



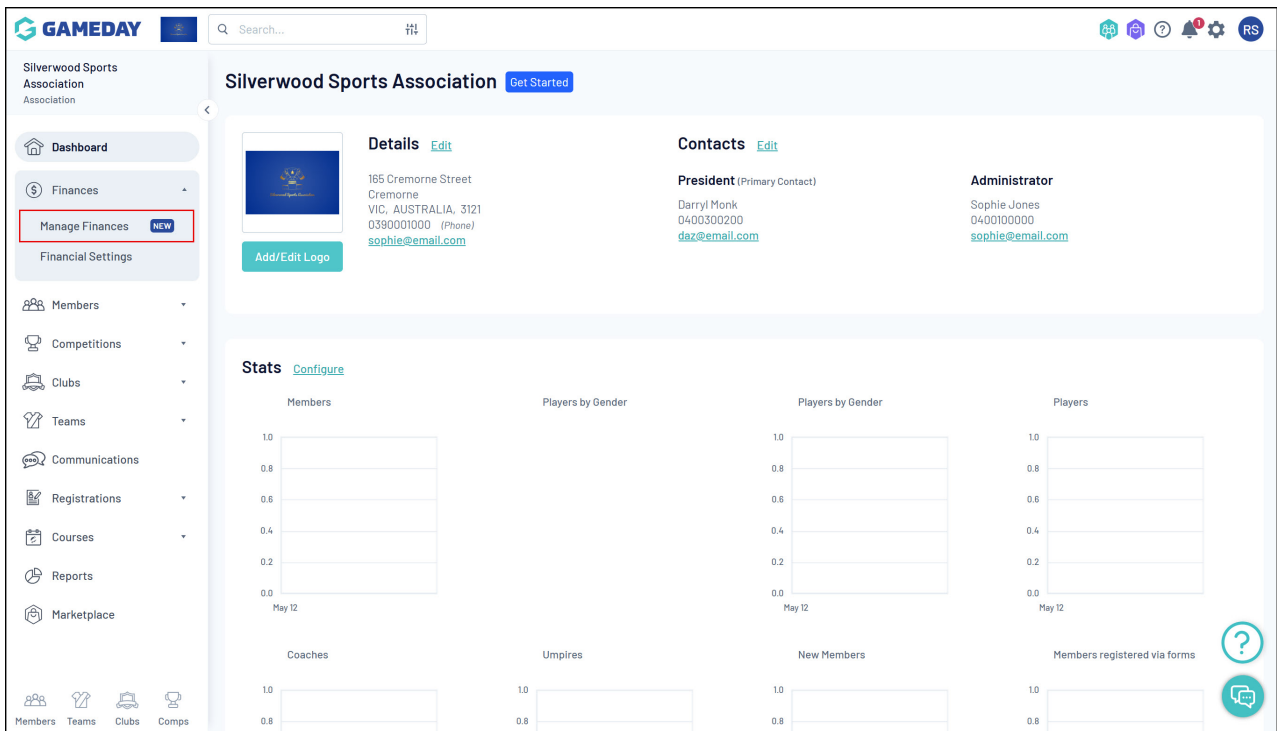
## Manage Finances | Overview

Last Modified on 27/03/2025 1:44 pm AEDT

### Overview

GameDay's **My Finances** page allows you to track any of your organisation's financial data in one place, including incoming transactions (both online and manual), as well as any settlement payouts that have been distributed to the bank account you nominated as part of your Stripe onboarding.

To access the My Finances section of your database, open the **Finances** menu, then click **MANAGE FINANCES**



### Transactions

The Transactions tab allows you to see a list of all transactions processed through your database. This includes the following information:

- A unique Payment Reference
- Transaction Date
- Payment For (the name of the member attached to the transaction)

- Amount
- Payment Method
- Status

You can also process refunds for paid orders within the Transaction record. [Click here](#) to learn more about issuing refunds.

### Manage Finances

Transactions Settlement Payouts

#### Transactions

Payment Reference Number	Transaction Date	Payment For	Amount	Payment Method	Status
24580212	05/08/2024	Hanslow, David	15.00	Stripe Payment Gateway	Paid
24580194	19/07/2024	Ruzgerli Tepe	100.00	Stripe Payment Gateway	Paid
24580190	19/07/2024	Yail Capkini	100.00	Online Braintree Payments	Paid
24580188	15/07/2024	Adams, Kaino	53.50	Stripe Payment Gateway	Paid
24580185	15/07/2024	Test, Safari	30.00	Stripe Payment Gateway	Paid
24580181	15/07/2024	Hanslow, David	214.99	Online Braintree Payments	Paid

## Settlement Payouts

The Settlement Payouts tab allows you to see a list of all settlements that have been distributed to your nominated bank account, including

- Payout ID
- Paid To
- Start/End Date
- Settlement Date
- Amount
- Status

## Manage Finances

Transactions Settlement Payouts

Settlement Payouts listed below are related to Stripe Payment Gateway transactions only. Funds will be available in your nominated bank account 1-2 business days after the settlement date.

Payout ID

	Payout ID	Paid To	Start Date	End Date	Settlement Date	Amount	Status
	po_1PhynlFaFcpX9Mmx...	BNSW Test Association	19/07/2024	19/07/2024	30/07/2024	96.50 AUD	Paid
	po_1Pfrt4FaFcpX9Mmx...	BNSW Test Association	12/07/2024	15/07/2024	23/07/2024	554.80 AUD	Paid
	po_1PaMn0FaFcpX9Mmx...	BNSW Test Association	04/07/2024	04/07/2024	09/07/2024	14.00 AUD	Paid
	po_1PXpTYFaFcpX9Mmx...	BNSW Test Association	24/06/2024	26/06/2024	02/07/2024	2173.82 AUD	Paid

By viewing an individual settlement payout, you can drill down into the details of the settlement, including a list of transactions that were included in the payout. You can also generate a tax invoice for the settlement including a breakdown of the amounts distributed and allocated to processing and tax fees



### Tax Invoice & Receipt

Date 02/07/2024  
Invoice or Receipt # po\_1PXpTYFaFcpX9Mmx9tUm1Lfw  
Currency AUD  
Amount Due 0.00

**GameDay**  
132 Cremorne Street  
Cremorne  
VIC 3121  
Australia  
ABN # 76 608 341 260

#### Customer

123 Sport Street  
Melbourne  
VIC 3000  
AUSTRALIA

Description	Settlement Payout Amount:	Processing Fees (ex Tax):	Applicable Tax:	Charges (inc Tax):
Settlement # po_1PXpTYFaFcpX9Mmx9tUm1Lfw (24/06/2024 - 26/06/2024)	2173.82	41.56	4.62	46.18
Payment deducted from settlement				(46.18)

This is a copy invoice for your records detailing your processing fee charges for the period indicated. No payment is required as all transaction charges have already been paid in full and deducted from settlement. Please email us at [account](#)

**Amount Due**  
0.00

## What's Next?

In summary, your Manage Finances page allows you to:

- Access a list of online and manual transactions processed through your GameDay Passport database
- Reconcile your settlement payouts
- Generate a tax invoice for any settlement payouts distributed to you

For more comprehensive information and assistance on managing your finances, please check the Related Articles section of this article.

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