



# GAMEDAY

## How do I transfer members between clubs in bulk?

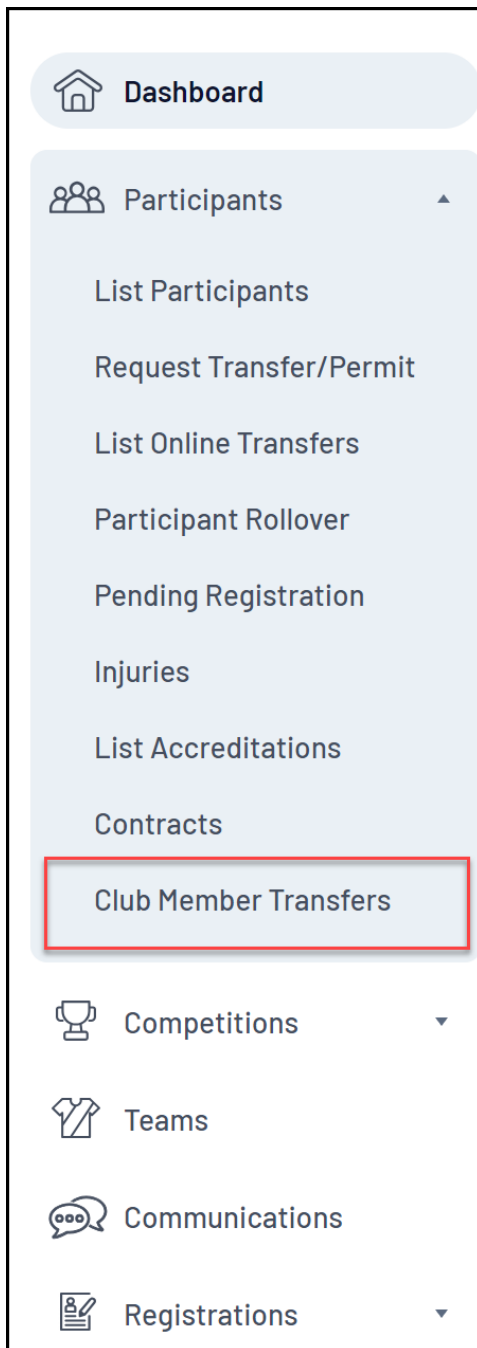
Last Modified on 30/01/2024 2:27 pm AEDT

In some scenarios, administrators have the ability to transfer members from one club to another in bulk directly through Passport. This process is initiated within the database of the club you are transferring members *from*, and allows you to specify another club within your hierarchy to which the members will be transferred.

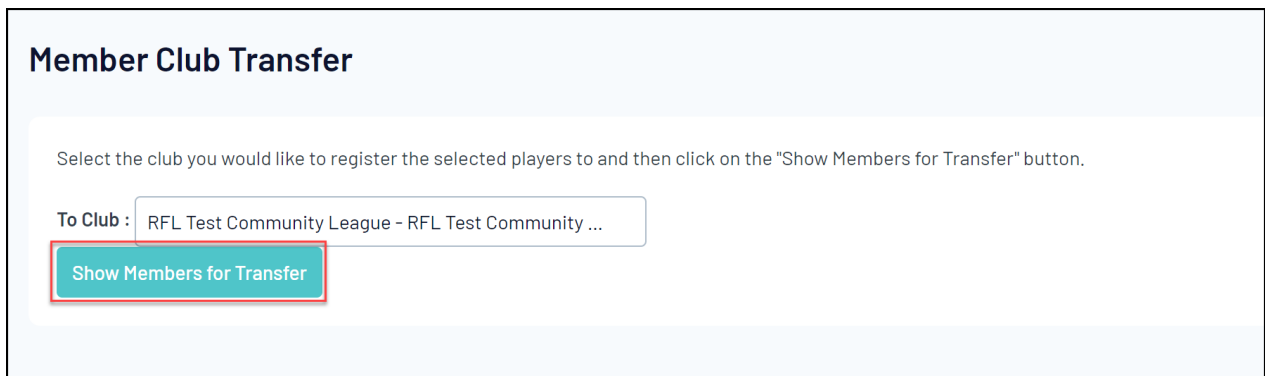
**Note:** This feature is currently only available on request, and is not available for all sports. It is also only available at Association/League level or higher. If you are interested in using this feature, please speak to your governing body, who can request this configuration with their GameDay representative.

To transfer members in bulk:

1. In the left-hand menu, open the **Participants/Members** menu, then click **CLUB MEMBER TRANSFERS**



2. Select the club you want to transfer members into using the **To Club** field, then click **SHOW MEMBERS FOR TRANSFER**



3. Use the checkboxes on the left-hand side of the listing to choose which members to transfer,

then click **CONFIRM**

### Member Club Transfer

Please select the people you wish to transfer from the list below and click confirm. Only members who are NOT in the destination club/season will be listed below.

**Transferring From:** RFL Test Community League - RFL Test Community Club (2024)  
**Transferring to:** RFL Test Community League - RFL Test Community Club 2(2024)

**Confirm**

<input checked="" type="checkbox"/>	RFLID Number	Family name	Legal Firstname	Date of Birth	Member Types
<input checked="" type="checkbox"/>	0004202389	BOYER	Jonas	26/12/1996	Player
<input checked="" type="checkbox"/>	0004202392	DAY	Yuri	16/05/2007	Player
<input checked="" type="checkbox"/>	0004202388	DEAN	Vivian	14/08/2013	Player
<input checked="" type="checkbox"/>	0004202390	MCLAUGHLIN	Thane	13/02/1982	Player
<input checked="" type="checkbox"/>	0004202391	MOLINA	Kitra	22/11/1971	Player

4. Click CONFIRM on the pop-up, and the members will be transferred

### Transfer Members

Are you sure you want to proceed with the transfer?  
Once you confirm the members will be transferred.

**Cancel** **Confirm**