



## Football: Viewing accredited participants

Last Modified on 22/04/2024 3:16 pm AEST

### Getting Access to the system

Firstly ensure you have a GameDay Passport. To sign up for one head to this article - [Passport: How to sign up to Passport](#).

If you already have a GameDay Passport but do not have access to your club data database:

- If you are a Club administrator, you need to contact your League/Association.
- If you are a League/ Association administrator, you need to contact your State or National Governing Body.

For more information on how users are granted admin access head to this article - [Obtain Access to your Membership Database](#)

### View Accreditation Records for my club

There are three different views of individuals with accreditations within the database.

#### Club List of individuals

This option will display a list of records with an affiliation to your organization that have an accreditation.

Once you have logged into your club database:

Go to Individuals > List Accreditations

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# MyFootballClub - Competitions

LEVEL SELECTION CLUB

Dashboard **1** Individuals Comp Management Teams Communications Registrations Reports

List Individuals List Accreditations **2**

Logo Edit Logo

☒ Details ☒ Contacts ☒ Locator

## Details [Edit](#)

Address

Phone 61 (0) 4 11023661  
Email [noreply@foxsportspulse.com](mailto:noreply@foxsportspulse.com)

## Contacts [Edit](#)

<b>President (PRIMARY CONTACT)</b>	<b>Vice President</b>
<a href="mailto:noreply@foxsportspulse.com">noreply@foxsportspulse.com</a>	<a href="mailto:noreply@foxsportspulse.com">noreply@foxsportspulse.com</a>
<b>Registrar</b>	<b>Committee Member</b>
<a href="mailto:noreply@foxsportspulse.com">noreply@foxsportspulse.com</a>	<a href="mailto:noreply@foxsportspulse.com">noreply@foxsportspulse.com</a>

Welcome to SportingPulse & Football Federation Victoria. If you have any questions about this system please contact FFV [competitions@footballfedvic.com.au](mailto:competitions@footballfedvic.com.au) and let us know.

**Football Victoria** 22,677 likes

[Like Page](#) [Send Message](#)

4 friends like this

[Football Fives](#) [Summer Sevens](#)

A list of records for your club will then be presented to you.

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FOOTBALL FEDERATION AUSTRALIA

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ADVANCED SEARCH

### List Accreditations

Member Name
Type
Accreditations
Status

Member	Type	Accreditation	Level	Provider	Start	End	CourseNumber	Status	RA
	Coach	Grassroots Foot...						Complete	No
	Coach	Grassroots Foot...						Complete	No
	Coach	Grassroots Foot...						Complete	No
	Coach	Grassroots Foot...						Complete	No
	Coach	Grassroots Foot...						Complete	No
	Coach	Grassroots Foot...						Complete	No
	Coach	Grassroots Foot...						Complete	No
	Coach	Grassroots Foot...						Complete	No
	Coach	Grassroots Foot...						Complete	No
	Coach	Grassroots Foot...						Complete	No
	Coach	FFA 'C' Youth Lic...						Complete	No
	Coach	FFA 'C' Youth Lic...						Complete	No
	Coach	FFA 'C' Youth Lic...						Complete	No
	Coach	FFA 'C' Youth Lic...						Complete	No
	Coach	FFA 'C' Senior Li...						Complete	No

Help
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Clicking on the magnifying glass next to the record will load a screen with further information on the accreditation record for the individual.

## Accreditation Report

This report allows you to configure your clubs accreditation information in an exportable format.

Once you have logged into your club database:

Click on Reports.


Once the page loads click on Accreditation

Then click on 'Configure' for the National Accreditation Report which will load up the report builder.

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MyFootballClub - Competitions



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ADVANCED SEARCH

Reports

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Accreditation

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National Accreditation

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Configure

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Help

In the report builder, you can click and drag fields from each of the sections into the selected fields area.

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[< Return to Report Manager](#)

Choose a field from the left column and drag it into the Selected Fields box (the box will expand to fit your fields).

