GAMEDAY

Schedula for Administrators | Overview

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Schedula allows competition administrators to manage their end-to-end match official allocation process using data from a corresponding GameDay Passport database, including the ability to:

- Assign Officials to fixtures across multiple competitions

- Allow Officials to manage their availability for appointments

- Manage appointment clashes with availability markers

- Schedule notifications for Officials with fixture details

- Customise Official 'Panels' for different appointment types

- Set and manage pay rates that are applied to Officials

- Access a full suite of reports based on appointments, finances, official payments, and more

Click here to login to Schedula

As an administrator, Schedula offers several useful features:

1. **Official Dashboard**: Allows officials to:

- Check Upcoming and Previous Appointments - Learn More
- View and Download Unread Pay Advices - Learn More
- Manage Availability - Learn More

2. **Schedula Profile**: Allows officials to:

- Manage Availability - Learn More
- Manage official profile details including login credentials and bank account details
- View Appointment History - Learn More
- View and Download Unread Pay Advices - Learn More

3. **Official List Administration**: Allows administrators to

- Search for and view official profiles - Learn More
- Manage Official Panels - Learn More

4. **Manual Appointments**: Allows administrator to manually appoint administrators to matches - Learn More

5. **Automatic Appointments**: Allows administrators to set up an appointment automation to allocate officials to matches - Learn More

6. **Communications**: Allows administrators to communicate with officials by email or SMS

7. **Schedula Settings**: Allows administrator to:

- Set up Pay Periods - Learn More
- Set up availability Regions - Learn More
- Set up Pay Rates - Learn More

8. **Reports**: Run various types of reports on your official database - Learn More