How do I reset my Schedula administrator password?

Last Modified on 22/04/2024 3:07 pm AEST

As a Schedula administrator, you can update your password within the Schedula interface by following the steps below:

1. Open the menu using the Burger icon, then, click **Schedula Profile** > **MANAGE YOUR PROFILE**
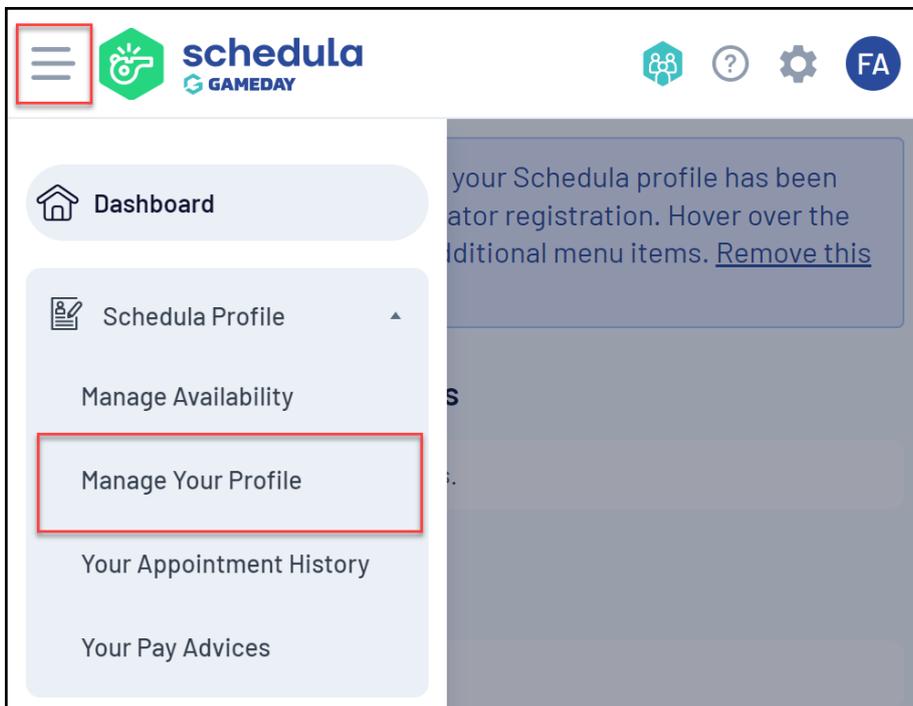
2. At the top of the page, click **CHANGE YOUR PASSWORD**

3. Enter your **Current Password**, **New Password** and **Confirm your New Password**, then click **CHANGE PASSWORD**

Alternatively, you can reset your password on the Schedula Login page using the **FORGOT YOUR PASSWORD?** link:
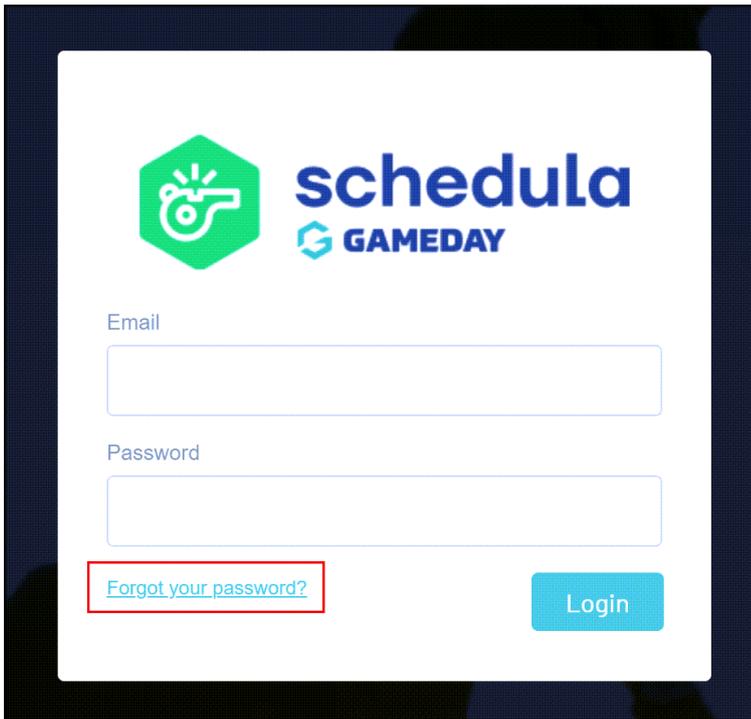
Then entering your details and clicking **RECOVER PASSWORD**

You will then receive an email confirming that you have successfully reset your Schedula password. You will now be able to use your new password the next time you login to Schedula:

schedula
GAMEDAY

Hi Ash,

You are receiving this email because a request was made to reset your password.

To login into Schedula with your new password, use the following URL:
https://schedula.mygameday.app/login

Your temporary credentials are as follows:

Username:
Password:

When you login, you will be asked to change your password. Please keep your password safe and refrain from sharing your password with others.

Regards,
GameDay

This email was sent to

GAMEDAY