Different types of fields are available from different field groupings. Click the heading to open the group.

Click the 'Run Report' button to execute the report.

Personal Details

Contact Details

Interests

Other Fields

Seasons

Affiliations

Accreditation

Type

Level

Provider

Course

Status

RA

Selected Fields

☒ National Number

Filter :

Remove

☒ First Name

Filter :

Remove

☒ Family Name

Filter :

Remove

☒ Accreditation Name

Filter :

Remove

☒ Start Date

Filter :

Remove

☒ End Date

Filter : More Than

16/12/2018

[dd/mm/yyyy]

Remove

2

Run Report

Help

Once all fields required have been selected click on 'Report Report' to view the output.

Returned 16 records

## National Accreditation

National Number	First Name	Family Name	Accreditation Name	Start Date	End Date
			FFA 'C' Senior License		
			Grassroots Football Certificate		
			FFA 'C' Youth License		
			Grassroots Football Certificate		
			Grassroots Football Certificate		
			FFA 'C' Youth License		
			FFA 'C' Senior License		
			Grassroots Football Certificate		
			Grassroots Football Certificate		
			Grassroots Football Certificate		
			Grassroots Football Certificate		
			Grassroots Football Certificate		
			FFA 'C' Youth License		
			FFA 'C' Senior License		
			Grassroots Football Certificate		
			FFA 'C' Youth License		
16 rows (Examined 22 ...rows)					
Report Run Sun Dec 16 15:22:09 2018					

### Member Dashboard Display

You can view an individuals accreditation history from their member record in the database.


Once you have logged into your club database:

Click on Individuals > List Individuals

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Teams

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












Reports

ADVANCED SEARCH



Individuals in Club

Showing - Family Name includingSeason2018Age Group--All Age Groups--Club Status:AllAll

	Family name	Legal Firstname	Active in Association	Date of Birth	Suburb	Telephone Number [...]	Email	Active in Club
						9999 9999	noreply@foxsportspul...	
						9999 9999	noreply@foxsportspul...	
						9999 9999	noreply@foxsportspul...	
						9999 9999	noreply@foxsportspul...	
						9999 9999	noreply@foxsportspul...	
						9999 9999	noreply@foxsportspul...	
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						9999 9999	noreply@foxsportspul...	
						9999 9999	noreply@foxsportspul...	
						9999 9999	noreply@foxsportspul...	
						9999 9999	noreply@foxsportspul...	
						9999 9999	noreply@foxsportspul...	

Help

Click on the magnifying glass for the individual you want to view.

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# MyFootballClub - Competitions

LEVEL SELECTION INDIVIDUAL

Dashboard **Accreditations** Tags Tribunal Member History Statistics

Documents  
No Documents available

## Member Detail Summary [Edit](#)

Gender: Male  
Date of Birth:

## Contact Details [Edit](#)

Address: Level 9  
176 Wellington Parade  
SUNSHINE  
Home Phone: 9999 9999  
Mobile: 9999 9999  
Email: [noreply@foxsportspulse.com](mailto:noreply@foxsportspulse.com)

## Other Details

Date First Registered  
Last Updated  
Date Created  
Online

**Registered**  
Registered in Current Season: 2018 as  
• Coach

## Other Clubs

- 
- 

## Accreditations

Grassroots	
Coach Football	Complete 22/04/2016 31/12/2020
Certificate	

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Help

On the member's page, you can view current accreditations on their dashboard or  
Click on Accreditations to view their full history.



Returned 16 records

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National Number	First Name	Family Name	Accreditation Name	Start Date	End Date
			FFA 'C' Senior License		
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			Grassroots Football Certificate		
			Grassroots Football Certificate		
			Grassroots Football Certificate		
			Grassroots Football Certificate		
			FFA 'C' Youth License		
			FFA 'C' Senior License		
			Grassroots Football Certificate		
			FFA 'C' Youth License		

16 rows (Examined 22 ...rows)

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