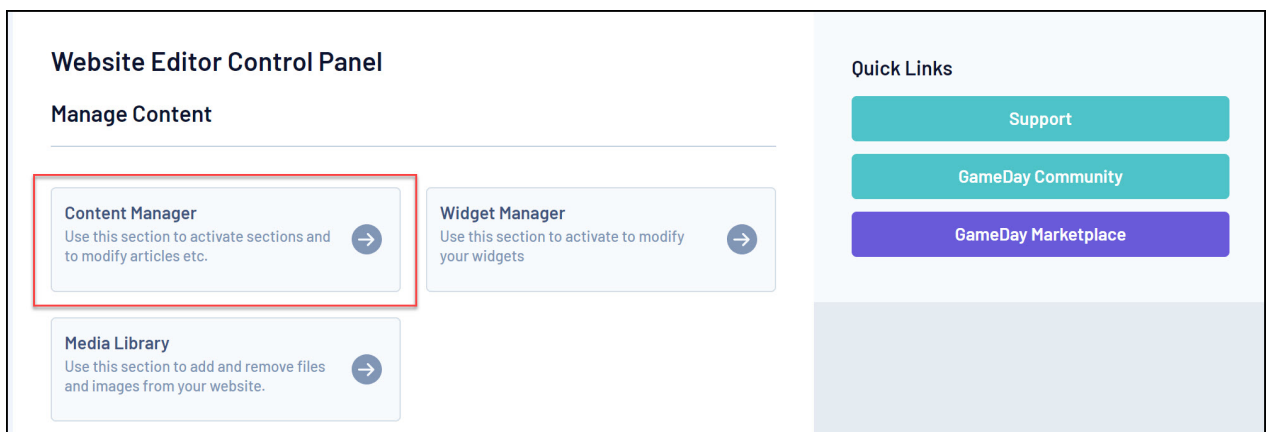
Passport Websites allow administrators to enter their contact details as a new page on their site, including contact name, postal address, phone number, fax number, email address, website URL and any other custom notes.

To add Contact Details to your website:

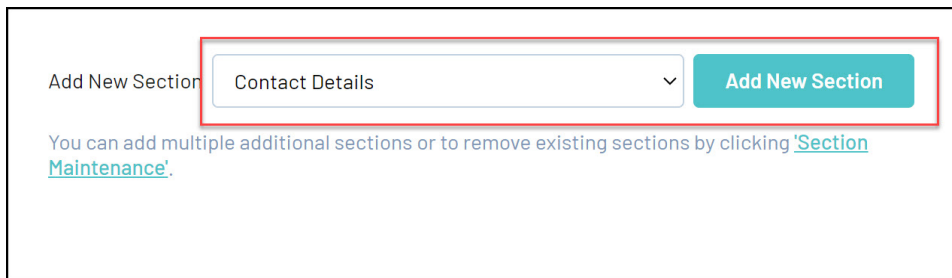
1. Scroll down to the bottom of your website and click **WEBSITE EDITOR**



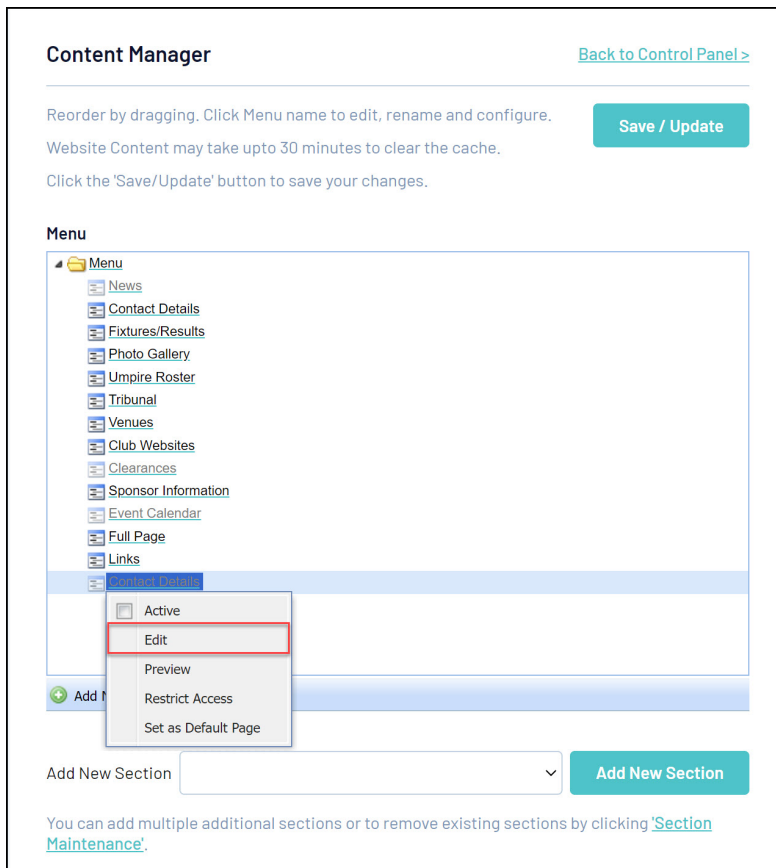
2. Click **CONTENT MANAGER**



3. In the **Add New Section** field, select **Contact Details** from the drop-down menu and click the **ADD NEW SECTION** button



4. In the Content Manager menu, right click the new Contact Details option and click **EDIT**



5. Enter the contact information in the required fields and click **SAVE**.

Phone Number
0400100200

Fax Number

Email Address
hello@mygameday.app

Web Site URL (include http://)
www.mygameday.app

Notes

Paragraph Font Family Font Size **B** *I* U [List Icons] [Link Icon] [Image Icon] [Table Icon] [HTML Icon]

Path: p

Save

6. In the Content Manager menu, right click the Contact Details option and click **ACTIVE**

Content Manager [Back to Control Panel >](#)

Reorder by dragging. Click Menu name to edit, rename and configure. **Save / Update**

Website Content may take upto 30 minutes to clear the cache.

Click the 'Save/Update' button to save your changes.

Menu

- Menu
 - News
 - Contact Details
 - Fixtures/Results
 - Photo Gallery
 - Umpire Roster
 - Tribunal
 - Venues
 - Club Websites
 - Clearances
 - Sponsor Information
 - Event Calendar
 - Full Page
 - Links
 - Contact Details

Active Edit Preview Restrict Access Set as Default Page

Add New Section **Add New Section**

You can add multiple additional sections or to remove existing sections by clicking '[Section Maintenance](#)'.

Your Contact Details page will then appear in your website menu



Contact Details

Contact Name : James Lonie
Email Address : hello@mygameday.app
Website : www.mygameday.app
Phone number : 0400100200
Postal Address : 12 Sport Street, Melbourne, Victoria 3000