

Manage Finances | Overview

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Overview

GameDay's **My Finances** page allows you to track any of your organisation's financial data in one place, including incoming orders (both online and manual), as well as any settlement payouts that have been distributed to the bank account you nominated as part of your Stripe onboarding.

To access the My Finances section of your database, open the **Finances** menu, then click **MANAGE FINANCES**

The screenshot displays the GameDay web interface for the Silverwood Sports Association. The left sidebar contains a navigation menu with options: Dashboard, Finances (with a sub-menu for Manage Finances, highlighted with a red box and a 'NEW' badge, and Financial Settings), Members, Competitions, Clubs, Teams, Communications, Registrations, Courses, Reports, and Marketplace. The main content area is titled 'Silverwood Sports Association' and includes a 'Get Started' button. It features a 'Details' section with the association's logo, address (165 Cremorne Street, Cremorne, VIC, AUSTRALIA, 3121), phone number (0390001000), and email (sophie@email.com). Below this is an 'Add/Edit Logo' button. The 'Contacts' section lists the President (Darryl Monk) and Administrator (Sophie Jones) with their respective contact information. The 'Stats' section contains eight empty line graphs for: Members, Players by Gender (two instances), Coaches, Umpires, New Members, and Members registered via forms. The interface includes a search bar at the top, a user profile icon (RS), and a help icon at the bottom right.

Orders

The Orders tab allows you to see a list of all orders processed through your database. This includes the following information:

- A unique Payment Reference
- OrderDate
- Payment For (the name of the member attached to the order)
- Amount
- Payment Method
- Status

You can also process refunds for paid orders within the Order record. [Click here](#) to learn more about issuing refunds.

Orders
Settlement Payouts
Instalment Payments

i Orders listed below will display any orders processed within the last 12 months. To find orders more than 12 months, please utilise the finance transaction reports.

Order Status

Order Number

Payment For

Orders

Order Number	Order Date	Payment For	Payment To	Amount	Payment Method	Status
31737226	03/12/2025	Coach, Harley	GameDay Passport Training	23.00 AUD	Stripe Payment Gateway	Paid
31732265	25/11/2025	Testfamilyname2511-3, Tes...	GameDay Passport Training	10.00 AUD	Stripe Payment Gateway	Paid
31732232	25/11/2025		GameDay Passport Training	10.00 AUD	Stripe Payment Gateway	Paid
31732200	25/11/2025		GameDay Passport Training	50.00 AUD	Stripe Payment Gateway	Cancelled

Settlement Payouts

The Settlement Payouts tab allows you to see a list of all settlements that have been distributed to your nominated bank account, including

- Payout ID
- Paid To
- Start/End Date
- Settlement Date
- Amount
- Status

Orders
Settlement Payouts
Instalment Payments

i Settlement Payouts listed below are related to Stripe Payment Gateway transactions only. Funds will be available in your nominated bank account 1-2 business days after the settlement date.

Payout ID

Payout ID	Paid To	Start Date	End Date	Settlement Date	Payout Amount	Status
po_1Sc45P2U6DwRq1PIfN...	NAB...7127	25/11/2025	03/12/2025	09/12/2025	33.94 AUD	Paid
po_1SZWJZZU6DwRq1PIIzv...	NAB...7127	19/11/2025	25/11/2025	02/12/2025	152.83 AUD	Paid
po_1ISWz0S2U6DwRq1PI2A...	NAB...7127	17/11/2025	20/11/2025	25/11/2025	389.40 AUD	Paid
po_1SAAJL2U6DwRq1PIZP...	NAB...7127	17/09/2025	17/09/2025	23/09/2025	4.00 AUD	Paid

By viewing an individual settlement payout, you can drill down into the details of the settlement, including a list of order that were included in the payout. You can also generate a tax invoice for the settlement including a breakdown of the amounts distributed and allocated to processing and tax fees



Tax Invoice & Receipt

Date 02/07/2024
 Invoice or Receipt # po_1PXpTYFaFcpX9Mmx9tUm1Lfw
 Currency AUD
 Amount Due 0.00

GameDay
 132 Cremorne Street
 Cremorne
 VIC 3121
 Australia
 ABN # 76 608 341 260

Customer

123 Sport Street
 Melbourne
 VIC 3000
 AUSTRALIA

Description	Settlement Payout Amount:	Processing Fees (ex Tax):	Applicable Tax:	Charges (inc Tax):
Settlement # po_1PXpTYFaFcpX9Mmx9tUm1Lfw (24/06/2024 - 26/06/2024)	2173.82	41.56	4.62	46.18
Payment deducted from settlement				(46.18)

This is a copy invoice for your records detailing your processing fee charges for the period indicated. No payment is required as all transaction charges have already been paid in full and deducted from settlement. Please email us at [account](#)

Amount Due
0.00

Instalments

The Instalments tab allows you to see a list of all upcoming instalment payments. The filter can be used to display Paid, Failed and Upcoming instalments.

Clicking the Magnifying Glass icon will allow you to view additional order details, such as the products purchased and the members associated to each product.

Instalments

i The table lists your upcoming instalments. Use the filter to view paid or failed payments. Exporting downloads the filtered view shown in the table

Instalment Status

Order Number	Order Date	Payment For	Products	Instalment Number	Amount	Scheduled Date	Paid Date	Failure Reason	Status
31726436	17/11/2025		assoc min fee	3	12.50	17/11/2025	17/11/2025		Paid
31726436	17/11/2025		assoc min fee	1	12.50	17/11/2025	17/11/2025		Paid
31726463	17/11/2025	Bolat, Serkan	assoc min fee	1	12.50	17/11/2025	17/11/2025		Paid
31726474	17/11/2025	Jelfugey, Amarya	even fee	1	16.07	17/11/2025	17/11/2025		Paid
31726478	17/11/2025	Halito, Nefes	uneven fee	1	12.95	17/11/2025	17/11/2025		Paid

What's Next?

In summary, your Manage Finances page allows you to:

- Access a list of online and manual orders processed through your GameDay Passport database
- Reconcile your settlement payouts
- Generate a tax invoice for any settlement payouts distributed to you

For more comprehensive information and assistance on managing your finances, please check the [Related Articles](#) section of this article.
