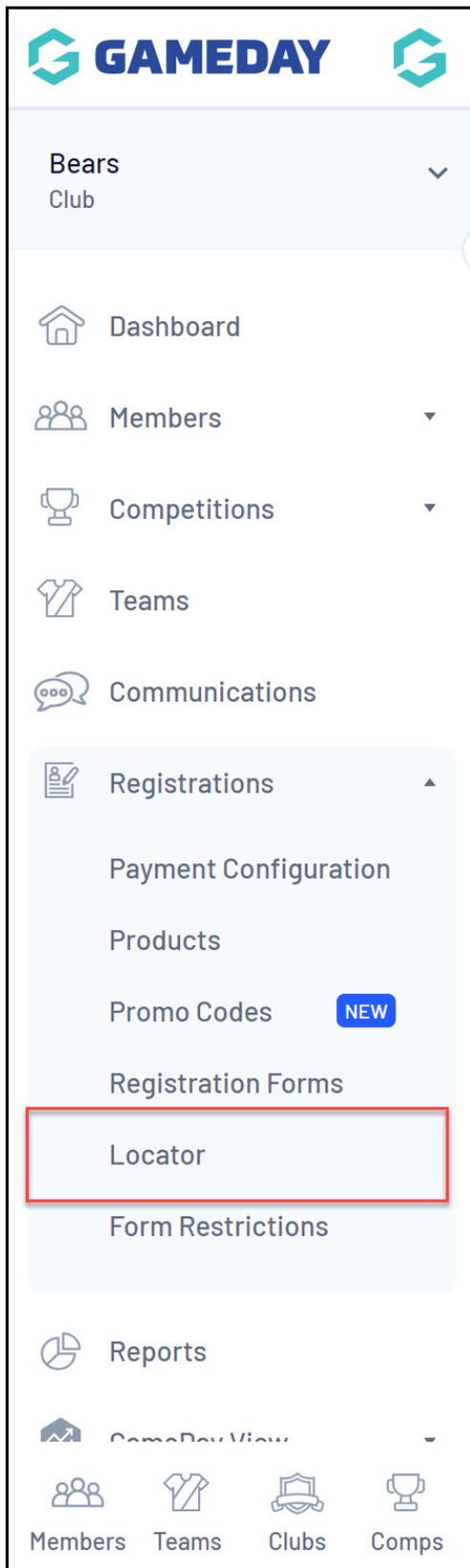# How do I link a Registration Form to my Locator?

Last Modified on 26/02/2024 11:55 am AEDT

As an organisation using the Locator feature through Passport, you can nominate an existing registration form to link to your Locator to collect registrations.

