

How do I receive notifications for match changes?

03/07/2025 2:26 pm AEST

Overview

GameDay can automatically send a daily email summary to designated club contacts, outlining any changes made to competition fixtures relevant to their club within the last 24 hours. This ensures key personnel are always aware of updates to teams, venues, or match times.

This feature is enabled by assigning the **Competition Admin** functional responsibility to one or more contacts within your organisation's profile.



Be aware that:

- The update email is sent once per day and will only be sent if a change has occurred in the previous 24 hours.
- Only **Club** contacts with the **Competition Admin** responsibility assigned to them will receive these automated emails.
- The designated contact must have a valid email address entered in their profile to receive the notifications.

Step-by-Step

Step 1: Navigate to your Contacts list

From your Club-level database, in the left-hand menu, click **My Organisation**, then select **CONTACTS**.

Bears Club

Contacts

President (Primary Contact)
Ivory Vaughn
0400100100
ivory@email.com

Step 2: Assign the 'Competition Admin' Responsibility

On the contacts screen, find the contact you want to receive the updates. If their details are not visible, click on their role (e.g. President) to expand the entry.

Functional Responsibilities

	Primary Contact	Competition Admin	Social Activities	Website & Publicity	Clearance & Permits	Sponsors & Fundraising	Finance & Payments	Legal & Contracts	Registrations
President Ivory Vaughn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Vice President Add new Name Here	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Treasurer Name Here	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

In the **Functional Responsibilities** grid, tick the checkbox that corresponds with the contact's row and the **Competition Admin** column.

GAMEDAY Search...

leave that blank.

In the bottom section you can add extra committee positions or provide additional functional roles. We use generic titles, so use the one that approximates best the roles you have.

Save

Board or Committee Roles	Functional Responsibilities									
	Primary Contact	Competition Admin	Social Activities	Website & Publicity	Clearance & Permits	Sponsors & Fundraising	Finance & Payments	Legal & Contracts	Registrations	
President Ivory Vaughn Firstname: Ivory Surname: Vaughn Gender: Male Email: ivory@email.com Mobile: 0400100100 Publish on Locator: <input type="checkbox"/>	<input checked="" type="radio"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vice President Add new Name Here	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Treasurer Add new Name Here	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Click **SAVE**

GAMEDAY Search...

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Save

Board or Committee Roles	Functional Responsibilities									
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President Ivory Vaughn Firstname: Ivory Surname: Vaughn Gender: Male Email: ivory@email.com Mobile: 0400100100 Publish on Locator: <input type="checkbox"/>	<input checked="" type="radio"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Vice President Add new Name Here	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Treasurer Add new Name Here	<input type="radio"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Once assigned, the contact will automatically receive a **Daily Competition Updates** email on any day following a change to a fixture involving their club. Any changes to the below details where the club's teams are involved will be included in the notification:

- Fixture Time
- Fixture Date
- Fixture Venue
- Home Team
- Away Team
- Match Official Allocation



Note: Updates will only be sent for fixtures scheduled **within the next 30 days** that were updated in the previous calendar day



GAMEDAY

Daily Competition Updates for Courtside Test Club

Login to GameDay

Hi [REDACTED]

Here are some updates made on GameDay from the last 24 hours. Below is a list of upcoming fixtures for your Club:

2025 Winter

DayDreamerzzz vs Ravens

Centre Court

21/06/2025 9:00 AM

Match Teams Updated

San Antonio Spurs vs Yargi

Centre Court

21/06/2025 4:00 PM

Match Time/Date Updated

Ruzgerli Tepe vs Oklahoma City Thunder

Centre Court

21/06/2025 6:00 PM

Match Teams Updated

Match Time/Date Updated

Legacies vs DayDreamerzzz

Centre Court

22/06/2025 8:00 AM

Match Time/Date Updated

Green Arrows vs Ruzgerli Tepe

Centre Court

22/06/2025 12:00 PM

Match Teams Updated

Oklahoma City Thunder vs Yargi

Centre Court

22/06/2025 2:00 PM

Match Teams Updated

Ravens vs San Antonio Spurs

Centre Court

22/06/2025 11:00 PM

Match Time/Date Updated

DayDreamerzzz vs Green Arrows

Side Court

23/06/2025 9:00 AM

Match Venue Updated

San Antonio Spurs vs Oklahoma City Thunder

Side Court

23/06/2025 2:00 PM

Match Venue Updated

View your Fixtures

View Club fixtures via GameDay Websites or
Download the GameDay App

View Fixtures

Download App