GAMEDAY

How do I open my front-end Locator?
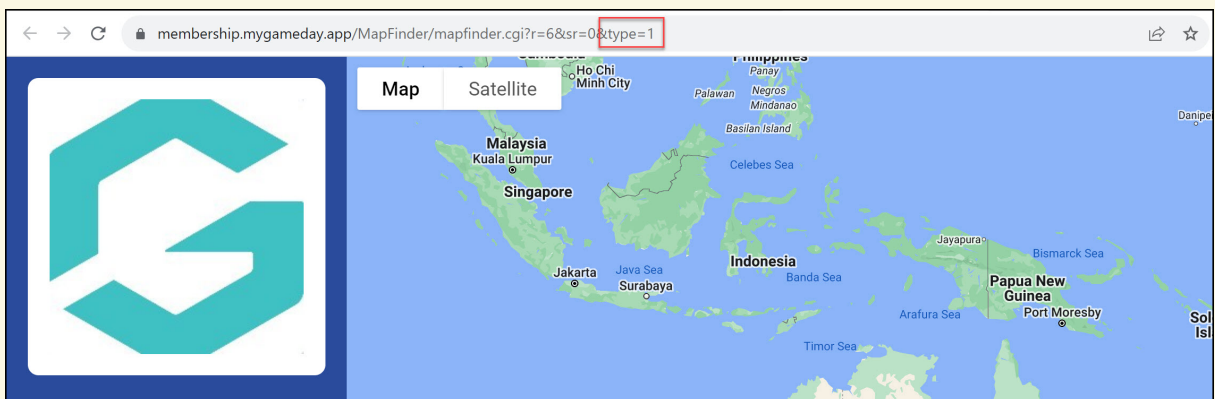
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As a Passport administrator, you can open your relevant sport's Locator directly through your organisation database.

Note: Depending on which level you open the locator from, you will find that the search results on the locator are reflective of that database level

- Locators opened from a Club level will only return Clubs in the search results
- Locators opened from an Association/League level will only return Associations/Leagues in the search results
- Locators opened from an organisation specifically configured for Program or Course registrations will only return individual Programs or Courses in the search results

Hint: You can identify which type of Locator you are looking at by checking the 'type=' value in the locator URL

- Club Locators have a **type=1** in the URL
- Association Locators have a **type=2** in the URL
- Program/Course Locators have a **type=3** in the URL

To open your sport's front-end Locator:

1. In the left-hand menu, click **Registrations** > **LOCATOR**

2. Click **VIEW LOCATOR**

Locator

☑ Details

☑ Contacts

☑ Locator

This information is used to populate your sport's postcode locator. It is used to help individuals locate a club or league they would like to join.

Please ensure the information you provide here is information you wish to be publically displayed.

Tip: Ensure you consider carefully what information you provide here.

Where you leave a field blank then the details will not appear on the Locator. If there is any information you do not wish to show in the public locator then simply leave that field blank.

Organisation Venue and General Details

Venue Name   565 Bourke Street

Your sport's locator will then appear, as shown below: