

How do I see the details of a specific settlement payout?

17/04/2025 4:55 pm AEST

Overview

As a GameDay Passport administrator taking payments through registration fees, you can access a list of all the settlement payouts that have been distributed to your nominated bank account via Stripe.

This allows you to accurately reconcile the regular income you see on your bank statement generated from your organisation's online payments.

You can also drill down into a specific settlement to understand more information about what makes up the settlement, including a complete list of the online transactions during the settlement's transacting period.

Step-by-Step

Step 1: Access the 'Manage Finances' menu

In the left-hand menu, click **Finances** > **MANAGE FINANCES**

The screenshot displays the GameDay Passport administrator interface. The left-hand navigation menu is visible, with the 'Finances' section expanded. The 'Manage Finances' option is highlighted with a red box and a 'NEW' badge. The main content area shows the 'Sample National Federation' details, including the address: 132 Cremorne Street, Cremorne, Melbourne, Australia, 3121. Below the details, there are four charts: 'Members' (line chart), 'Players by Gender' (pie chart showing 88% and 10%), 'Players by Gender' (line chart), and 'Players' (line chart). The bottom of the interface shows a 'Stats' section with a 'Configure' link and a 'Help' icon.

Step 2: Access your Settlement Payouts

RS

Manage Finances ²

Transactions

Settlement Payouts

i Settlement Payouts listed below are related to Stripe Payment Gateway transactions only. Funds will be available in your nominated bank account 1-2 business days after the settlement date.

Payout ID	Paid To	Start Date	End Date	Settlement Date	Payout Amount	Status
po_1R3dIb2UWnkvkSpLav07...	NAB...7127	13/03/2025	13/03/2025	18/03/2025	0.20 AUD	Paid
po_1R15ye2UWnkvkSpLIJVE...	NAB...7127	04/03/2025	05/03/2025	11/03/2025	0.27 AUD	Paid
po_1QoPHw2UWnkvkSpLWa...	NAB...7127	29/01/2025	29/01/2025	04/02/2025	9.00 AUD	Paid
po_1QgnHr2UWnkvkSpLe5L...	NAB...7127	03/01/2025	03/01/2025	14/01/2025	48.05 AUD	Paid
po_1PNgAW2UWnkvkSpLCo...	NAB...7127	30/05/2024	30/05/2024	04/06/2024	35.56 AUD	Paid
po_1PL8ov2UWnkvkSpLL94...	NAB...7127	23/05/2024	24/05/2024	28/05/2024	27.92 AUD	Paid

Click the **VIEW** button (magnifying glass icon) to view the details of a specific settlement, including a list of the transactions that comprise the settlement amount

Manage Finances ²

Transactions
Settlement Payouts

Settlement Payouts listed below are related to Stripe Payment Gateway transactions only. Funds will be available in your nominated bank account 1-2 business days after the settlement date.

Payout ID	Paid To	Start Date	End Date	Settlement Date	Payout Amount	Status
po_1R3dlb2UWnkvkSpLw07...	NAB...7127	13/03/2025	13/03/2025	18/03/2025	0.20 AUD	Paid
po_1RI5ye2UWnkvkSpLIJVE...	NAB...7127	04/03/2025	05/03/2025	11/03/2025	0.27 AUD	Paid
po_1QoPHw2UWnkvkSpLWa...	NAB...7127	29/01/2025	29/01/2025	04/02/2025	9.00 AUD	Paid
po_1QgnHr2UWnkvkSpLe5L...	NAB...7127	03/01/2025	03/01/2025	14/01/2025	48.05 AUD	Paid
po_1PNgAW2UWnkvkSpLco...	NAB...7127	30/05/2024	30/05/2024	04/06/2024	35.56 AUD	Paid
po_1PLBov2UWnkvkSpLL94...	NAB...7127	23/05/2024	24/05/2024	28/05/2024	27.92 AUD	Paid

- The registration dates covered in the settlement
- The date of the settlement itself
- The account the funds were paid into
- The amount settled
- Any refunds that were offset against the settlement
- A list of transactions included in the settlement

GAMEDAY

Search...

RS

Details

Payout ID

po_10gnHr2UWnkvkSpLe5LY95W0

Statement Description

ST-Y7E8I6N2L4Z2

Paid To

NAB...7127

Start Date

03/01/2025

End Date

03/01/2025

Settlement Date

14/01/2025

Status

Paid

Summary & Adjustments

Total Transaction Amount

50 AUD

Total Processing Fee Charges

(1.95 AUD)

Refunds

(-0.00 AUD)

Settlement Payout Amount

48.05 AUD

Settlement Payout Items

Order ID	Payment Date	Payment For	Product Name	Product Type	Qty	Amount	Settlement Amount	Transaction Type	Split
31024149	03/01/2025	Persone, Test	Merchandise Fee	Membership	1	50.00 AUD	48.05 AUD	Payment	100 Percent to Nat

Feedback

Watch

Your browser does not support HTML5 video.