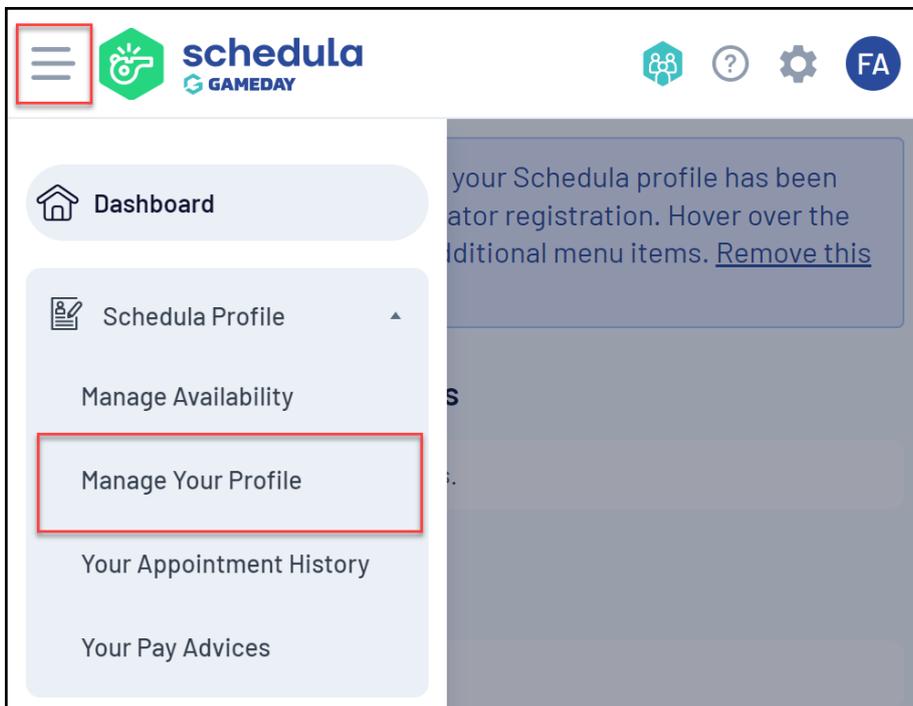


How do I reset my Schedula administrator password?

Last Modified on 22/04/2024 3:07 pm AEST

As a Schedula administrator, you can update your password within the Schedula interface by following the steps below:

1. Open the menu using the Burger icon, then, click **Schedula Profile > MANAGE YOUR PROFILE**



2. At the top of the page, click **CHANGE YOUR PASSWORD**

The screenshot shows the user profile page for 'schedula GAMEDAY'. At the top left, there is a menu icon, the Schedula logo, and the text 'GAMEDAY'. To the right of the logo are icons for a group of people, a question mark, a gear, and a blue circle with 'FA'. Below the logo is a user profile card with a person icon, a blurred name, and the date '1 January 1970'. A red box highlights a button labeled 'Change Your Password'. Below this is an 'Address' section with an information icon. It lists three addresses, each with a 'Remove' button. The first address is '12 Test Avenue, Melbourne VIC 3004'. The second address is blurred. The third address is '11 street, abc'. At the bottom of the address list is a '+ Add Address' button.

3. Enter your **Current Password**, **New Password** and **Confirm your New Password**, then click **CHANGE PASSWORD**

**schedule**
GAMEDAY

Change Your Password

Current Password

New Password

Confirm New Password

Change Password

Your new password should meet the following security conditions:

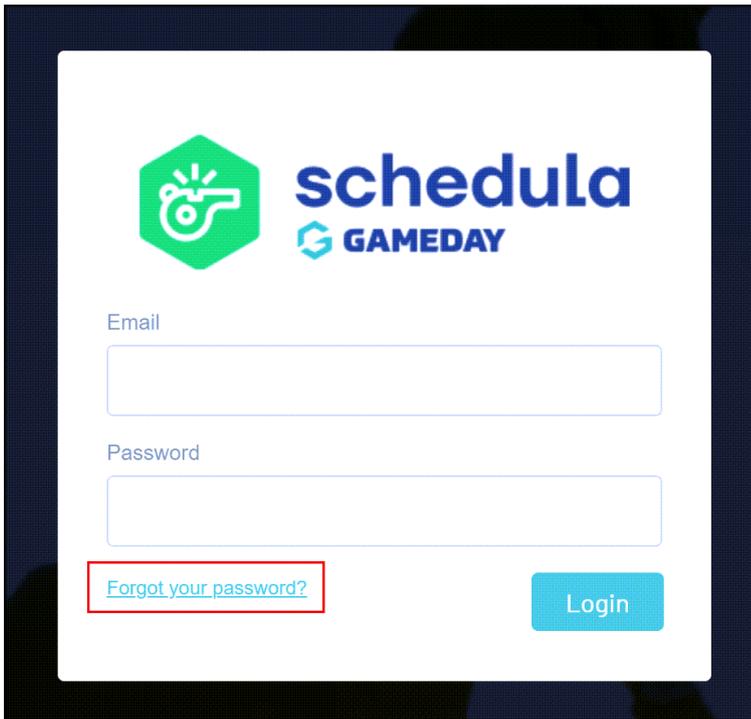
- It must be at least eight characters long
- It must contain at least one number (0-9)
- It must contain at least one upper case alphabetic character (A-Z)

Examples of good passwords are:

- Str0ng11
- Pa\$\$-W0rd

Your password can have special characters (such as @, #, % etc.), but is not required.

Alternatively, you can reset your password on the Schedule Login page using the **FORGOT YOUR PASSWORD?** link:



Then entering your details and clicking **RECOVER PASSWORD**

Forgot Your Password

Use this page to recover your lost password. Fill in the details on this screen and a new password will be sent to your registered email address.
Still having problems? Email the support team on support@mygameday.app

First Name

Last Name

DOB (dd/mm/yyyy)

Email Address

Recover Password

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You will then receive an email confirming that you have successfully reset your Schedula password. You will now be able to use your new password the next time you login to Schedula:



Hi Ash,

You are receiving this email because a request was made to reset your password.

To login into Schedula with your new password, use the following URL:

<https://schedula.mygameday.app/login>

Your temporary credentials are as follows:

Username: [REDACTED]

Password: [REDACTED]

When you login, you will be asked to change your password. Please keep your password safe and refrain from sharing your password with others.

Regards,
GameDay

This email was sent to [REDACTED]