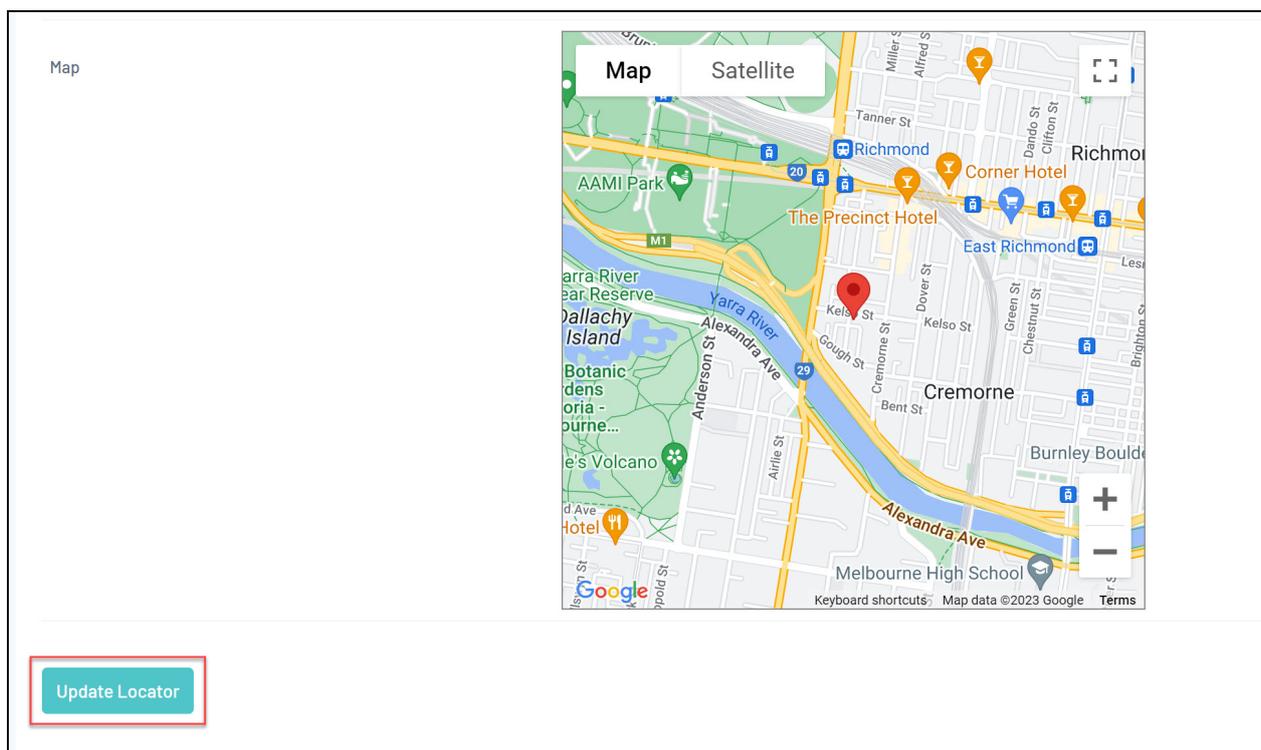To nominate your Public Registration Form on your Locator:

1. In the left-hand menu, open the Registrations menu and select **LOCATOR**

2. Scroll down to **PUBLIC REGISTRATIONS** and apply the relevant form from your database

Session Durations	2 Hours
Season Start Date	01/01/2023
	(00/00/0000 to remove date)
Season Finish Date	31/12/2023
	(00/00/0000 to remove date)
Show us in the Public Locator	✅
Public Registrations ⓘ	Bears Club Membership (#108904) ▼
Postal Codes Serviced (You should limit the postcodes entered here to perhaps 6-10 relevant and local codes. You can enter multiple codes by using a comma between them. EG: 3000, 3001, 3002)	3121, 3141, 3181,3000
General information to display on the locator (Tip: Use this section to tell people about your organisation or provide information not covered in the standard fields here. It's your opportunity to make a great impression.)	We are the Bears!

3. Click **UPDATE LOCATOR**

Map

Update Locator

When members of the public find your organisation through your sport's Locator, they will be able to register through the assigned registration form by clicking the **REGISTER NOW** button:

Enter your postcode below to search for your nearest club

3000   **SEARCH**

DAY

☑ MON ☐ TUE ☐ WED ☐ THU
☑ FRI ☐ SAT ☐ SUN

1 **Bears**

2 **Bulldogs FC**

3 **Bulls FC**

Map | Satellite

1 Bears

Location
Name: Bears Stadium
Address: 132 Cremorne Street
Suburb:: Cremorne
Postal Code: 3121

Details
Days of operation: Monday, Tuesday, Wednesday, Thursday, Friday, Saturday, Sunday
Start Date: 01/01/23
Finish Date: 31/12/23
Time: 13:00 - 15:00
Duration: 2 Hours

Contacts
Position: Secretary
Name: Driscoll Campbell
Email: hello@stacksports.com
Phone: 0400100500

Position: Registrar
Name: Jack Holman
Email: hello@stacksports.com
Phone: 0400100600

Other
Website: www.mygameday.app
Email: hello@mygameday.app
Notes: We are the Bears!

REGISTER NOW