

# **Manage Finances | Overview**

Last Modified on 02/10/2024 9:17 am AEST

### **Table of Contents**

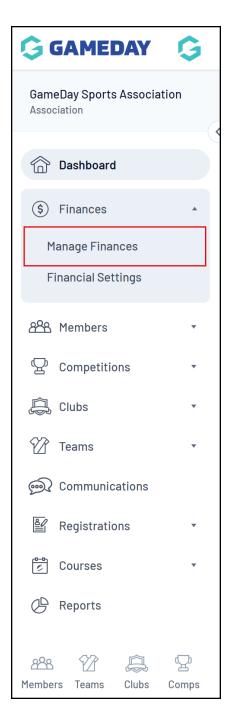
- 1. Overview?
- 2. Navigation
- 3. Transactions
- 4. Settlement Payouts
- 5. What's Next?

## **Overview?**

GameDay's **My Finances** page allows you to track any of your organisation's financial data in one place, including incoming transactions (both online and manual), as well as any settlement payouts that have been distributed to the bank account you nominated as part of your Stripe onboarding.

Navigation

To access the My Finances section of your database, open the **Finances** menu, then click **MANAGE FINANCES** 

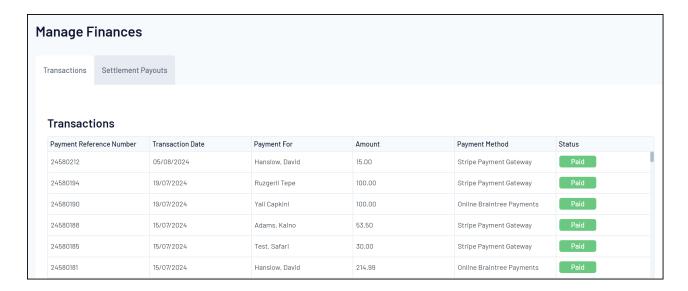


# **Transactions**

Top

The Transactions tab allows you to see a list of all transactions processed through your database. This includes the following information:

- A unique Payment Reference
- Transaction Date
- Payment For (the name of the member attached to the transaction)
- Amount
- Payment Method
- Status

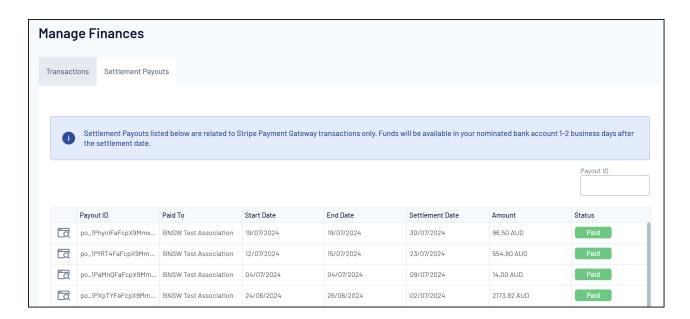


# **Settlement Payouts**

Top

The Settlement Payouts tab allows you to see a list of allsettlements that have been distributed to your nominated bank account, including

- Payout ID
- Paid To
- Start/End Date
- Settlement Date
- Amount
- Status



By viewing an individual settlement payout, you can drill down into the details of the settlement, including a list of transactions that were included in the payout. You can also generate a tax invoice for the settlement including a breakdown of the amounts distributed and allocated to processing and tax fees



#### Tax Invoice & Receipt

02/07/2024

Invoice or Receipt # po\_1PXpTYFaFcpX9Mmx9tUm1Lfw

AUD Currency Amount Due 0.00

GameDay 132 Cremorne Street Cremorne VIC 3121 Australia ABN # 76 608 341 260

#### Customer

123 Sport Street Melbourne VIC 3000 AUSTRALIA

Description	Settlement Payout Amount:		Applicable Tax:	Charges (inc Tax):
Settlement # po_1PXpTYFaFcpX9Mmx9tUm1Lfw (24/06/2024 - 26/06/2024)	2173.82	41.56	4.62	46.18
Payment deducted from settlement				(46.18)

This is a copy invoice for your records detailing your processing fee charges for the period indicated. No payment is required as all transaction charges have already been paid in full and deducted from settlement. Please email us at accour

Amount Due

## What's Next?

□Тор

In summary, your Manage Finances page allows you to:

- Access a list of online and manual transactions processed through your GameDay Passport database
- Reconcile your settlement payouts
- Generate a tax invoice for any settlement payouts distributed to you

For more comprehensive information and assistance on managing your finances, please check the Related Articles section of this article.