



GAMEDAY

How do I withdraw a participant from a Program?

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Passport administrators collecting program registrations are able to manually withdraw participants from their programs if required.

To withdraw a participant from a Program:

1. From your organisation dashboard, click **PROGRAMS** in the left-hand menu

GameDay Passport Training (Programs)

Site



Dashboard



Participants



Competitions



Clubs



Communications



Registrations



Programs



Programs

Program Templates List



Reports

2. Find the applicable Program, then click **VIEW MEMBERS**

Programs ADD

Showing Name Including Status

Program Name	Location Name	Start Date	Days Run	Add Products	Product Prices	Members	Registration Link	EOI	Statu..
School Holiday Program	565 Bourke Street	13/09/2023	Friday		Edit Prices	View Members		View EOI	<input checked="" type="checkbox"/>

3. Find the applicable member and click **WITHDRAW**

Members in School Holiday Program

	Family name	First name	Date of Birth	New Enrolment	Withdraw	Transfer
	Simon	Jack	1994-07-29	<input checked="" type="checkbox"/>	Withdraw	Transfer
	Adams	Reuben	2010-01-24	<input checked="" type="checkbox"/>	Withdraw	Transfer

4. Confirm the withdrawal by clicking the **WITHDRAW ENROLMENT** button

Withdraw Jack Simon

Are you sure you want to withdraw Jack Simon from School Holiday Program?

[Withdraw Enrolment](#)

[Click here](#) to return to list of members for School Holiday Program