



How do I update my Opt-In preferences?

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As a member of a sporting organisation who has registered to an organisation through Passport, you can manage your communication Opt-In preferences in multiple ways:

a) Through a Registration Form

If your organisation has a custom opt-in agreement available on their registration form, you can update your Opt-In preferences using the Opt-In checkbox at the bottom of the **Questions** tab.

A screenshot of a web registration form for 'Bears GameDay FC Registration'. The form is displayed in a browser window with the GameDay logo in the top corners. The navigation bar at the top of the form has five tabs: '1. Choose Type' (with a green checkmark), '2. Basic Info' (with a green checkmark), '3. Questions' (highlighted in red), '4. Products', and '5. Payment'. The '3. Questions' tab is active, showing a form with the following fields: 'Legal Firstname*' with the value 'Ian', 'Family name*' with the value 'Goran', 'Date of Birth*' with the value '16/03/1985', and 'Assigned Gender at Birth *' with the value 'Male'. The form is set against a dark blue background with a subtle pattern.

The Opt-In agreement checkbox will appear at the bottom of this page.

How did you find out about our club?

Are you a new or returning player?

Allergies (Please List)

How did you hear about us?

Do you have a current Working with Children Check (WWCC)?

Are you an accredited coach?

Opt-in to allow GameDay to send marketing communications to your registration email address

Continue

b) Through your Member Profile Portal

You can also manage your Opt-In Preferences using the Member Profile Portal for your sport - click [here](#) for a list of Member Profile Portals.

To manage your Opt-In Preferences in your Member Profile Portal:

1. Use your email address and password to login to your Member Profile. These should be the same credentials as you used to complete your registration.

Note: Depending on your sport, your member profile may be branded differently to the below example

Member Profile

Please sign in

Email

Password

 SHOW [Forgot?](#)

Sign in

2. If your email address is linked to multiple Members, you will be given the option to choose which member dashboard you would like to access. If you have only one member assigned to your profile you will be immediately directed to the profile as per Step 3.

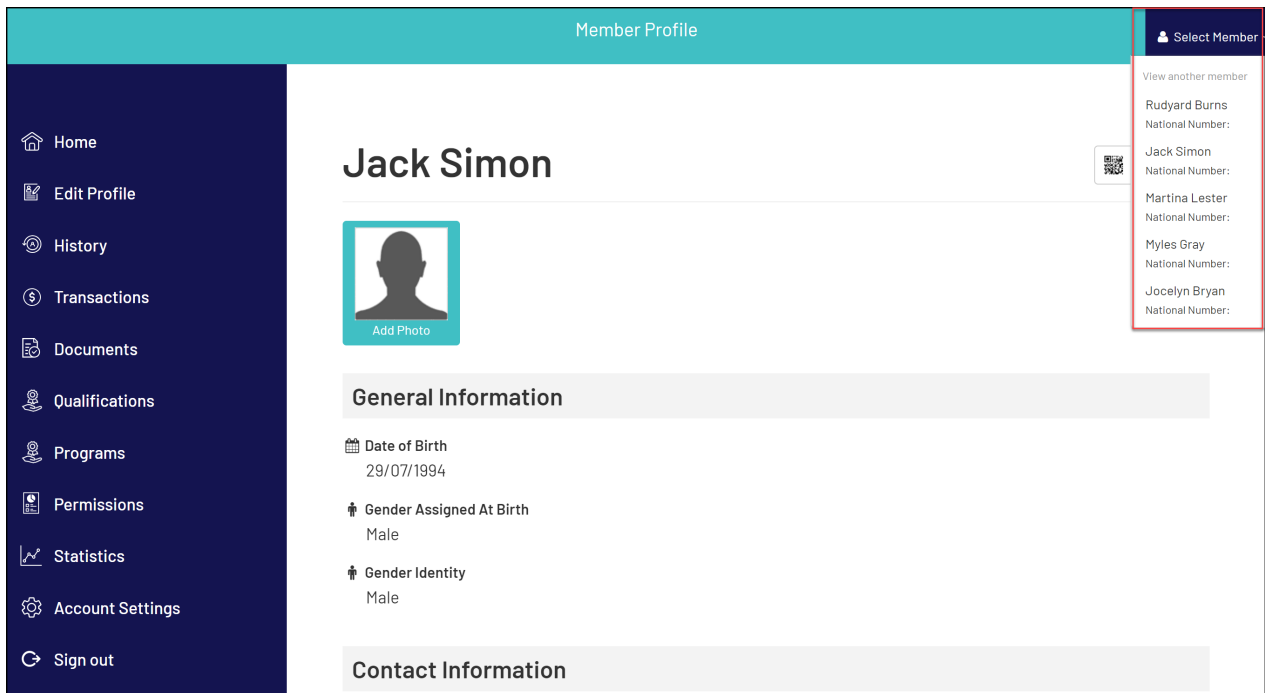
Member Profile

Please select a member

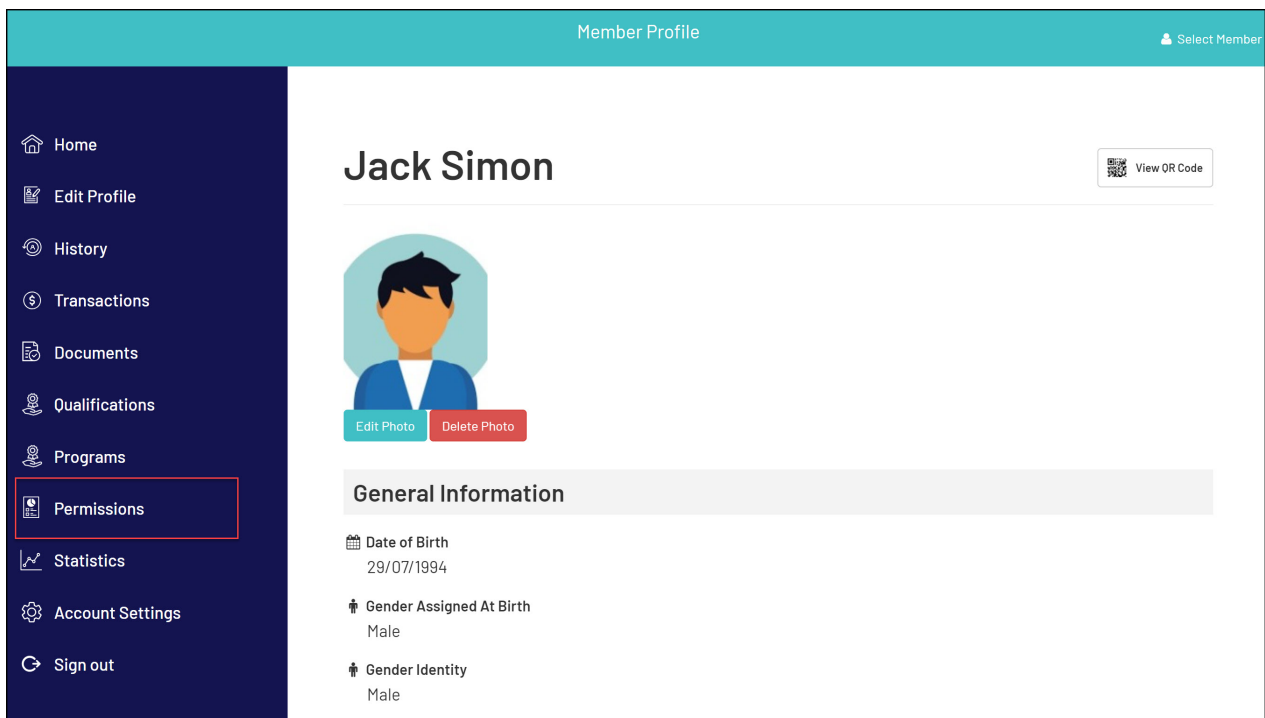
The following members are associated with your Member Dashboard. Please select a member to view their dashboard and manage their personal details and preferences.

| | |
|------------------------------------|---|
| Rudyard Burns National Number: | ➤ |
| Jack Simon National Number: | ➤ |
| Martina Lester National Number: | ➤ |
| Myles Gray National Number: | ➤ |
| Jocelyn Bryan National Number: | ➤ |

3. Once you have successfully logged in, you can change the member (if linked to multiple) in the top-right hand corner of the page by clicking the **SELECT MEMBER** option.



4. Click **PERMISSIONS** in the left-hand menu



5. In the **Opt-Ins** section, use the checkbox in the **Accepted** column to update your preferences, then click **UPDATE PREFERENCES**

Permissions

Opt-Ins

| Entity | Description | Date | Accepted |
|---------------------------|---|---------------------|-------------------------------------|
| Bears | Opt-in to allow GameDay to send marketing communications to your registration email address | 2023-10-23 16:27:01 | <input checked="" type="checkbox"/> |
| GameDay Passport Training | Opt-in to allow GameDay to send marketing communications to your registration email address | 2023-10-23 16:27:01 | <input checked="" type="checkbox"/> |

Terms & Conditions

| Form Name | Date |
|-----------|------|
|-----------|------|

Newsletters

| Name (Entity) | Subscribed Date | Unsubscribed Date | Subscribed |
|---------------|-----------------|-------------------|------------|
|---------------|-----------------|-------------------|------------|

[Update Preferences](#)